

Fee \_\_\_\_\_  
Receipt # \_\_\_\_\_

**CITY OF WALDPOR**  
**APPLICATION FOR PROPERTY LINE ADJUSTMENT**

**TO BE COMPLETED BY OFFICE:**

1. Date Received _____	Staff Initials _____
2. Case File Number _____	Action: Administrative _____ Planning Commission _____
3. Number of Lots Involved _____	Any New Lots Created? _____
4. Current Zoning _____	Current Plan Designation _____
Existing Lot Sizes _____	Proposed Lot Sizes _____
Lot Size Required by Zone _____	
5. Previous Planning Actions on Property _____	
6. Existing Code Violation(s) _____	

**TO BE COMPLETED BY APPLICANT:**

Property Description T \_\_\_\_\_ S, R \_\_\_\_\_ W, W.M., Section \_\_\_\_\_ Tax Lot(s) \_\_\_\_\_

Applicant's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Daytime Phone Number \_\_\_\_\_

Relationship to Property \_\_\_\_\_  
(Owner, Contract Purchaser, etc.)

Agent (if any) \_\_\_\_\_

Existing Structures \_\_\_\_\_

Current/Proposed Utilities: Sewage \_\_\_\_\_ Water \_\_\_\_\_ Electrical \_\_\_\_\_

Surveyor \_\_\_\_\_

Phone \_\_\_\_\_ Address \_\_\_\_\_

**INFORMATION REQUIRED**  
for a  
**PROPERTY LINE ADJUSTMENT**

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**For all property line adjustment applications, the following minimum information must be submitted for the application to be considered complete:**

1. Plot plan, drawn to scale, of the subject property showing:
  - A. all existing, and approximate location and dimensions of all new lot lines
  - B. size of all proposed parcels or lots in acres and in square feet
  - C. all existing and proposed buildings and setbacks from all property lines
  - D. the location of water and sewer lines, septic system, well and all easements
  - E. access to the property, and whether it is a state highway, county road, public road or private easement
  - F. all wetland areas, areas of geological hazard, streams and waterways, and areas subject to flood hazard
  - G. general description of the topography and vegetation
  - H. the date, north point and scale of drawing
  - I. width, depth and direction of flow of all drainage channels on or directly adjacent to the property
2. Describe the purpose of the proposed property line adjustment.
3. Other information as may be required by staff to determine compliance with the provisions of standards and requirements of Section 10.054 to 10.060 of the Waldport Development Code.

**NOTE: ALL APPLICATIONS MUST BE COMPLETE. FAILURE TO SUBMIT A COMPLETE APPLICATION WILL DELAY THE ACCEPTANCE AND PROCESSING OF YOUR APPLICATION.**

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Signature of Property Owner

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Date

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Signature of Applicant (if other than property owner)

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Date

Application for Property Line Adjustment

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Case File # \_\_\_\_\_ Applicant \_\_\_\_\_

THIS APPLICATION FOR A PROPERTY LINE ADJUSTMENT IS TENTATIVELY APPROVED SUBJECT TO THE FOLLOWING CONDITIONS (AS CHECKED):

- \_\_\_\_\_ 1) Within one (1) year of tentative approval, a copy of a filed survey of the property line adjustment in accordance with ORS 92.060(7) and in substantial conformance with the tentative approval, except that property line adjustments where all lots, tracts or parcels affected are greater than ten (10) acres need not be surveyed or monumented.
  
- \_\_\_\_\_ 2) The applicant shall submit copies of recorded conveyances conforming to the tentatively approved property line adjustments which contains the names of the parties with proper acknowledgment.
  
- \_\_\_\_\_ 3) Such other documentation as may be required by the City Planner to verify conformance with any requirements or conditions of tentative approval.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

COMMENT: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature Date