

# City of Waldport Business License Application

It is unlawful for any person who is not exempt from buying a license under the provisions of this chapter or expressly exempted by any other State or Federal law to conduct, engage in, carry on or practice any business, trade, occupation, profession or calling within the corporate limits of the City of Waldport, without securing a license from the City Recorder and paying the fee prescribed by City Council resolution. (Section 5.04.020 WMC)

Business Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Business Address \_\_\_\_\_

Type of Business \_\_\_\_\_ CCB# \_\_\_\_\_ Business Phone \_\_\_\_\_

If you would like to have a link on the city's online business license listing, please provide:

Email Address \_\_\_\_\_ Website Address \_\_\_\_\_

**A transient business license for a 3 month period may be obtained for \$35 in lieu of the annual fee below.**  
If applicable, skip lines 1 through 14, sign and submit the application with a \$35 fee for a 3 month business license.

## Annual Business License Fee Calculation

The annual fees are assessed on a fiscal year beginning July 1st and ending June 30<sup>th</sup>. No rebate will be made regardless of whether or not the licensee remains in business for such period of time or ever commences business at any time during the fiscal period.

1	A base license fee of \$40 will be assessed for each business. In the case of a corporation or a mall, each distinct type of business operation and/or each separate business name shall constitute a separate business, and shall require separate applications and separate license fees.		\$40.00
2	Number of Full Time Employees	X \$5 =	
3	Number of Part Time Employees	X \$2.50 =	
4	Number of Apartment, Hotel, or Motel Units	X \$5 =	
<b>5</b>	<b>Total of Lines 1 + 2 + 3 + 4</b>		
<b>6</b>	<b>Maximum fee established for above is \$200. Enter the lesser of line 5 or \$200.</b>		
7	Number of Pool Tables or Gaming Machines (games for which a fee to play is charged)	X \$15 =	
8	Number of Social Gambling Tables (The City authorizes the playing of social games by charitable, fraternal and religious organizations.)	X \$100 =	
<b>9</b>	<b>Annual Business License Fee Subtotal (Total of Lines 6 + 7 + 8)</b>		
10	Persons starting in business between January 1st and June 30th shall pay a license fee of one-half the annual rate. If this applies, deduct half of line 9.		
11	An application fee of \$25 will be assessed for any business which did not have a City of Waldport business license in the preceding fiscal year. Enter \$25 if appropriate.		
12	License renewals paid after August 31st shall have a 15% penalty added. If applicable, enter 15% of line 9.		
13	License renewals paid after September 10th shall have an additional 10% penalty imposed. If applicable, enter 10% of line 9.		
<b>14</b>	<b>License Fee Total (Total of Lines 9+10+11+12+13)</b>		

**Note: You are hereby notified that the payment of a tax, fee or charge does not entitle a business to operate in any particular location. All ordinances of the City including fire, planning and zoning must be complied with in addition to any taxes or fees paid for the privilege of conducting business within the City limits.**

**I hereby affirm that the above information is true to the best of my knowledge and belief.**

Signature \_\_\_\_\_ Printed Name and Title \_\_\_\_\_ Date \_\_\_\_\_

Please send completed form with correct remittance to City of Waldport, PO Box 1120, Waldport, Oregon 97394. Your business license will be mailed to you within a week.