

Fee _____
Receipt # _____

CITY OF WALDPOR Zoning Action Application

TO BE COMPLETED BY OFFICE:

1. Date Received _____	Staff Initials _____
2. Case File Number _____	Action: Administrative _____ Planning Commission _____
3. Action Requested C.U. _____ N.C.U. _____ Variance _____ Zone Change _____ Other _____	
4. Current Zoning _____ Current Plan Designation _____	Lot Size _____
5. Previous Planning Actions on Property _____	
6. Existing Code Violation(s) _____	

TO BE COMPLETED BY APPLICANT:

Purpose of Application _____

Property Description T _____ S, R _____ W, W.M., Section _____ Tax Lot(s) _____

Applicant's Name _____

Address _____ City _____ State _____

Zip Code _____ Daytime Phone Number _____

Relationship to Property _____

(Owner, Contract Purchaser, etc.)

Agent (if any) _____

Existing Structures _____

Current/Proposed Utilities: Sewage _____ Water _____ Electrical _____

Anticipated Date of Development _____

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INFORMATION REQUIRED

for a

VARIANCE

For all applications requesting a variance, the following minimum information must be submitted for the application to be considered complete:

1. Plot plan, drawn to scale, of the subject property showing:
 - A. all property lines
 - B. all existing and proposed buildings, including floor area, height, use and setbacks from all property lines
 - C. the location of water and sewer lines, septic system, and all existing and proposed easements
 - D. access to the property, and whether it is a state highway, county road, public road or private easement. Note: Applicant should check to determine if an access permit is required.
 - E. all wetland areas, areas of geological hazard, streams and waterways, and areas subject to flood hazard
 - F. the date, north point and scale of drawing

2. Location of all required off-street parking and loading facilities, if any.

3. A written narrative shall be submitted which addresses in detail all items contained in Article 8 of the Waldport Development Code, including, but not limited to:
 - A. Exceptional or extraordinary circumstances that apply to the property which do not apply to other properties in the same zone or vicinity, and which result from lot size or shape, legally existing prior to September 6, 1973; topography; or other circumstances over which the applicant has no control.
 - B. Why the variance is necessary for the preservation of a property right of the applicant substantially the same as owners of other property in the same zone or vicinity possess.
 - C. Why the variance would not be materially detrimental to other property in the zone or vicinity in which the property is located.
 - D. Why the hardship is not self-imposed, and why the variance requested is the minimum which would alleviate the hardship.

4. Other information as determined by staff.

NOTE: ALL APPLICATIONS MUST BE COMPLETE. FAILURE TO SUBMIT A COMPLETE APPLICATION WILL DELAY THE ACCEPTANCE AND PROCESSING OF YOUR APPLICATION.

Signature of Property Owner

Date

Signature of Applicant (if other than property owner)

Date