

**WALDPORT CITY COUNCIL
DECEMBER 8, 2016
MEETING NOTICE AND AGENDA**

The Waldport City Council will meet at 2:00 p.m. on Thursday, December 8, 2016 in the City Council Meeting Room, 125 Alsea Highway to take up the following agenda:

1. CALL TO ORDER
2. MINUTES: *November 10, 2016*
3. PUBLIC COMMENTS/PRESENTATIONS
4. DISCUSSION/ACTION ITEMS
 - A) *Consideration of Resolution Accepting Public Art*
 - B) *Acceptance of Abstract of Votes for November 2016 Election*
 - C) *Consideration of Change to Financial Management Policy*
 - D) *Consideration of Final Parks, Recreation and Trails Master Plan*
 - E) *Other Issues*
5. COUNCIL COMMENTS AND CONCERNS
6. REPORTS
 - City Manager**
 - Public Works Director*
 - City Planner*
7. GOOD OF THE ORDER
8. ADJOURNMENT

The City Council Meeting Room is accessible to all individuals. If you will need special accommodations to attend this meeting, please call City Hall, (541)264-7417, during normal office hours.

* Denotes no material in packet

Notice given this 2nd day of December, 2016 - Reda Q. Eckerman, City Recorder

(Note: Immediately following the Council meeting, the Councilors will be joining members of the Planning Commission and other invited guests in a holiday celebration)

**WALDPORT CITY COUNCIL
NOVEMBER 10, 2016
MEETING MINUTES**

1. CALL TO ORDER AND ROLL CALL: Mayor Woodruff called the meeting to order at 2:05 p.m. Mayor Woodruff and Councilors Gates, Christenson, Campbell, Cutter and Holland answered the roll. Councilor O'Brien was absent. A quorum was present.
2. MINUTES: The Council considered the minutes from the October 13 meeting. Councilor Holland **moved** to approve the minutes as presented. Councilor Gates **seconded**, and the motion **carried** unanimously on a voice vote.
3. PUBLIC COMMENTS/PRESENTATIONS: None.
4. PUBLIC HEARING: Mayor Woodruff opened the public hearing on the lease of the former Public Works property. Jeff Alexander and Heide Lambert addressed the Council, regarding the plans for a distillery, brewery and winery. They indicated that they would start out with a limited hot-item menu to accompany the alcoholic offerings, and the anticipated opening would be in approximately a year. There was no additional public input. Mayor Woodruff then closed the public hearing, and the Council took up review of the terms of the lease. City Manager Kemp explained a suggested revision to the lease as contained in the packet materials, noting that differing dates for the various benchmarks of the lease lent itself better to a seven-year time period for the option to purchase. Councilor Christenson asked if the City would be obligated to sell if the lessee exercised that option, and Mr. Kemp responded affirmatively. Councilor Christenson also asked whether conditions could be imposed during the sale of the property. Mr. Kemp responded that while the lease specifies certain conditions, once the property has sold and becomes private property, the zoning of the property dictates the outright and conditional uses permitted. He also noted that there were no easements associated with the property, but access to the Lint Slough Trail would not be impacted, as Lint Slough Road is a public thoroughfare. Councilor Cutter **moved** to approve the lease, with the amendment to seven years for the option to purchase, and to authorize either the Mayor or the City Manager to sign the agreement. Councilor Campbell **seconded**, and the motion **carried** unanimously.
5. DISCUSSION/ACTION ITEMS:
 - A. Receipt of Annual Audit for FY 2015-2016. Councilor Holland **moved** to accept the audit as presented. Councilor Cutter **seconded**, and the motion **carried** unanimously. Councilor Holland expressed appreciation for City staff, especially the City's accountant, Ms. Lawson.
 - B. Consideration of Change to Financial Policy: A brief discussion ensued regarding the proposed changes. Councilor Cutter suggested additional rewording for transfers of assets and inclusion of vehicles in the description of capital assets and useful life projections. The amended policy will be brought back to the December Council meeting for approval.
 - C. Parks, Recreation and Trails Master Plan: A brief discussion ensued. City Manager Kemp reviewed the comments received to-date, and noted that the feasibility study for the Open Space would include the proposed amphitheater as a component, but the overall goal of the study would be to ascertain the highest and best uses of the property, given the constraints imposed by FEMA and other agencies. The Plan will be brought back to the December meeting for Council approval.

D. Other Issues: None.

6. COUNCIL COMMENTS AND CONCERNS: Councilor Christenson noted he had heard rumors that some doctors are leaving the employ of Samaritan Pacific, and wondered about the cause. Mayor Woodruff indicated she would be attending the Hospital Board meeting the following week and would provide an update if the issue is discussed. Councilor Holland suggested the Council consider appointing an art commission, similar to the Planning Commission. Discussion ensued. The general feeling of the Council was that an informal group could form and approach the Council with ideas and suggestions, but that the Council would not be responsible for appointments. Councilor Cutter suggested that the City Manager evaluation take place prior to the January meeting, while the current members of the Council present, but it was pointed out that there are only two of the seven seats that will be replaced.

7. CITY MANAGER REPORT: Mr. Kemp reviewed his written report. The Council thanked him for taking the initiative to submit a grant application for the Industrial Park Master Plan. Councilor Cutter mentioned safety concerns about hunting being allowed in proximity to the Lint Slough Trail, as well as the density of housing in that area, wondering if another discussion with ODFW might be in order. Mr. Kemp indicated staff would again speak with ODFW about those concerns. A suggestion was also made regarding the provision of lighting in the area proposed for the sea lion sculpture. Mr. Kemp mentioned receipt of an agreement from the State to collect local marijuana taxes on the City's behalf, in exchange for 4% of the revenue. **Consensus** of the Council was to enter into the agreement.

8. EXECUTIVE SESSION: At 3:20 p.m. the Council recessed into Executive Session, pursuant to ORS 192.660(2)(h), to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. The topic of discussion was the water tank project.

9. ACTIONS, IF ANY, FROM EXECUTIVE SESSION: At 3:41 p.m. the Council reconvened into Open Session. Councilor Campbell **moved** to instruct the City Attorney to proceed with litigation and recovery of expenses for the water tank project. Councilor Christenson **seconded**, and the motion **carried** unanimously on a voice vote.

10. GOOD OF THE ORDER: Nothing further.

11. ADJOURNMENT: At 3:43 p.m., there being no further business to come before the Council, the meeting was adjourned.

Respectfully submitted,

Reda Q. Eckerman, City Recorder

APPROVED by the Waldport City Council this ___ day of _____, 2016.

SIGNED by the Mayor this ___ day of _____, 2016.

Susan Woodruff, Mayor

RESOLUTION NO. _____

A RESOLUTION ACCEPTING A PUBLIC ART DONATION AND DESIGNATING THE
PLACEMENT THEREOF

WHEREAS, a resident has purchased a statue from the "Dancing with Sea Lions" project sponsored by the Florence Event Center, and wishes to donate said statue to the City for public display; and

WHEREAS, the location decided upon for the display of said art is on state highway right-of-way at the south end of downtown; and

WHEREAS, it has been determined that the nature, size, placement and content of the artwork reflects the cultural character of the area and does not diminish the safety of motorists or the state highway system; and

WHEREAS, the materials used in the construction of the artwork will require minimal care and have an anticipated longevity (barring accidental damage) exceeding five years; and

WHEREAS, the City will henceforth take responsibility for the artwork and will maintain, repair or remove the artwork as required;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Waldport that the donation of artwork be accepted by the City and permission will be sought to place said artwork in the state highway right-of-way near the intersection of Starr Street, Norwood Drive and Highway 101.

PASSED by the Common Council of the City of Waldport this ____ day of _____, 2016.

SIGNED by the Mayor this ____ day of _____, 2016.

Susan Woodruff, Mayor

ATTEST:

Reda Eckerman, City Recorder

Detail Results

Machine #: 8516020228

Lincoln County

November 2016 General Election

11/22/2016 18:22:58

11/08/2016

First Ballot Date Time:	11/03/2016 13:46:32	Total Sheets Processed:	25686
Last Ballot Date Time:	11/22/2016 17:48:39	Total Ballots Cast:	25686
		Blank Sheets Cast:	3

Report 4

Contest	Votes
United States President and Vice President Federal	
(Vote For 1)	
REP Donald J Trump / Mike Pence	10039
DEM Hillary Clinton / Tim Kaine	12501
PGP Jill Stein / Ajamu Baraka	748
LBT Gary Johnson / Bill Weld	1130
Write-in	838
Over Votes	11
Under Votes	419
Total	25686

Total Voting: 25,686
Registered: 32,106
100% Counted
Turnout: 80.01%
11/22/2016 @ 5:00pm
Final Official Results

US Senator Federal

(Vote For 1)	
IND Steven C Reynolds	872
DEM Ron Wyden	14512
REP Mark Callahan	7725
PGP Eric Navickas	714
LBT Jim Lindsay	334
WFP Shanti S Lewallen	755
Write-in	13
Over Votes	19
Under Votes	742
Total	25686

US Representative, 5th District US Congressional District 5

(Vote For 1)	
REP Colm Willis	8699
DEM Kurt Schrader	14571
PGP Marvin Sandnes	1237
Write-in	28
Over Votes	2
Under Votes	1149
Total	25686

Governor Statewide Partisan

(Vote For 1)	
LBT James Foster	570
DEM Kate Brown	13212
IND Cliff Thomason	685
CON Aaron Donald Auer	293
REP Bud Pierce	10084
Write-in	24
Over Votes	9

Detail Results

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Contest	Votes
Under Votes	809
Total	25686

Secretary of State Statewide Partisan

(Vote For 1)

LBT Sharon L Durbin	672
REP Dennis Richardson	10291
IND Paul Damian Wells	981
DEM Brad Avakian	11295
PGP Alan Zundel	706
CON Michael Marsh	271
Write-in	16
Over Votes	7
Under Votes	1447
Total	25686

State Treasurer Statewide Partisan

(Vote For 1)

PRO Chris Henry	1400
DEM Tobias Read	11110
REP Jeff Gudman	9147
IND Chris Telfer	2159
Write-in	22
Over Votes	1
Under Votes	1847
Total	25686

Attorney General Statewide Partisan

(Vote For 1)

LBT Lars D H Hedbor	833
DEM Ellen Rosenblum	13705
REP Daniel Zene Crowe	9331
Write-in	20
Over Votes	2
Under Votes	1795
Total	25686

State Senator, 5th District Senate District 05

(Vote For 1)

DEM Arnie Roblan	12732
REP Dick Anderson	10385
LBT Dan Souza	1053
Write-in	31

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Contest	Votes
Over Votes	3
Under Votes	1482
Total	25686

State Representative, 9th District House District 09

(Vote For 1)

LBT Guy Rosinbaum	11
REP Teri Grier	131
DEM Caddy McKeown	397
Write-in	1
Over Votes	0
Under Votes	37
Total	577

State Representative, 10th District House District 10

(Vote For 1)

REP Thomas M Donohue	9123
DEM David Gomberg	13960
Write-in	64
Over Votes	4
Under Votes	1958
Total	25109

Judge of the Supreme Court, Position 6 Statewide Nonpartisan

(Vote For 1)

Lynn R Nakamoto	15656
Write-in	226
Over Votes	0
Under Votes	9804
Total	25686

Judge of the Court of Appeals, Position 5 Statewide Nonpartisan

(Vote For 1)

Scott Shorr	15310
Write-in	209
Over Votes	1
Under Votes	10166
Total	25686

Judge of the Court of Appeals, Position 8 Statewide Nonpartisan

(Vote For 1)

Roger J DeHoog	15055
Write-in	195

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Contest	Votes
Over Votes	4
Under Votes	10432
Total	25686

Lincoln County Assessor LINCOLN

(Vote For 1)

Joe Davidson 15837

Write-in 247

Over Votes	2
Under Votes	9600
Total	25686

Lincoln County Sheriff LINCOLN

(Vote For 1)

Curtis Landers 16455

Write-in 247

Over Votes	1
Under Votes	8983
Total	25686

Lincoln County Treasurer LINCOLN

(Vote For 1)

Linda Pilson 16071

Write-in 141

Over Votes	2
Under Votes	9472
Total	25686

Mayor CITY OF DEPOE BAY

(Vote For 1)

Jerome Grant 245

Robert Gambino 132

Barbara Leff 400

A J Mattila 107

Write-in 6

Over Votes	0
Under Votes	73
Total	963

Council Member, Position 1 CITY OF DEPOE BAY

(Vote For 1)

Loren J Goddard 592

Write-in 28

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Contest	Votes
Over Votes	0
Under Votes	343
Total	963

Council Member, Position 2 CITY OF DEPOE BAY

(Vote For 1)

Jan Rustenhoven	238
Debbie Callender	443
Write-in	14
Over Votes	0
Under Votes	268
Total	963

Council Member, Position 3 CITY OF DEPOE BAY

(Vote For 1)

Charles (Charlie) L Bates	533
Write-in	19
Over Votes	0
Under Votes	411
Total	963

Council Member, Position 5 CITY OF DEPOE BAY

(Vote For 1)

Jeff S Wiseman	557
Write-in	11
Over Votes	0
Under Votes	395
Total	963

Council Member, Ward I Lincoln City-Ward 1

(Vote For 1)

Jim Davis	572
Diana Hinton	855
Write-in	3
Over Votes	0
Under Votes	266
Total	1696

Council Member, Ward II Lincoln City-Ward 2

(Vote For 1)

Riley Hoagland	809
James Scrutton	381
Write-in	4

Detail Results

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Contest	Votes
Over Votes	0
Under Votes	235
Total	1429

Council Member, Ward III Lincoln City-Ward 3

(Vote For 1)

Doug Wheldon	420
Judy Casper	653
Write-in	6
Over Votes	0
Under Votes	199
Total	1278

Mayor CITY OF NEWPORT

(Vote For 1)

Sandra N Roumagoux	3435
Write-in	144
Over Votes	0
Under Votes	1534
Total	5113

Council Members CITY OF NEWPORT

(Vote For 3)

Dietmar H Goebel	2819
Laura L Swanson	2799
Dean Sawyer	3044
Write-in	137
Write-in	51
Write-in	21
Over Votes	9
Under Votes	6459
Total	15339

Mayor CITY OF SILETZ

(Vote For 1)

John S Robinson	286
Write-in	31
Over Votes	2
Under Votes	122
Total	441

Council Member, Position 2 CITY OF SILETZ

(Vote For 1)

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Contest	Votes
Ronald L Hervey	287
Write-in	9
Over Votes	0
Under Votes	145
Total	441

Council Member, Position 3 CITY OF SILETZ

(Vote For 1)

Patrizia Skauge	277
Write-in	4
Over Votes	0
Under Votes	160
Total	441

Mayor CITY OF TOLEDO

(Vote For 1)

Billie Jo Smith	1049
Write-in	44
Over Votes	0
Under Votes	336
Total	1429

Council Members CITY OF TOLEDO

(Vote For 3)

Deanne Dunlap	722
Stephen J Burdick, Sr	368
Ralph E Grutzmacher	347
Jackie Kauffman	704
Josh Smith	749
Write-in	25
Write-in	10
Write-in	6
Over Votes	45
Under Votes	1311
Total	4287

Mayor CITY OF WALDPOR

(Vote For 1)

Sue Woodruff	825
Write-in	69
Over Votes	0
Under Votes	372
Total	1266

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Contest	Votes
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Council Members CITY OF WALDPORT

(Vote For 3)

Greg Dunn	763
Pat Warwick	708
Bob O'Brien	709
Write-in	35
Write-in	19
Write-in	13
Over Votes	6
Under Votes	1545
Total	3798

Mayor CITY OF YACHATS

(Vote For 1)

Gerald Stanley	296
W John Moore	182
Write-in	20
Over Votes	1
Under Votes	64
Total	563

Council Members CITY OF YACHATS

(Vote For 2)

Max E Glenn	359
Jim Tooke	303
Write-in	38
Write-in	7
Over Votes	0
Under Votes	419
Total	1126

Director, Zone 1 SOIL & WATER CONSERVATION DISTRICT

(Vote For 1)

No Candidate Filed	0
Write-in	1124
Over Votes	0
Under Votes	24562
Total	25686

Director, Zone 3 SOIL & WATER CONSERVATION DISTRICT

(Vote For 1)

Sterling Grant	14017
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Contest	Votes
Write-in	160
Over Votes	3
Under Votes	11506
Total	25686

Director, Zone 4 SOIL & WATER CONSERVATION DISTRICT

(Vote For 1)

No Candidate Filed	0
Write-in	845
Over Votes	0
Under Votes	24841
Total	25686

Director, Zone 5 SOIL & WATER CONSERVATION DISTRICT

(Vote For 1)

No Candidate Filed	0
Write-in	775
Over Votes	0
Under Votes	24911
Total	25686

Director, At Large (1) SOIL & WATER CONSERVATION DISTRICT

(Vote For 1)

Wayne Hoffman	13848
Write-in	157
Over Votes	1
Under Votes	11680
Total	25686

Director - Subdivision 3 Central Lincoln PUD - Subdivision 3

(Vote For 1)

Curt Abbott	3321
Write-in	29
Over Votes	0
Under Votes	2498
Total	5848

State Measure 94

(Vote For 1)

Yes	8382
No	15695
Over Votes	15
Under Votes	1594

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Total	25686

State Measure 95

(Vote For 1)

Yes	16149
No	7500
Over Votes	3
Under Votes	2034
Total	25686

State Measure 96

(Vote For 1)

Yes	20933
No	3702
Over Votes	10
Under Votes	1041
Total	25686

State Measure 97

(Vote For 1)

Yes	11276
No	13702
Over Votes	22
Under Votes	686
Total	25686

State Measure 98

(Vote For 1)

Yes	16891
No	7559
Over Votes	4
Under Votes	1232
Total	25686

State Measure 99

(Vote For 1)

Yes	16810
No	7699
Over Votes	6
Under Votes	1171
Total	25686

State Measure 100

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Contest	Votes
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(Vote For 1)

Yes	16739
No	7501
Over Votes	14
Under Votes	1432
Total	25686

21-172 County Measure

(Vote For 1)

Yes	16684
No	8090
Over Votes	5
Under Votes	907
Total	25686

21-173 City of Depoe Bay

(Vote For 1)

Yes	685
No	251
Over Votes	0
Under Votes	27
Total	963

21-174 City of Lincoln City

(Vote For 1)

Yes	2762
No	1480
Over Votes	1
Under Votes	160
Total	4403

21-169 City of Newport

(Vote For 1)

Yes	3406
No	1535
Over Votes	1
Under Votes	171
Total	5113

21-170 City of Waldport

(Vote For 1)

Yes	865
No	369

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Over Votes	0
Under Votes	32
Total	1266

21-171 City of Yachats

(Vote For 1)

Yes	420
No	132
Over Votes	1
Under Votes	10
Total	563

21-176 Seal Rock Fire

(Vote For 1)

Yes	974
No	687
Over Votes	0
Under Votes	55
Total	1716

21-175 Yachats Fire

(Vote For 1)

Yes	897
No	591
Over Votes	0
Under Votes	52
Total	1540



CITY COUNCIL MEETING AGENDA COVER SHEET

TITLE OF ISSUE: Financial Management Policies
REQUESTED BY: City Manager and City Accountant
FOR MEETING DATE: December 8, 2016

Summary:

Financial Management policies were adopted by Council in May of 2000 and have been amended as needed by Council motion. Expanding on the disposition for capital assets should provide more definitive guidance for these infrequent transactions. As a separate policy, inventory management is clarified for assets with a cost/value of less than \$10,000. Please note the controls and disposition of the city's wide range of assets depends upon its original value.

Providing an overview for internal control policy seemed prudent in light of the continuous need to identify, assess, and mitigate risks.

Staff Recommendations:

Recommend a motion by council for proposed changes to the Financial Management Policies, providing an update for disposition of capital assets, clarifying control and disposition for inventory management, and providing an overview for internal controls.

Attachments:

Capital Assets Financial Management Policy
Inventory Financial Management Policy
Internal Control Financial Management Policy

CAPITAL ASSETS

Purpose. Capital assets stand alone equipment purchased, constructed, or donated shall have an expected useful life in excess of one year and cost (or estimated fair market value of donated assets) shall be valued at \$10,000 or more. Improvements to an existing capital asset shall extend the life of the asset for more than five years and the cost of the improvement shall be \$10,000 or more. Expenditures of a refurbishing or a repair nature shall not be capitalized. Capitalized assets shall be depreciated on a straight line basis with the following assumed using the estimated useful life of the asset.

Description	Useful Life	Description	Useful Life
Berms	20 years	Reservoirs, Dams	50 years
Buildings	50 years	Road Signage	10 years
Building Improvements	10 years	Sewer Conveyance Systems	50 years
Equipment, Business	7 years	Sidewalks	30 years
Equipment, Computer	5 years	Storm Systems	50 years
Equipment, Public Works	12 years	Street Lighting	20 years
Equipment, Recreational	15 years	Traffic Lights	20 years
Furniture	20 years	Treatment Plants	100 years
Parking Lots	15 years	Vehicles	6 years
Pathways, Pedestrian	10 years	Water Distribution Systems	50 years

Description	Useful Life
Equipment, Vehicles	5-15 years
Buildings	50 years
Water and Sewer Systems	5-100 years
Streets	20 years
Other Improvements	10-30 years

Control and Assessment. An evaluation of existing capital assets and needs assessment shall be conducted annually. Adequate insurance shall be reviewed and maintained on all capital assets. Assets shall be maintained to ensure safety, functionality, and preservation of the asset until costs of maintenance outweigh benefits of the repairs.

Disposition. Capitalized assets, with an original cost/value of \$10,000 or more, may qualify for disposition if designated as surplus, found to no longer function or is no longer in use, or traded for a newer or more functional item. "Surplus property" means tangible personal property recorded as a capital asset that is no longer needed by the city.

- A surplus property resolution, submitted for council approval, shall describe the property, listing the original value and year of acquisition, describe the proposed disposition of property, and state the minimum acceptable terms of sale including price.
- A notice shall be published at least once in a place or manner of general circulation within the city to encourage competitiveness and a fair process.
- If one or more offers/bids are received at or above the minimum acceptable terms, the City Manager or designee shall complete the sale.
- If no acceptable offers/bids are received, Council may, by motion, accept the highest offer among those received, provide other terms or direction of disposition, or decide to keep the property.

Capital assets purchased with grant funds shall adhere to the provision of each grant. Grants may include specific requirements, restrictions, or conditions relating to the disposition of the property.

Sale of city's real property shall observe requirements of state statutes (ORS 221.725).

INVENTORY (formerly noted under Capital Assets)

Purpose. Inventory management concerns the fine lines between replenishment lead time, carrying costs of inventory, asset management, inventory forecasting, inventory valuation, inventory visibility, future inventory price forecasting, physical inventory, available physical space, quality management, replenishment, returns and defective goods, and demand forecasting. Balancing these competing requirements leads to optimal inventory levels, which is an ongoing process as needs shift and react to the wider environment.

Control and Assessment. Each department is responsible for maintaining control over the capital assets, equipment, furniture, and materials inventory in their area of responsibility. Finance shall provide an updated listing of inventories to each department on a yearly basis. The department head shall verify that the inventory is correct, indicate any adjustments required and the reason for the adjustment, and return a signed copy to finance in a timely manner.

Acquisition. When a new capital item equipment or furniture is ordered, finance shall provide the ordering department with an asset number tag and an asset acquisition form. The department shall affix the tag to the item, and verify acceptance of the item by returning the completed asset acquisition form to finance. Finance shall record the asset in the capital asset inventory system.

Transfers. Transfers of assets between departments shall be reported to finance on an capital asset transfer form. This form is to be signed by both receiving and sending department heads.

Disposition. Disposition of assets, with an original cost/value of less than \$10,000, shall be recorded on asset disposition form noting whether sold, destroyed, or traded. Periodically a list of surplus property shall be submitted for council approval and sale with the Oregon Administrative Services Surplus Property division or other approved means.

INTERNAL CONTROLS

Purpose. In order for the City of Waldport to assure accountability and manage risk, it should build a framework of internal controls. Management has the responsibility to identify risks, prioritize them, and to design internal controls to manage them.

Policy. The city understands that the basic principles of a good internal control framework include segregated duties, design that is simple and practical, design that allows for monitoring and testing, controls that address high priority risks, controls that are written into policies and procedures, consistency, and endorsement from top management. Internal control is the means by which risk can be managed and includes the following controls.

Overview. The establishment and monitoring of internal control shall be an on-going process. Internal controls may be preventive, detective, or corrective. The strength of controls placed in operation shall be based on management's policy to tolerate, monitor, or avoid recognized risks. Internal controls shall be designed to provide reasonable, but not necessarily absolute, assurance that: city goals and objectives are met; financial reporting is reliable; assets are safeguarded; transactions are accurately and properly recorded and executed in accordance with management authorization; errors and irregularities are prevented to the greatest extent possible; and errors and irregularities that do occur are detected, reported, and corrected in a timely manner. City management shall appropriately balance the risks and costs of internal controls in such a manner that the costs to control do not outweigh the benefits of such controls.

Internal Controls for Receivables/Revenues. Cash is received for any amount over five dollars. Receipt books shall contain consecutively numbered receipts. All cash shall be locked in a secure location when unattended. Receipts are recorded for checks received, except for utility billing payments and business licenses. Checks shall be endorsed with city's endorsement stamp. As is feasible with limited staffing, duties are assigned in such a manner to segregate batching and processing from reconciling to detect errors or omissions. Leak adjustments to the utility billing subsidiary ledger are reviewed and approved by City Manager.

Internal Controls for Payables/Expenditures. Purchases of \$10,000 to \$150,000 require at least three informally solicited competitive price quotes. If three quotes are not reasonably available, it should be documented. Also purchase orders, with notes and documentation attached, are required for purchases of \$10,000 to \$150,000 and shall be submitted to City Manager for approval. Purchase orders are not required for routine purchases and established contract services. Department heads will evaluate quality and pricing of routine purchases periodically. Once goods are received, department head shall approve invoice and designate line item expenditure(s) for payment processing. The City Manager and/or a Council Member shall review accounts payable invoices and supporting documentation. Checks over \$5,000 require two signatories. Vendor checks shall be mailed directly to the payee. A check number log is maintained to account for completeness, and includes accounts payable, payroll, voided and stale checks. ~~Periodically a list of surplus property shall be submitted for council approval.~~

Additional Internal Controls. Establish sound personnel policies that include well designed job descriptions, background checks, and reference checks. Purchase employee bonding. Monthly bank statements are reconciled in a timely manner, and reviewed and approved by the City Manager. Revenue and expenditure activity, in comparison with budget, is reported to Council monthly. Historical revenue and expenditure activity is prepared for the yearly budget committee and available to the public.

Amended by City Council motion February 14, 2008

Amended by City Council motion October 9, 2014



CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Parks, Recreation and Trails Master Plan / Open Space

REQUESTED BY: City Manager/City Planner

FOR MEETING DATE: December 8, 2016

SUMMARY OF ISSUE:

The City of Waldport has updated its master plan for parks, recreation and trails, integrating and planning all of its assets, including the open space that formerly housed the high school ("Open Space").

STAFF RECOMMENDATION or ACTION REQUESTED:

Review and approve final Waldport Parks, Recreation & Trails Master Plan, December 2016.

BACKGROUND:

The City Council identified as a goal updating the Waldport Parks and Recreation Master Plan, which was prepared 10 years ago in 2005. The overall purpose is to provide a well-connected system of parks, open space, recreation facilities, and trails. The Council reviewed public outreach results as well as draft maps and plans at its meeting on May 12, 2016.

The Master Plan update identifies existing and planned recreation facilities, improvements to existing parks, and new parks and open spaces. Enclosed is a copy of the draft plan, which includes the following sections:

- I. Introduction
- II. Goals & Objectives
- III. Parks & Recreation Inventory
- IV. Needs and Opportunities
- V. Concept Plans
- VI. Finance & Implementation Plan

The draft plan was reviewed by the City Council at the October 2016 meeting. Revisions were made based on City Council and public input, and reviewed at the November 2016 City Council meeting. The final plan is now before the City Council for final approval.

Attachments: Waldport Parks, Recreation & Trails Master Plan

WALDPART PARKS, RECREATION & TRAILS MASTER PLAN

December 2016



Prepared by
The City of Waldport

With funding support from
Oregon Parks and Recreation Department

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Waldport Parks, Recreation & Trails Master Plan

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Appendix D. Open Space Site – Feasibility Study

CHAPTER I. INTRODUCTION

BACKGROUND AND PURPOSE

Waldport has a wealth of natural resources and natural beauty including the Pacific Ocean, Alsea Bay and River, Lint Slough, McKinney Slough, and the Siuslaw National Forest. However, we currently do not have a comprehensive or well-connected system of parks, recreation facilities and trails that would create an integrated parks system that serves Waldport residents and visitor. In April 2015, the Waldport City Council established a goal of updating the Waldport Parks Master Plan. In October 2016, the City received an Oregon Parks & Recreation Department grant to partially fund the development of the Waldport Parks, Recreation & Trails Master Plan.

The Master Plan provides guidance to future decision making and a basis for measuring progress of the citywide parks system as the City works to improve the extent and quality of parks, recreation facilities, and trails. This document responds to public input and Plan identifies needed and desired recreation facilities, improvements to existing parks, and new parks and open spaces. The Master Plan identifies how existing and proposed parks, open space, recreations facilities, and trails can be connected with the natural resources and create an integrated parks system.

The overall purpose is to provide a well-connected system of parks, open space, recreation, and trails. There are three primary benefits of this project:

- A. The City, in collaboration with the Lincoln County School District (LCSD), has an outstanding opportunity to develop an 11.5 acre park where the former Waldport High School was located. FEMA bought the development rights from LCSD and the property is to remain as open space in perpetuity. The City, through an agreement with LCSD, is currently conducting feasibility studies of the property that will lead to park design and development. The proposed Master Plan project includes conceptual design of the 11.5 acre park site.
- B. The City has some very good park-related improvements however we do not have a master plan that shows how we can develop a well-connected system of existing and proposed parks, open space, and recreation facilities.
- C. The City has a few existing and proposed trails, e.g. the Oregon Coast Trail, the Woodland Trail and forthcoming (OPRD funded) Lint Slough Trail, (ODOT funded) Bridgeview Trail, and (OPRD funded) Waziyata Beach Access. However, we do not have an overall trail system plan that shows how these trails can be interconnected and how the trail can be connected to park and recreation facilities.

The Master Plan will be a benefit to 1) local residents, 2) the many visitors that come to Waldport and the Oregon Coast, 3) students who attend the elementary, middle, and high schools and, 4) the local economy. Our natural resources are the major attraction of visitors to Waldport and the Oregon Coast. The ability to provide a comprehensive system of natural resources, parks, recreation facilities, and trails will enhance people's desire to visit Waldport.

THE PLANNING PROCESS AND MASTER PLAN ORGANIZATION

The Planning Process and organization of the Waldport Parks, Recreation, and Trails Master Plan includes five primary chapters.

Chapter 1. Goal Setting

The initial step in the master planning process was the identification of goals and objectives, i.e. identifying what the community hopes to achieve in the future regarding parks, recreation, and trails.

Chapter 2. Inventory

The second step in the planning process was an inventory of existing parks, recreation facilities, non-motorized trails and public access ways, and natural open space.

Chapter 3. Public Involvement

A series of group meetings were conducted with stakeholders with each meeting focusing on a different component of the parks system, i.e. organized sports/games, trails and bikes, individual sports, and natural and cultural resources.

A parks and recreation survey was developed and, in summary, asked about people's usage of park and recreation facilities, park and recreation needs, condition and maintenance of existing facilities, priorities, desired facilities for the 11.5-acre open space site (former high school property), and demographic information. Over 200 surveys were completed.

Chapter 4. Concept Plans

Recommendations for improvements to Waldport parks, recreation, and trail system were developed and based on the results of the goal setting, inventory, and public input. The Concept Plans focus on the 11.5-acre open space project, recreation facilities, linkages, and opportunities for additional open space. Concept plans for additional parks and open space will be prepared and inserted into the Master Plan.

Chapter 5. Finance & Implementation Plan

The Finance and Implementation Plan identifies potential improvements for each park, trail, and public facility. This section prioritizes improvements, provides capital cost for each improvement, and provides a range of annual operating and maintenance costs.



CHAPTER II. GOALS & OBJECTIVES

The establishment of goals and objectives is the initial step in the development of the Waldport Parks, Recreation & Trails Master Plan. Goals and objectives of the Master Plan provide direction for establishing a comprehensive parks, recreation, and trails system that satisfies the needs and desires of the community.

The Goals and Objectives were initially established by city staff, modified as input was received through a series of public meetings and a survey with community leaders and interested civic groups and individuals, and refined to provide guidance for implementing the recommended park, recreation, and trail improvements.

GOAL A. PROVIDE A VARIETY OF OPEN SPACE AND RECREATION FACILITIES TO MEET THE NEEDS AND DESIRES OF WALDPOR CITIZENS AND VISITORS.

OBJECTIVES

The overall objectives of this goal are to identify and provide recreational facilities and programs to meet the demand of local citizens and visitors; facilitate additional recreation facilities through increased cooperation with the Lincoln County School District (“LCSD”), the Port of Alsea (“Port”), and other public and private entities; and assure compatibility of parks and park usage with surrounding neighborhoods. Open space and recreation facility improvements will be subject to approval by the City, LCSD, and the Port as necessary.

Specific objectives are prioritized as follows:

High Priorities

- a. Expand the Crestline Park playground.
- b. Make improvements to the Crestline Park skate park.
- c. Develop a disc golf course at Woodland Park.

Medium Priorities

- a. Provide picnic and group gathering facilities at Crestline Park.

Low Priorities

- a. Provide picnic and group gathering facilities at the Alsea Bay Interpretive Center.
- b. Develop a BMX Track at Crestline Park.
- c. Provide picnic, group gathering and/or other park and recreation facilities at Robinson Park.

Other Priorities to be Determined

- a. Develop additional softball, baseball, and/or multi-use fields at the Waldport School campus.

- b. Develop additional sports courts at the Waldport School campus.
- c. Provide additional restrooms at the Waldport School campus.
- d. Provide major maintenance and upgrades to Kendal Fields.

GOAL B. ENHANCE THE ECONOMIC VITALITY OF WALDPOR THROUGH THE DEVELOPMENT OF ATTRACTIVE PARK AND RECREATION FACILITIES.

OBJECTIVES

The overall objectives of this goal are to create a comprehensive open space system that will improve the physical form and appearance of the city; create a well-known ‘class’ open space system that capitalizes upon and provides public access to Waldport’s natural resources, natural beauty, parks, recreation facilities, and trail system, provide a destination facility(s) that is unique to the central Oregon coast and will draw local area residents and visitors and; determine if an outdoor amphitheater is a financially viable use for the open space site (former high school site). If so, determine how should it be funded, owned, and operated.

Specific objectives are prioritized as follows:

Medium Priorities

- a. Once the Fire District relocates, relocate and renovate the library to the current fire station.
- b. Construct Civic Center site work and parking.

Low Priorities

- a. Develop a BMX Track at Crestline Park.
- b. Make minor improvements to Meridian Park.
- c. Construct Civic Plaza.

GOAL C. CREATE A PREFERRED PLAN FOR THE FORMER WALDPOR HIGH SCHOOL SITE.

OBJECTIVES

The overall objectives of this goal are to create a coastal model for reuse of lands vacated by FEMA-assisted relocations; pursue a financially sustainable open space concept; establish a multi-use space that connects people to Waldport’s unique natural resources and provides active and passive recreation amenities; create an accessible public space available for residents and visitors of all ages and abilities; develop a community showcase with benefits for diverse interests; create a community asset and a regional

Waldport Parks, Recreation & Trails Master Plan

draw, bringing people to Waldport for sports, recreation, festivals, and unique retail opportunities; develop a visually appealing source of community pride; build play areas and spaces for kids and families to congregate; provide ecological, science, and technology education and training opportunities and; connect people between the Port and the park/slough.

Specific objectives are prioritized as follows:

High Priorities

- a. Restore wetlands in the eastern portion of the site.
- b. Provide trails, play areas, and exercise areas.
- c. Provide picnic and group gathering facilities.
- d. Construct public restrooms.
- e. Conduct site work and utility improvements.

Medium Priorities

- a. Design and construct a BMX Track.

Other Priorities to be Determined

- a. Design and construct an amphitheater.
- b. Establish and implement a tsunami preparation plan.
- c. Design and construction a tsunami evacuation plan.

GOAL D. CREATE A COMPREHENSIVE AND WELL-CONNECTED PEDESTRIAN/ BICYCLE CIRCULATION SYSTEM.

OBJECTIVES

The overall objectives of this goal are to create a non-motorized circulation system that combines destination opportunities, i.e. home to school to commercial services, and provides recreation opportunities; provide a comprehensive circulation system that enables walkers, hikers, and bikers multiple opportunities to see and experience Waldport and the natural resources; provide improved public access to and views of natural resources; provide accessible and safe facilities; support and enhance the Oregon Coast Trail and Oregon Bike Route; enhance and promote the water trail system; provide adequate parking at trailheads; and develop a wayfinding program that enables the public to easily find and navigate the non-motorized circulation system.

Specific objectives are prioritized as follows:

High Priorities

- a. Complete construction of the Lint Slough Trail.
- b. Design and construct the Bridgeview Trail.

Waldport Parks, Recreation & Trails Master Plan

- c. Complete construction of the Waziyata Beach Access.

Medium Priorities

- a. Construct additional sidewalks and signs along the Old Town Trail.
- b. Design and construct pedestrian access and signage at the Old Town beach access locations.

Low Priority

- a. Provide additional trail development throughout the city.
-

GOAL E. PROTECT AND ENHANCE AWARENESS OF NATURAL AND CULTURAL RESOURCES.

OBJECTIVES

The objectives of this goal are to identify the many different types of natural resources of the Waldport area; recognize, protect, and promote the Waldport's unique natural resources and natural beauty and; develop an interpretive program that informs and educates the public about Waldport's natural resources.

Specific objectives are prioritized as follows:

High Priority

- a. When planning, designing, and constructing park, recreation and trail improvements, identify surrounding natural and cultural resources; and incorporate the protection, enhancement, and visual awareness of the resources.
- b. Restore wetlands in the eastern portion of the Open Space site (former Waldport High School site).

Medium Priority

- a. Develop a wayfinding and interpretive signage system that informs and educates the public about Waldport's natural and cultural resources.
-

GOAL F. DEVELOP AN EFFICIENT AND AFFORDABLE OPERATIONS AND MAINTENANCE PROGRAM TO ASSURE HIGH QUALITY PARK AND RECREATION FACILITIES AND SERVICES.

OBJECTIVES

The objectives of this goal are to identify and establish funding mechanisms to adequately maintain park, recreation and trail facilities; develop a plan for the continued operations and maintenance of park, recreation and trail facilities; foster cooperation among volunteer organizations and individuals for ongoing maintenance of park, recreation and

Waldport Parks, Recreation & Trails Master Plan

trail facilities and; utilize best management practices in the design and development of parks and trails to reduce maintenance requirements, e.g. erosion and drainage control,

Specific objectives are prioritized as follows:

High Priority

- a. Identify ways to enhance existing revenue streams that enable the City to properly manage park and recreations facilities.
 - b. Identify and implement new revenue streams that enable the City to properly manage existing and future park and recreations facilities.
 - c. Manage existing parks and trails by allocating resources to properly manage existing facilities at Crestline Park, Woodland Park and trail, and other existing parks and trails.
 - d. Develop a schedule for inspecting and maintaining parks and recreation facilities, including identification of sources of revenue, or lack thereof, for needed safety improvements.
-



CHAPTER III. PARK AND RECREATION INVENTORY

An inventory of existing parks, open space, recreation facilities, and non-motorized trails/public access was conducted through review of parks-related planning documents and site reconnaissance. The inventory is divided into the following categories:

- A. Parks/Outdoor Recreation Sites
- B. Facilities
- C. Non-Motorized Circulation
- D. Natural Open Spaces

PARKS/OUTDOOR RECREATION SITES				
	Ownership	Location	Acreage	Facilities/Amenities
Cedar Heights Parkland	City of Waldport	North of Range Dr. East of Ironwood Dr.	0.60	No facilities
Crestline Park	City of Waldport	Crestline Dr. North of Range Dr.	5.11	<ul style="list-style-type: none"> • Playground • Skate park • Lawn/Open Field • Trails • Restrooms • Parking
Crestview Golf Club	Private	Crestline Dr. and Range Dr.	45.88	9-hole golf course accessible to public
Forest Hills Parkland	City of Waldport	North of Range Dr. West of Chad Dr.	0.52	No facilities
Governor Patterson State Park (currently within UGB, outside city limits)	Oregon Parks & Recreation Dept.	Hwy 101, west side across from Ocean Hills Dr.	33.77	<ul style="list-style-type: none"> • Ocean views • Beach access • Picnic tables • Trails • Restrooms • Parking
Keady Wayside	City of Waldport	Hwy 101 and Maple St.	1.33	<ul style="list-style-type: none"> • Beach access • Information kiosk • Picnic tables • Bench • Telescope • Parking
Kendall Fields	Lincoln County School District	Starr St.	3.58	<ul style="list-style-type: none"> • 2 softball fields • Restrooms • Concession stand
Meridian Park	City of Waldport (public right-of-way)	Hwy 34/Alder St./Spring St.	0.12	<ul style="list-style-type: none"> • Landscaping • Pathways • Benches
Open Space Site (former high school)	Lincoln County School District	SE corner of Hwy 34 & Crestline Dr.	11.50	<ul style="list-style-type: none"> • Multi-use field (football, soccer, baseball, softball)

Waldport Parks, Recreation & Trails Master Plan

	Ownership	Location	Acreeage	Facilities/Amenities
Robinson Park	Port of Alsea	West of the Port St/Broadway St intersection at the north end of Old Town	0.50	<ul style="list-style-type: none"> • Beach access • Picnic tables • Trails • Parking
Veterans Park	City of Waldport	NE corner of Hwy 34 & Broadway St.	0.08	<ul style="list-style-type: none"> • Veterans memorial
Waldport Schools	Lincoln County School District	2750 S. Crestline Dr.	42.15	<ul style="list-style-type: none"> • Football/Soccer field • Baseball field • Softball field • Gymnasium • Playground • Play field with perimeter path
Woodland Trail Park Property	City of Waldport	West of Crestline Dr., Brentwood Dr., and Park Dr.	13.30	<ul style="list-style-type: none"> • Woodland Trail

FACILITIES				
	Ownership	Location	Acreeage	Facilities/Amenities
Waldport Community Center	City of Waldport	265 Alsea Hwy	0.94	<ul style="list-style-type: none"> • Meeting room • Kitchen • Outdoor barbeque
Alsi Historical Museum	City of Waldport	945 Broadway St.	0.23	Historical museum
Alsea Bay Interpretive Center	Oregon Dept. of Transportation	320 Hwy 101	0.21	<ul style="list-style-type: none"> • Information and education center • Beach access • Restroom

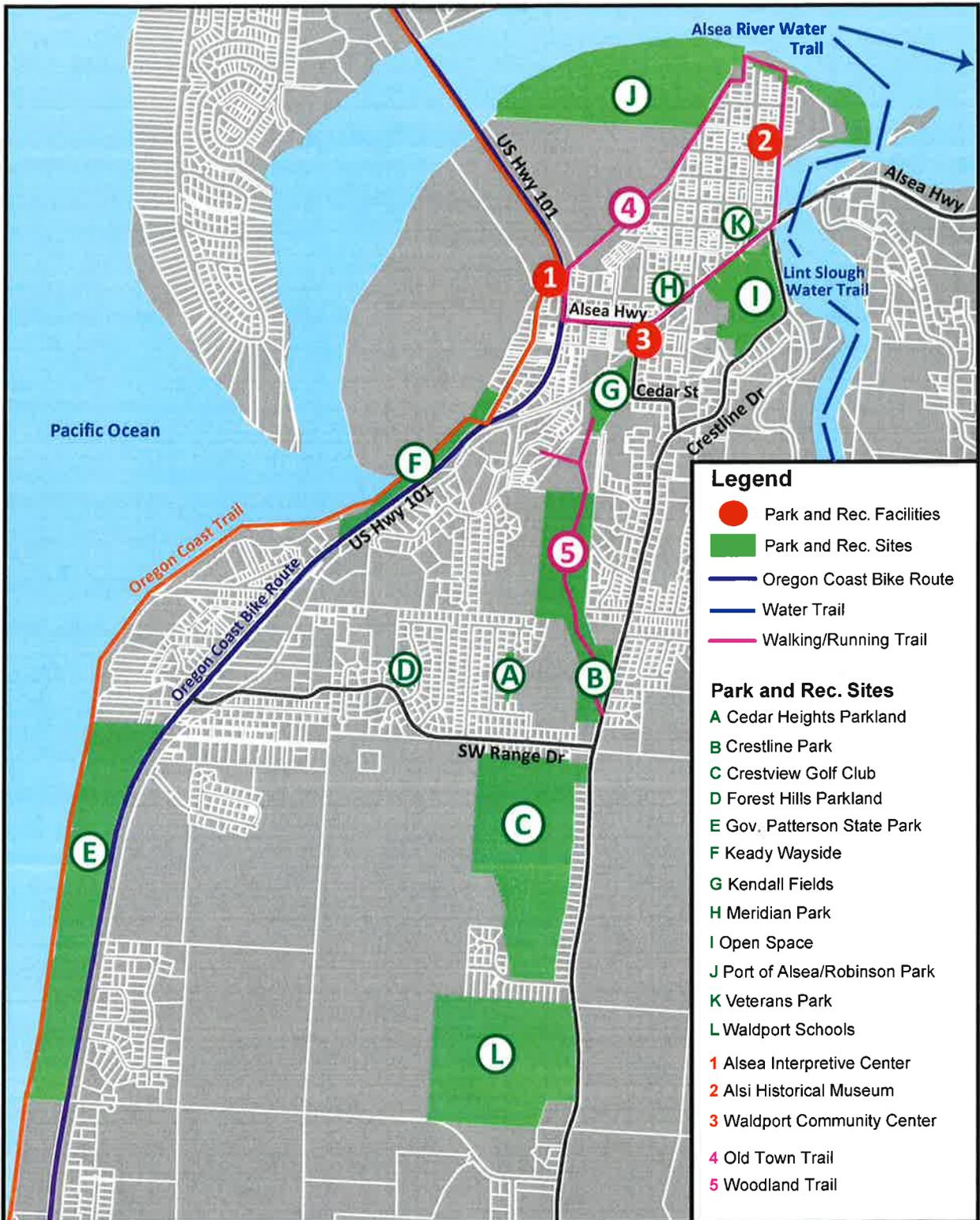
NON-MOTORIZED TRAILS/PUBLIC ACCESS				
	Ownership	Location	Miles	Facilities/Amenities
Woodland Trail	75% City of Waldport 25% Private w/ Public Easement	Kendall Fields to Crestline Park	1.3	<ul style="list-style-type: none"> • Natural surface trail • Moderate hike/walk
Old Town Trail	Public beach access and public right-of-way	Alsea Bay Bridge to Port via beach, Port St, Mill St, Alsea Hwy	1.8	<ul style="list-style-type: none"> • Loop trail w/ beach, sidewalk and pavement surfaces • Proposed interpretive signage • Easy hike/walk
Lint Slough Trail	Public right-of-way	South from Crestline Dr/Lint Slough Rd intersection	0.60	<ul style="list-style-type: none"> • Construction to be completed in 2017 • Majority of trail is natural surface • Easy hike/walk

Waldport Parks, Recreation & Trails Master Plan

	Ownership	Location	Miles	Facilities/Amenities
Bridgeview Trail	Public right-of-way	Hwy 101 right-of-way east of seawall	0.40	<ul style="list-style-type: none"> • Construction planned for 2017-18 • Trail elevated above highway will be natural surface w/ a pedestrian bridge • Multi-use trail at highway level along seawall on west side of highway
Wazyata Beach Access	Lincoln County and Private w/ Public Easement	Wazyata Ave	0.03	<ul style="list-style-type: none"> • Construction planned for 2016 • Natural surface trail
Old Town Bay/Beach Accesses	Public right-of-way	Terminus of Spencer, Ruble/Bay, Grant, Keady, Alder, Fayette, John, and Verbena Streets	20-80 foot wide right-of-way	Opportunity for improvements to allow public pedestrian access to the bay and beach
Oregon Coast Trail	Oregon Dept. of Transportation & Oregon Parks & Recreation Dept.	Alsea Bay Bridge, Maple Street, and beach	2.30 (through UGB)	Sidewalk, pavement and beach
Oregon Coast Bike Route	Oregon Dept. of Transportation	Hwy 101	2.20 (through UGB)	Combination of designated bike lanes and shared bike/travel lanes
Alsea River/Lint Slough Water Trail	Port of Alsea, Oregon Dept. of Fish & Wildlife	Alsea River upstream of Port of Alsea and Lint Slough	2.00 (through UGB)	Designated water trail

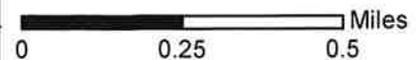
NATURAL OPEN SPACES (within or near Waldport UGB)
Pacific Ocean and beaches
Alsea Bay and beaches
Alsea River
Lint Slough
McKinney Slough
Siuslaw National Forest
Eckman Lake/Nelson Wayside State Park

Exhibit 1



**City of Waldport
Park and Recreation Facilities, 2016**

Prepared by: City of Waldport
Date: April 2016



Data sources: City of Waldport, Lincoln County, US Census

CHAPTER IV. NEEDS AND OPPORTUNITIES

This chapter provides an assessment of park, recreation and trail opportunities and needs. The opportunities and needs are developed from review of the existing inventory of park land and facilities, and public input. The development of a successful plan for parks, recreation facilities, and trails is dependent upon input from those Waldport residents and visitors who use and have interest in Waldport's park-related facilities and resources. Two mechanisms were utilized to solicit public input: 1) a Waldport 2016 Parks and Recreation Survey and, 2) a series of Public Meetings. Summaries of the Survey and Public Meetings are found in Appendices A and B. Based on the public input received through the survey and public meetings, this section provides a (non-prioritized) list of park, recreation facilities, and trail needs and opportunities.

A. Outdoor amphitheater, fairs, and festivals

People expressed the desire for an outdoor amphitheater, fairs, and festivals. A potential location for these facilities and activities is the 11.5 acre open space site (former high school property). The September 2015 design charrette resulted in a preferred plan with an amphitheater. An amphitheater provides the opportunity for concerts and plays, and provides a design and facilities to accommodate fairs and festivals.

B. Playgrounds/play areas

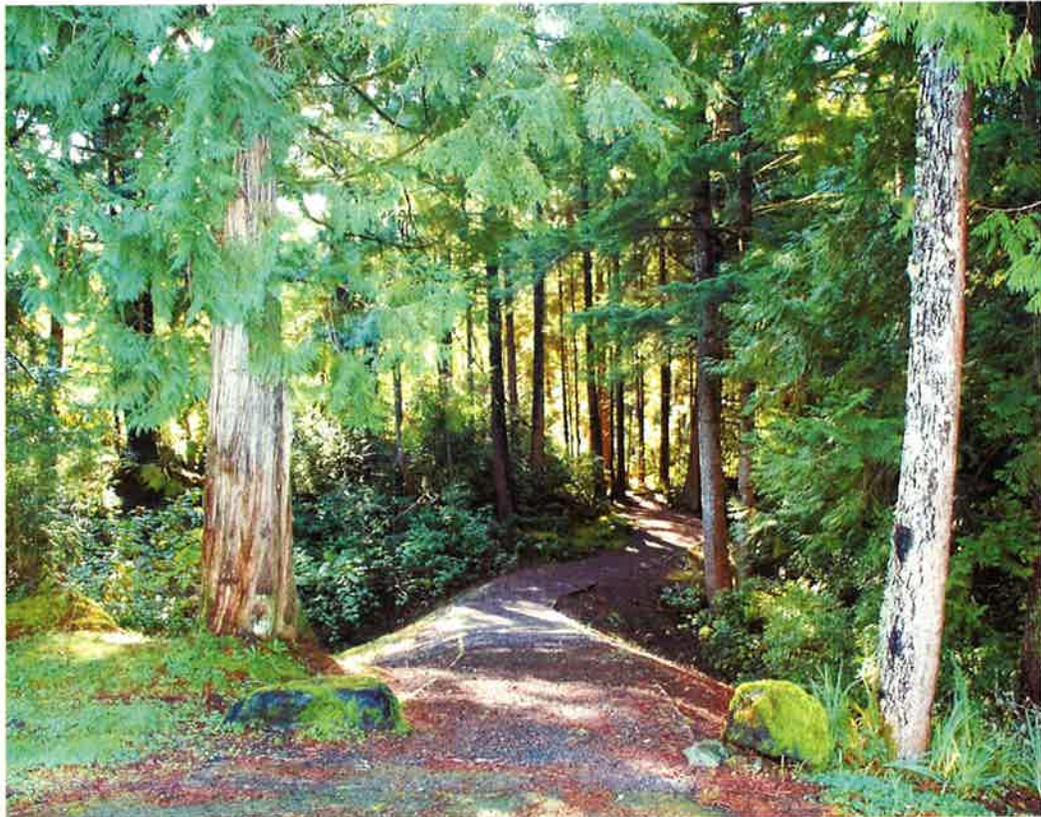
Playgrounds and play areas are a priority need identified by the public. Currently play grounds are limited to Crestline Park and the Waldport School Campus. It is beneficial to distribute playgrounds/play areas throughout the city. The Master Plan identifies potential areas for these facilities. The preferred plan for the Open Space Site includes play areas and facilities.



C. Trails

Survey and public meeting participants expressed the desire to provide additional pedestrian facilities, i.e. trails and sidewalks. The desired pedestrian facilities connect destinations and provide connected 'trail loops'. The following pedestrian facilities were identified:

- Trail connecting the Waldport School campus to Range Drive
- Crestline Drive sidewalks including connection to the school campus
- Range Drive sidewalk
- East-west oriented trails south of Range Drive, between Hwy 101 and the proposed trail between Range Drive and the school campus
- Extend the Lint Slough Trail to the south
- Provide trail connections from the Lint Slough Trail west to Crestline Drive between Cedar Street and Crestline Park, to Range Drive, and to Crestline Drive near the school campus
- Trail from the Lint Slough Trail to the east
- Trail from the school campus south along the Little Creek tributary
- Trails east from the Bridgeview Trail and along Forestry Lane per the Yaquina John Point Land Use & Transportation Plan
- Trails connecting the Woodland Trail to Range Drive through the Land & Sea and Cedar Heights Park Subdivisions.
- Pedestrian facility connecting Alsea Hwy to Crestline Drive through the open space site (former high school property)



D. Beach Access

There is a desire to provide additional public access to beaches. There is an opportunity to provide this access in Old Town, connecting to the beach between the Port of Alsea and the Alsea Bay Bridge. These locations are the unimproved public rights-of-way at the end of Spencer, Ruble/Bay, Grant, Keady, Alder, Fayette, John, and Verbena Streets. The improvements would generally require vegetation clearing and trail construction between the streets and the beach.

One additional location for a new pedestrian beach access is at the southern end of the city where a pedestrian path could be constructed under Hwy 101 along Patterson Creek.

E. Passive Relax/People Watching/Viewing Areas and Nature and Wildlife Viewing Areas

Waldport has an abundance of natural resource and natural beauty, including the Pacific Ocean, Alsea Bay and River, and surrounding forested lands. The natural features provide the desire and opportunity for passive recreation, i.e. viewing areas, resting, and relaxation. There is also a desire to provide passive areas for people watching. The Master Plan identifies locations for resting, relaxing, viewing the natural resources and natural beauty, and wetland restoration. There may also be opportunities for public plazas and other areas where people can enjoy the downtown activity.

F. Multi-use Fields

Users of the ball and sports fields in Waldport are satisfied with the existing number multi-use ball fields. People do not want to lose any fields but would be amenable to potential relocation of facilities in the future. The Master Plan considers opportunities to maintain and/or relocate multi-use fields, increase usage of existing fields, and identify alternative maintenance of the fields. Ball field users spoke about ongoing maintenance issues on the ballfields, which are maintained mainly through volunteer labor and donated equipment at present. Members of the group suggested that baseball and softball tournaments are a great way to draw visitors to town and could be a potential revenue source.



G. Picnic Areas and Small Group Shelters

People are interested in more picnic areas and shelters for small group gatherings. The Master Plan includes opportunities to provide additional picnic areas and shelter and existing and new open spaces areas and parks.

H. Community Gardens

People are interested in community gardens. The Shelter Me facility currently has a community garden. The Master Plan considers locations for community gardens.

I. Additional Recreational Facilities and Improvements

Additional recreation facilities and improvements were identified. Examples include additional and improved boat/kayak launches, improvements to the existing skate park, additional public restrooms, and disc golf.

J. Increase Park Land

Four mechanisms are identified for potentially increasing park land in Waldport:

Park Land Acquisition or Donation – This is a standard mechanism for increasing park land where the City would identify and pursue purchase of the site, or a property owners offer to donate property for park uses. This procedure requires a willing seller, negotiating a purchase price, and available funding by the City for the purchase.

Park Land/Recreation Facility Agreements – The mechanism includes a negotiated transfer or public access agreement of existing open space, park land, or recreation facilities. An example of this is the 11.5 acre open space site (former high school site). This property is currently owned and maintained by Lincoln County School District (LCSD). There is an opportunity for the City and LCSD to negotiate the transfer of this property to the City. This would significantly increase City-owned park land, i.e. from approximately 21 acres to over 32 acres.

Recreational Facility Development of Unimproved Park Land – This mechanism does not increase park land however it does increase usable park land, i.e. additional park land becomes accessible and provides additional recreation opportunities. An example of this is the 13.3 acre City of Waldport parkland site located in a central portion of Waldport. Currently improvements within this site are limited to a portion of the Woodland Trail. This is a densely forested area with some topographic challenges and limited public accessibility. One potential recreation improvement for this site that has been discussed in public meetings is development of disc golf course. A disc golf course would provide increased public exposure of this site and provide increased usable park land.

Developer Provided Open Space – This mechanism typically occurs when a planned development or subdivision is created. A planned development and subdivision typically includes open space. There are, sometimes, opportunities to transfer the open space to the City which increases park land.

CHAPTER V. CONCEPT PLANS

This chapter provides draft recommendations for improvements to Waldport's park, recreation and trail system. The draft recommendations are based on the results of the goal setting, inventory and, the identified opportunities and needs. This section is divided into three sections:

- A. Open Space Project**
- B. Recreation Facilities**
- C. Linkages**
- D. Development of Additional Open Space**

A. OPEN SPACE PROJECT

The Open Space Project consists of the design and construction of the nearly 12-acre vacant parcel of land that formerly housed the Waldport High School. The site is located south of Hwy 34 and west of Crestline Drive. When the Waldport High School was relocated to Crestline Drive, the Federal Emergency Management Agency (FEMA), the Oregon Office of Emergency Management, and the Lincoln County School District (LCSD) entered into an arrangement whereby LCSD received compensation for FEMA buying up the development rights on the site, with restrictions and requirements to maintain it as open space in perpetuity. The City of Waldport and LCSD entered into a Memorandum of Understanding which contemplates transfer of the property to the City.

The City held a community charrette over three days in September 2015. The purpose of the charrette was to identify proposed open space and recreation uses, and develop a site plan. The Open Space Site has the potential to be a "showpiece" and destination for local residents and visitors. The Site is located in the downtown area and is located at the eastern "entrance" into downtown Waldport for residents and visitors traveling west on Hwy 34.

Many good ideas were discussed in the charrette, with potential uses including an amphitheater, ballfields, play and gathering areas, walking trails, and wetlands. The public process conducted in the preparation of this Parks, Recreation and Trails Master Plan indicates there is continued interest in developing the site with uses identified in the charrette as proposed in Exhibit 1. Based on community interest, site characteristics, feasibility, and other factors, potential uses of the site include the following components ("proposed uses"):

Amphitheater

An amphitheater with seating anywhere from several hundred to several thousand people. The amphitheater has potential to be an attraction, destination, and revenue generator. The stage is envisioned to be tucked into the base of the southern hillside and a berm constructed on the north side of the stage to create the amphitheater.

Wetland Restoration

A wetlands restoration is envisioned to reconnect and expand the Lint Slough in the eastern portion of the site. A 2015 Analysis of Estuary/Wetlands Restoration Opportunities report for the Open Space site identified that much of the former high school property used to be tidal wetlands connected to Lint Slough. The wetlands were filled and the high school was built in the 1950s. The report includes three options for restoring the wetlands (see report in Appx B). The restored wetlands will create natural and riparian areas. Walking trails and boardwalks are planned to be developed along the perimeter and over the wetlands.

Ballfields

The existing multi-use ballfield (football/soccer/softball) is located in the northern part of the site and adjacent to Hwy 34. The ballfield is planned to remain on the site in the near future. If additional ballfields are developed in other Waldport locations, if the number of current ballfields are deemed adequate, or if demand decreases, the existing ballfield may be replaced with other open space and recreation uses.

Playground, Play Areas, and Exercise Areas

A playground, play areas, and exercise areas are proposed in the northern portion of the site. These uses will be expanded on the site if the ballfield is removed.

Gathering and Picnic Areas

Gathering places and picnic areas are proposed throughout the site. The gathering places may include interpretive displays, art and/or other features of interest.

Trails and Tsunami Evacuation Route

Multiple trails are planned throughout the site that provide access to the various open space and recreational facilities, and provide a recreational amenity. The trails will connect to Hwy 34 to the north, Crestline Drive and the Lint Slough Trail to the east, and to downtown facilities to the west. A trail is intended to be constructed on the south side of the site up through a ravine and connect to Crestline Drive. This southern connecting trail will serve as a primary tsunami evacuation route for downtown and Old Town residents and visitors.

The Open Space Project will be constructed in phases as funding becomes available. Different sources of funding will be pursued for the various elements of the site. Each element of the site, i.e. amphitheater, wetland, play areas, etc., will require funding, design and construction. It is envisioned that the Open Space Project will take a minimum five years to be completed.

B. RECREATIONAL FACILITIES

The results of the survey and input received in the public meetings resulted in the need and desire for numerous recreational facilities. Descriptions and maps showing existing and potential locations of these recreation facilities is provided below.

Multi-Use Fields and Active Sports

Public input indicates the need to maintain the existing number of multi-use fields although the locations could change. There is also desire by some to create additional fields in order to attract softball tournaments. (See Exhibit 4)

Currently, there are six fields including:

- Waldport School Campus football/soccer field
- Waldport School Campus baseball field
- Waldport School Campus softball/little league field
- Kendall Fields softball/little league fields (2)
- Multi-use Open Space Site field

The Master Plan identifies the potential for additional multi-use fields at the Waldport School Campus. The western part of the school property is currently undeveloped. This undeveloped land could accommodate up to three, possibly four, fields pending further site analysis and feasibility.

Outdoor sports courts provide additional opportunity for active recreation, i.e. basketball, bocce ball, tennis and other sports. Potential locations for sports courts include the Open Space Site, Crestline Park, and the Waldport School Campus.

Playgrounds/Play Areas

Additional playgrounds and play areas are desired including a need to provide playgrounds throughout different parts of the city. Playgrounds are currently located on Crestline Drive at Crestline Park and the Waldport School Campus. Potential playground/play area locations include the Open Space Site located near Old Town and downtown, and to incorporate playgrounds/play areas in future Planned Development(s) located south of Range Drive. (See Exhibit 5)

Picnic Areas/Small Group Shelters

The public expressed the need for additional picnic areas and small group shelters. Currently, there are picnic facilities at Robinson Park at the Port of Alsea, Keady Wayside, and Governor Patterson State Park. Potential locations for additional picnic areas and small group shelters are identified in Exhibit 6 and include:

- the Open Space Site,
- Port of Alsea property located along the Bayfront northeast of the bridge,
- Bayfront property located north of the Interpretive Center southwest of the bridge,
- Crestline Park.

Additional Recreation Facilities

Numerous other recreation facilities that the public has expressed interest in having are identified below.

Skate Park Improvements

Skate park users indicate that improvements are needed at the Crestline Park skate park. Additional conversation is needed to find out specific improvements. Additionally, students identified that the existing skate park accommodates experienced skate boarders however there is a need for skate park facilities for beginners and less-experienced skate boarders.



Disc Golf

Disc golf is an ever-increasing popular recreational activity. The undeveloped 13 acre city park property located west of Crestline Drive and northwest of Crestline Park is identified as a potential location for a disc golf course. The Red River runs south-to-north through the central part of the property and the Woodland Trail parallels the Red River on the west side. The Open Space site is another potential location for disc golf.

BMX Track

BMX and pump tracks are a popular recreational activities for bicyclists. The undeveloped 13-acre city park property and Open Space site have been identified as potential locations for a BMX/pump track.

Community Gardens

Community gardens are an outdoor amenity/activity enjoyed by residents. Currently, the Shelter Me facility includes a community garden. There may be opportunities for additional community gardens although they are more likely to be located on private property within a residential neighborhood.

Public Restrooms

Public restrooms are currently located downtown at the Hwy 101/Starr Street intersection, Port of Alsea at the north end of Old Town, Crestline Park, and Governor Patterson State Park. Additional public restroom locations may include the Open Space Site and Waldport School Campus.

Parking

Adequate parking needs to be provided at existing and future recreational facilities. This includes providing parking at parks and open space sites, e.g. viewing areas, trailheads, and at beach and other public access locations. The following map identifies existing and potential additional parking areas at parks and open space sites.

C. LINKAGES

Trails

A key component of the Parks, Recreation and Trails Master Plan is the establishment of a well-connected trail system. The existing and proposed Waldport trail system includes both 'and' trails and 'water' trails. Waldport has some existing and planned trails (Oregon Coast Trail, Woodland Trail, Lint Slough Trail, Bridgeview Trail). However, a plan for an inter-connected system of trails is needed. The plan for providing this comprehensive trail system is described below.

The Woodland-Lint Slough Trail Loop

The existing Woodland Trail traverses through a forested area from the upland area at Crestline Park to the lowland area near downtown. The Lint Slough Trail is located along the west side of Lint Slough. There are opportunities to connect the north ends of the Woodland and Lint Slough trails via Starr Street, the Civic Center, and through the Open Space site. There are also opportunities to continue the Lint Slough Trail to the south, then to the west, connecting with Crestline Drive and the Woodland Trail at Crestline Park. This would create a looped trail where walkers and hikers can experience the pristine Lint Slough and the forested Woodland Trail area.

The South Waldport Trail Loop

Currently, pedestrian facilities are very limited south of Range Drive. The Master Plan includes a trail system that would provide linkages to the Waldport School campus from the east side along Crestline Drive and the west side through undeveloped residential zoned land. This would provide safe routes for students and a recreation trail for all residents and visitors of Waldport.

Old Town Trail

Old Town Trail extends north from the bridge along the Alsea Bay beach to the Port of Alsea facilities, then south along Mill Street and connects back to the bridge via Hwy 34 and Spring Street. There are several historic sites along this trail and signage identifying these historic sites will soon be seen along this route.

West Waldport Trails

The Oregon Coast Trail runs along Hwy 101 across the Alsea Bay Bridge, along Maple Street through downtown, then connects to the beach south of downtown. The Oregon Bike Route follows Hwy 101 from the bridge to the south end of Waldport. There are planned trails connecting to Hwy 101 and the beach including the Bridgeview Trail. The Bridgeview Trail parallels Hwy 101 and the seawall between the south end of downtown and Waziyata Avenue. The Bridgeview Trail is proposed to be elevated 20-25 feet above the highway and offer vast views of the Alsea Bay Bridge, the bay, and the ocean. Additional trails are planned to extend east from Hwy 101 and eventually connect to the Woodland Trail.

East Waldport Trails

Planned east side trails include crossing Lint Slough from the west side Lint Slough Trail and continuing through U.S. Forest Service land that connects to Alsea Hwy near McKinney Slough.

Alsea River Water Trail

The Alsea River Water Trail is a designated trail for recreational paddlers. The water trail extends 10 miles upriver from the Port of Alsea at the north end of Old Town and $\frac{3}{4}$ mile up Lint Slough.

Public Beach Access

Beach access is a highly priority of Waldport residents and visitors. Existing pedestrian beach access to Alsea Bay are located at Robinson Park at the north end of Old Town, at the north end of Maple Street near the Alsea Bay Interpretive Center, and at the south end of Maple Street at Keady Wayside. The Waziyata Beach Access is scheduled to be constructed in 2016-17. There are several opportunities for additional pedestrian beach access to Alsea Bay. Old Town has six unimproved public rights-of-way that are envisioned to have trails constructed to the beach.

Governor Patterson State Park provides a popular ocean beach access. There are also three lesser known public beach access locations north of Governor Patterson State Park and south of Yaquina John Point. The public beach accesses are located off of Corona Court and Sherwood Lane.

Boat/Kayak Launches (include water trails)

The Port of Alsea provides boat launch facilities to Alsea Bay/River at the north end of Old Town. McKinley Marina located just east of Lint Slough also provides boat launch facilities. There are opportunities for additional kayak/canoe launches including the former City Public Works property located on Lint Slough Road and from the Lint Slough Trail.

Viewing Areas

Viewing areas of the many natural areas and resources is a high priority of Waldport residents and visitors. Existing locations where viewing opportunities of the Alsea Bay/River and Pacific Ocean are available include Robinson Park, the Alsea Bay Interpretive Center, Keady Wayside, and governor Patterson State Park.

There are several opportunities for additional viewing areas including:

- views of the Alsea Bay from the end of the public right-of-way in Old Town,
- views of the Alsea Bay Bridge, Alsea Bay, Bayshore spit, and the Pacific Ocean from the planned Bridgeview Trail,
- multiple opportunities for view areas of the Lint Slough from the Lint Slough Trail and former public works site and,
- from the top of the former land fill located in the Waldport Industrial Park.

D. Development of Additional Open Space

Waldport has existing and potential for additional open spaces and facilities that provide more passive versus active recreational experiences. These existing open spaces and facilities include Keady Wayside, Meridian Park, Veterans Park, Alsea Interpretive Center, and Alsi Historical Museum. There are opportunities to create small plazas in the downtown area where people can rest, relax, and enjoy the surroundings. There are also opportunities to provide pocket parks throughout the city.

One opportunity to create a usable and attractive public gathering place is the development of the Waldport Civic Center. The Civic Center will include the existing buildings and surrounding land that currently house city hall, the fire station, and the community center. If the Central Coast Fire District is able to fulfill their desire to relocate in the future, the existing building could become home to the Waldport Library. The open space between city hall/future library and the community center could be redesigned to provide adequate parking and a public open space area. An initial concept of the Civic Center is provided below.

Exhibit 2



Waldport Civic Center

Exhibit 3



Open Space Project Site Plan

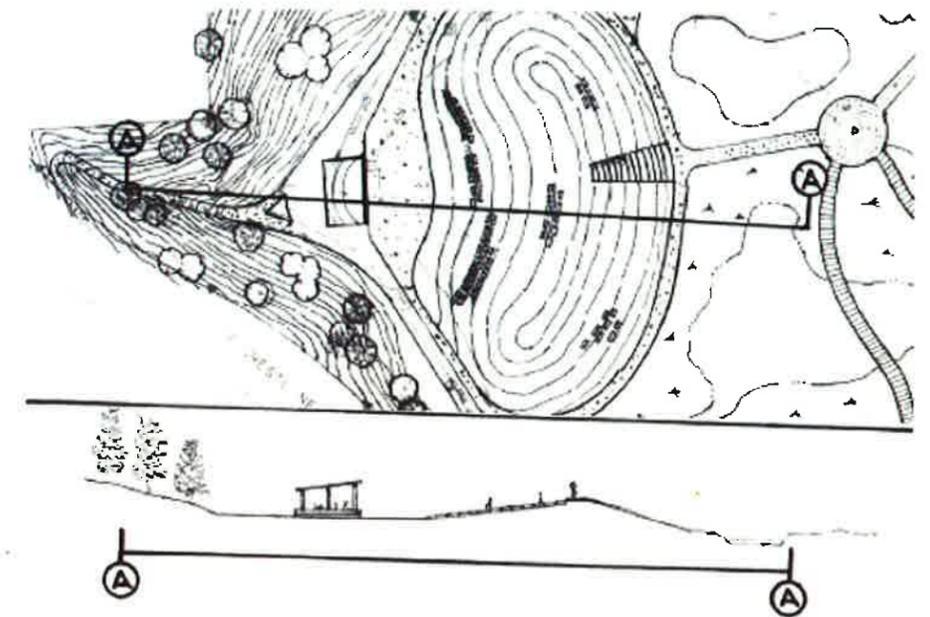
Exhibit 4
Open Space Project
Phase 1 Concept Site Plan

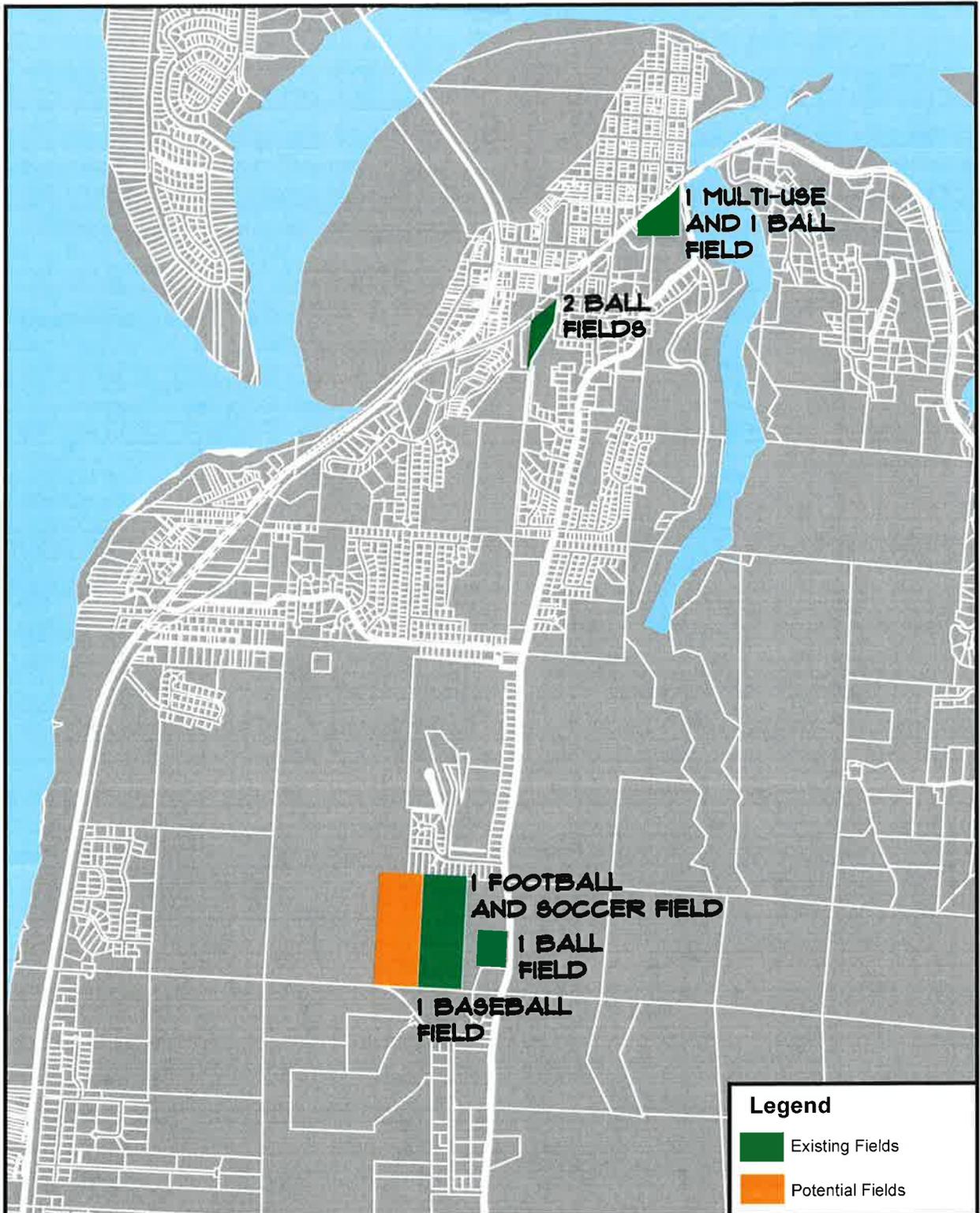


Exhibit 5
Open Space Project
Phase 2 Concept Site Plan



Exhibit 6
Amphitheater Cross Section



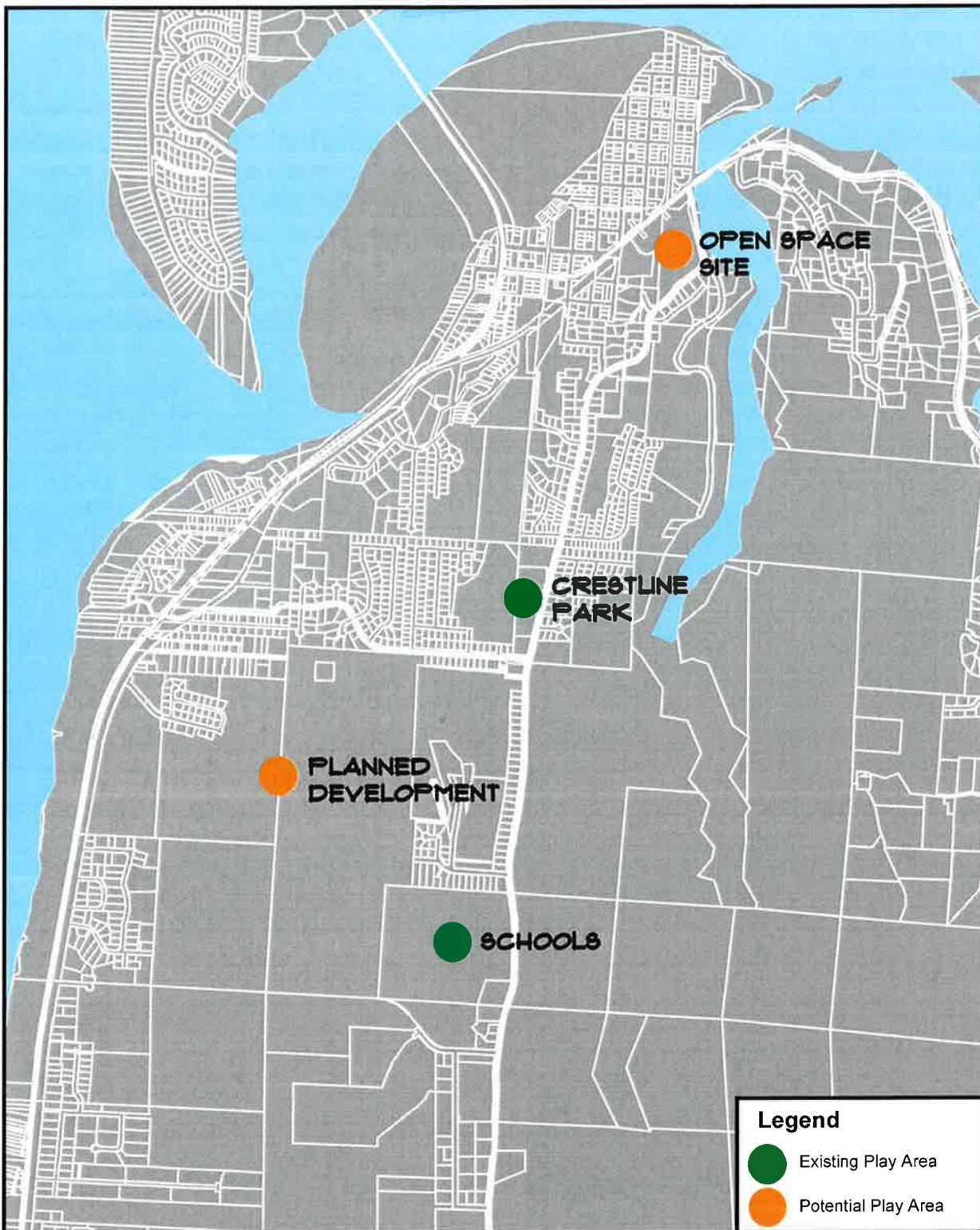


**City of Waldport
Existing and Potential Sports
and Ball Fields**

Data sources: City of Waldport, Lincoln County, US Census

Prepared by: City of Waldport
Date: August 2016

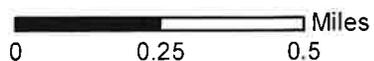


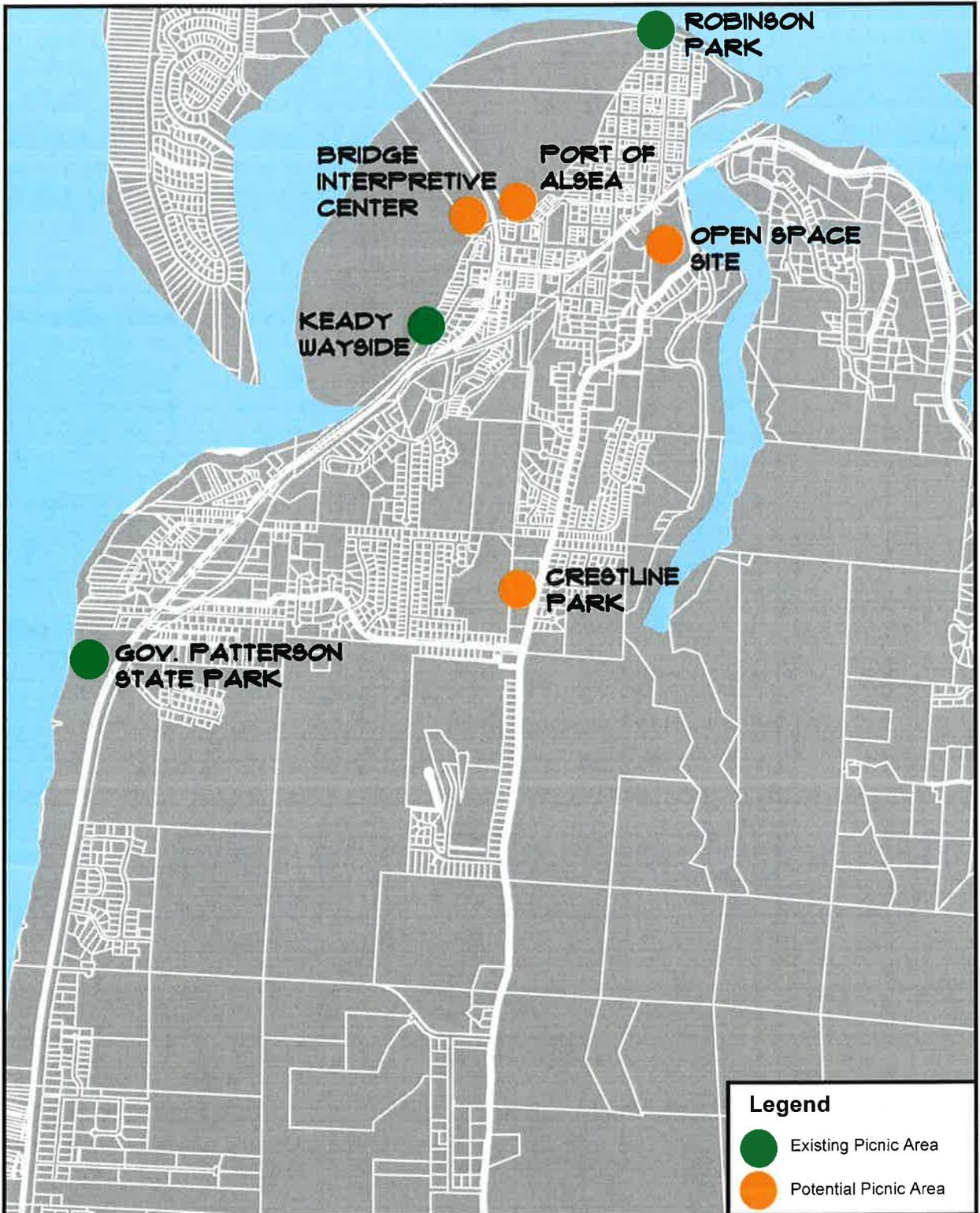


City of Waldport Existing and Potential Playgrounds and Play Areas

Data sources: City of Waldport, Lincoln County, US Census

Prepared by: City of Waldport
Date: August 2016

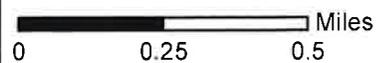




**City of Waldport
Existing and Potential Picnic Areas
and Small Group Shelters**

Data sources: City of Waldport, Lincoln County, US Census

Prepared by: City of Waldport
Date: August 2016





Legend

- Park and Rec. Sites
- Oregon Coast Bike Rt.
- Water Trail
- Walking/Running Trail
- Planned & Funded Trail
- Proposed Ped. Facility
- 1 Boat Launch
- 2 Old Town Trail
- 3 Woodland Trail
- 4 Bridgeview Trail
- 5 Lint Slough Trail
- 5 Wazyata Beach Access

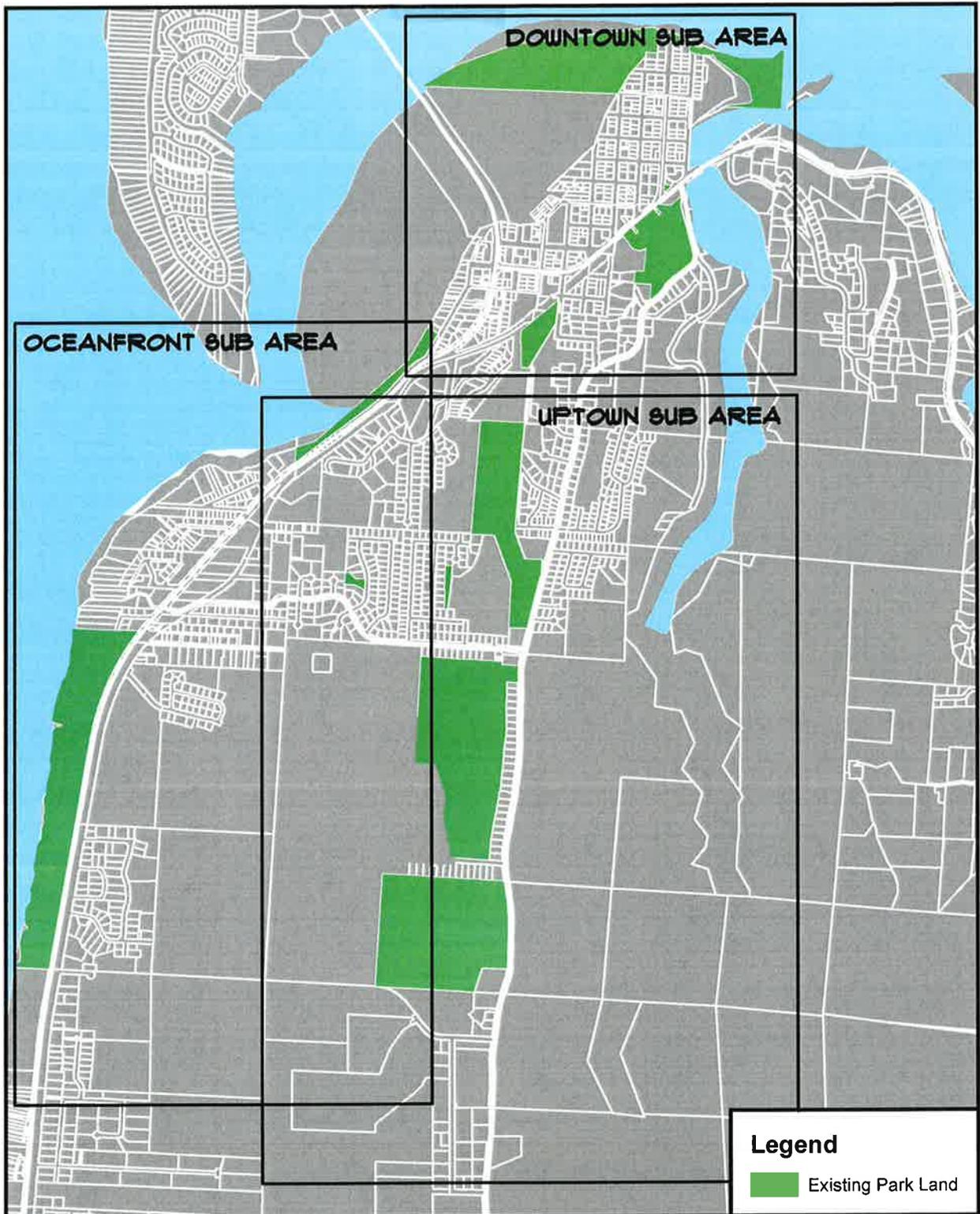
**City of Waldport
Trail System, 2016**

Data sources: City of Waldport, Lincoln County, US Census

Prepared by: City of Waldport
Date: April 2016

0 0.25 0.5 Miles

Exhibit 11

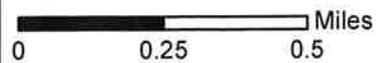


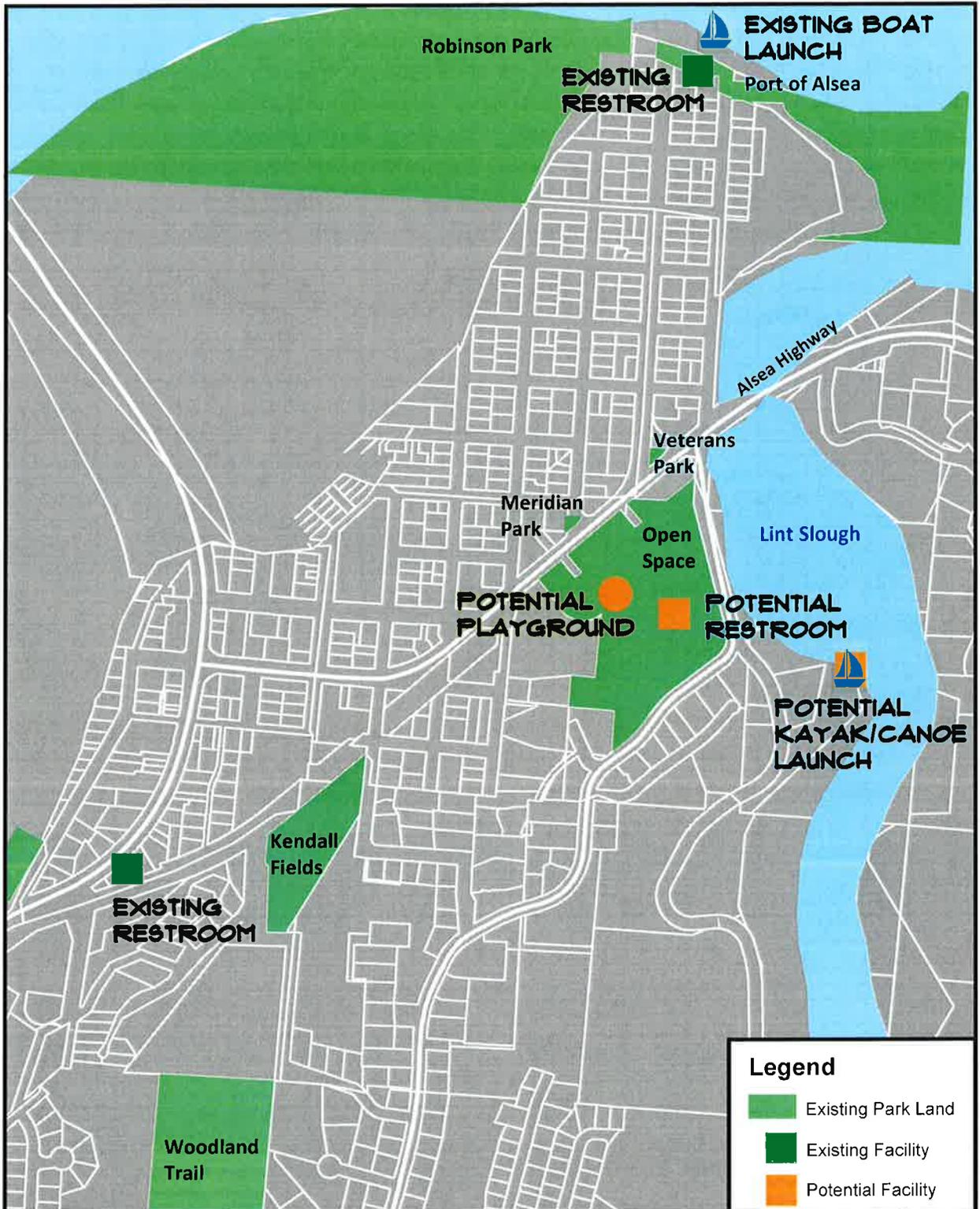
**City of Waldport
Park and Recreation Sub Areas**

Prepared by: City of Waldport
Date: August 2016



Data sources: City of Waldport, Lincoln County, US Census

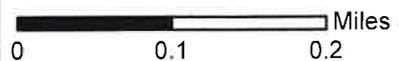




**City of Waldport
Downtown Sub Area
Additional Recreational Facilities
and Improvements**

Data sources: City of Waldport, Lincoln County, US Census

Prepared by: City of Waldport
Date: August 2016

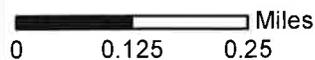


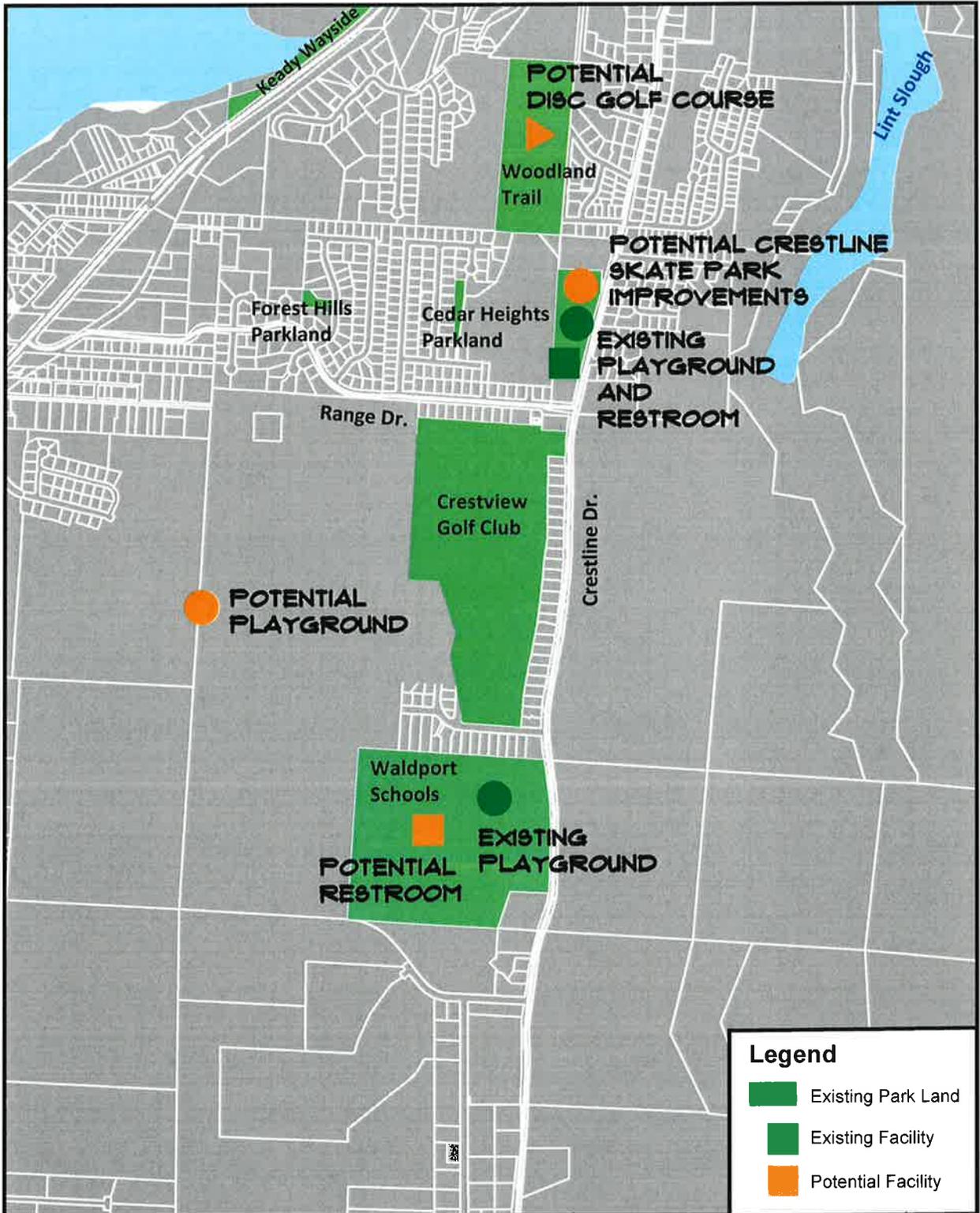


**City of Waldport
Oceanfront Sub Area
Additional Recreational Facilities
and Improvements**

Data sources: City of Waldport, Lincoln County, US Census

Prepared by: City of Waldport
Date: August 2016





**City of Waldport
Uptown Sub Area
Additional Recreational Facilities
and Improvements**

Data sources: City of Waldport, Lincoln County, US Census

Prepared by: City of Waldport
Date: August 2016



CHAPTER VI. FINANCING AND IMPLEMENTATION PLAN

The implementation of the plan over time will require additional revenues to cover additional costs. This section summarizes these potential costs and sources of revenue, including potential phasing of the plan over time.

POTENTIAL COSTS

Tables 1 and 2 provide a static and dynamic analysis of costs. As shown on Table 1, costs are placed into four categories: Parks, Trails, Public Facilities, and Acquisition. Each parks asset (or potential asset) is placed into a category, along with its type, size, current uses, potential improvements, priority and term, capital costs, and maintenance and operations (O&M) costs. O&M includes low level (existing budgeted costs), medium level (higher frequencies or additional tasks for existing facilities, including schedules for inspections and maintaining), and high level (detailed maintenance and specialized tasks, also added or improved assets--buildout). In practice, the highest level of service would be for sites with high visibility and use, and lower levels of service with those facilities that are more passive and natural, or used minimally.

Please note the following with respect to Table 1:

- Most improvements are at the former High School site ("Open Space"), Crestline Park, Trails, and Civic Plaza—the Open Space itself involves \$2 million in potential capital costs.
- Open Space improvements include \$600,000 for tsunami preparation and evacuation, based on the recommendations in the Oregon Office of Emergency Management September 13, 2016, which is a response to the City request to evaluate an amphitheater as a reuse (please see Appendix C). If there is not a high capacity use such as an outdoor theater, then tsunami-related costs should be less, although the City still may want to pursue some mitigation.
- Ballfields and sports courts are identified as being located at Kendal Fields and at the Schools, with renovation costs at the former and new facilities at the latter. The intent is to show the potential costs involved, not to their locations nor approve City funding. Please note that Kendal Fields is decrepit, and substantial renovations are necessary due to the site falling into disrepair over the past many years.
- Lint Slough, Waziyata, and Bridgeview trails are identified as budgeted capital improvements; trail development is imprecisely estimated at \$500,000.
- Low O&M is the amount that the City currently allocates towards parks.
- Medium O&M is the estimated annual amount needed to properly maintain assets with a minimum amount of deferred maintenance, and to exercise immunity.
- High O&M includes layering in additional uses, mostly involving improvements to Crestline Park, Open Space, and Ballfields/Sports Courts.

Table 2 is a dynamic analysis trending improvement and O&M costs over time, with capital investments over 10 years, and O&M over 25 years. The net increase column shows new money necessary to fund the mid-level program, and high level O&M shows projected maximum costs at buildout.

POTENTIAL REVENUES

Possible revenues with which to fund the increases in O&M costs may come from a variety of new sources. The intent of this analysis is not to authorize any sources, but to project cash flows that may be available should the City elect to pursue them. Table 3 provides a summary of these potential revenues over time, and Tables 4.1 – 4.6 provide details for each revenue stream. After the tables is a memorandum dated April 11, 2016, with details about the potential income sources.

Please note the following with respect to the potential revenue sources, and net income:

- Projected franchise fees, additional lodging tax, and marijuana tax combined roughly equal the projected net increase (unfunded) amount of mid-level O&M.
- Adding in a utility fee and gas tax get closer to the high level O&M, at least in the early years.
- The amphitheater is projected to pay for itself and leave a little remainder, given the revenue assumptions and projected costs for O&M and tsunami preparedness. The feasibility study for the amphitheater will further delve into these issues.
- Potential marijuana tax and potential gas tax revenues are highly speculative.

Potential revenue sources for cost of infrastructure will mostly be in the form of grants or low interest loans, or revenue bonds/general obligation bonds.

IMPLEMENTATION PLAN

Table 1 provides a framework for priorities and timeframes, from high to low, and from short- to long-term. Qualitatively, below are strategies for implementing the plan:

Short-term (1 to 3 years)

Existing City Parks and Trails: In the near term, the focus will be on strengthening the City's ability to manage existing parks and trails. This will be done by enhancing revenue streams, and allocating resources to properly manage existing facilities at Crestline Park, Woodland Park and trail, and other existing parks and trails.

A schedule for inspecting and maintaining parks and recreation facilities will be developed and implemented, including identification of sources of revenue, or lack thereof, for needed safety improvements. This process will aid the City with discretionary immunity, and any relevant policies will be brought to the City Council in this regard.

The City will continue to work with the Lincoln County School District on its properties including the Open Space and Kendal Fields, and on Crestline Drive. This effort will involve evaluating prospective uses on the Open Space, as well as costs and revenues for same, including potential liability issues related to the uncertain recreational immunity protection. It may also involve evaluating the viability of Kendal Fields, and coming up with a plan for either refurbishing the ballfields or changing the use of the property, in conjunction with ascertaining ballfields or other sports uses elsewhere in the city. Transfers of these properties from the District to City may occur during this timeframe.

Waldport Parks, Recreation & Trails Master Plan

Capital improvements during this period include potential projects at Crestline Park such as skate park and playground upgrades, safety measures, and adding picnic/gathering areas. Planning will continue on the Open Space, with some sitework and utilities.

Budgeted trails will be completed, and trails or beach access improvements will be made in Old Town. A disc golf course will be planned and developed in Woodland Park, with the first tee and last hole being near the lower Woodland Trail trailhead/easement. Capital improvements are subject to available grant or other funds.

Mid-term (4 to 6 years)

By the year 2020, the city's mid-level maintenance program will have stabilized, the District properties will have been analyzed and evaluated, and the recreational immunity dilemma will have been resolved, leaving room for additional expansion in the program.

The Open Space will have transferred to the City (or a non-profit recreation/conservation entity), and major improvements may begin such as the amphitheater and tsunami work, or, if not an amphitheater, a BMX track. Other improvements include wetlands, trails, play, exercise stations, picnic and gathering areas, and a restroom.

Additional ballfields are targeted for this term, if the existing fields are no longer in use, and the user demand warrants their construction. The possibility exists of attracting large-scale tournaments to the area, as in the past, but feasibility needs to be ascertained.

Funding sources will need to be identified and secured for capital improvements and high-level annual O&M.

Long-term (7 to 10 years)

Long-term improvements include a picnic/gathering space at the Alsea Bridge Interpretive Center and Robinson Park, a new Civic Plaza and parking lot at the Civic Center, and additional trails development throughout.

Funding sources will need to be identified and secured for capital improvements and high-level annual O&M.

TABLE 1: IMPROVEMENTS / STATIC COSTS MATRIX

Description	Type	Developed	Undeveloped	Total Acres/ Miles	Primary Current Uses	Potential Improvements	Priority	Term	Renovations	New Investment	Total Capital Cost	Actual Low Annual O&M	Medium Annual O&M	Buildout High Annual O&M
PARKS														
Alsea Bay Interpretive Ctr	Facility/Adjacent Green Space			0.21	Info Center	Picnic/gathering	Low	7-10		\$5,000	\$5,000	State	State	\$1,000
Cedar Heights Parkland	Neighborhood Park		0.60	0.60	No facilities	Natural land	Low	7-10		\$0	\$0			
Crestline Park	Outdoor Recreation/Special Use	0.80	4.30	5.10	Playground/skate park	*****	****	1-3			\$0	\$3,850	\$7,000	
						Skate Park	High	1-3	\$30,000		\$30,000			\$4,000
						Playground	High	1-3	\$30,000		\$30,000			\$2,000
						Picnic/gathering	Med	1-3		\$15,000	\$15,000			\$2,000
						BMX trail	Low	4-6		\$10,000	\$10,000			\$2,000
						Restroom	N/A	1-3		\$0	\$0	\$2,000	\$3,000	\$4,000
Forest Hills Parkland	Neighborhood Park		0.52	0.52	No facilities	Natural land	Low	7-10		\$0	\$0			
Keady Wayside	Community Park	0.45		0.45	Beach Access/Sheiter	TBD	Low	1-3		\$0	\$0	\$1,600	\$3,000	\$3,000
Kendal Fields	Outdoor Recreation/Special Use	3.58		3.58	Softball fields	Def Maint/Upgrades	TBD	1-3	\$100,000		\$100,000	\$700	\$3,000	\$6,000
Meridian Park	Neighborhood Park		0.12	0.12	Passive use	Minor improvements	Low	1-3	\$1,000		\$1,000	\$1,500	\$2,000	\$2,000
Open Space Site	Regional Park	3.50	4.00	7.50	Former high school	*****	****	1-3			\$0	\$5,000	\$15,000	
			2.00	2.00		Amphitheater	TBD	4-6		\$1,000,000	\$1,000,000			\$60,000
						Tsunami Preparation	TBD	4-6		\$300,000	\$300,000			\$30,000
						Tsunami Evacuation	TBD	4-6		\$300,000	\$300,000			\$10,000
			2.00	2.00		Wetlands	High	1-3		\$140,000	\$140,000			\$2,000
						Trails/play/exercise	High	4-6		\$100,000	\$100,000			\$8,000
						Picnic/gathering	High	1-3		\$50,000	\$50,000			\$4,000
						BMX track	Med	4-6		\$30,000	\$30,000			\$4,000
						Restroom	High	4-6		\$40,000	\$40,000			\$4,000
						Sitework/Utilities	High	1-3	\$30,000	\$100,000	\$130,000			\$6,000
Robinson Park/Port	Community Park	0.50		0.50	Beach access	Picnic/gathering	Low	7-10		\$5,000	\$5,000	Port	Port	\$1,000
Veterans Park	Neighborhood Park	0.08		0.08	Veterans memorial	TBD	Low	1-3		\$0	\$0	\$600	\$1,000	\$1,000
Waldport Schools	Outdoor Recreation/Special Use	30.15	12.00	42.15	Ballfields	*****	****	1-3			\$0	District	District	
						Softball/baseball	TBD	4-6		\$200,000	\$200,000			\$10,000
						Sports courts	TBD	4-6		\$100,000	\$100,000			\$8,000
						Restroom	TBD	4-6		\$40,000	\$40,000			\$4,000
Woodlands Park	Outdoor Recreation/Special Use		13.30	13.30	Trail	*****	****	1-3		\$0	\$0	\$2,000	\$2,000	\$2,000
						Disc golf	High	1-3		\$18,000	\$18,000			\$2,000
TOTAL PARKS				78.11					\$191,000	\$2,453,000	\$2,644,000	\$15,250	\$36,000	\$182,000
TOTAL PER ACRE									\$2,445	\$31,404	\$33,850	\$195	\$461	\$2,330

TABLE 1: IMPROVEMENTS / STATIC COSTS MATRIX

Description	Type	Developed	Undeveloped	Total Acres/ Miles	Primary Current Uses	Potential Improvements	Priority	Term	Renovations	New Investment	Total Capital Cost	Actual Low Annual O&M	Medium Annual O&M	Buildout High Annual O&M
TRAILS														
Woodland Trail	Pedestrian	1.30		1.30	Trail	*****	****	1-3			\$0	\$2,000	\$4,000	\$6,000
Old Town Trail	Pedestrian	1.80		1.80	Loop trail	Sidewalks, signs	Med	1-3	\$6,000	\$12,000	\$18,000	\$1,000	\$1,000	\$2,000
Limt Slough Trail	Pedestrian	0.60		0.60	Trail - 2016	*****	High	1-3		Budgeted	\$0	\$1,000	\$2,000	\$2,000
Bridgeview Trail	Pedestrian		0.40	0.40	Trail - 2017/18	*****	High	1-3		Budgeted	\$0		\$2,000	\$2,000
Wazyata Beach Access	Pedestrian		0.03	0.03	Trail - 2016	*****	High	1-3		Budgeted	\$0		\$500	\$2,000
Old Town Beach Access	Pedestrian	????	????	????	20-80 ft ROW	Beach access, signs	Med	1-3	\$6,000	\$6,000	\$6,000		\$500	\$2,000
Trail Development	Pedestrian			10.00		*****	Low	7-10	\$500,000	\$500,000	\$500,000		N/A	\$25,000
TOTAL TRAILS				14.13					\$6,000	\$518,000	\$524,000	\$3,000	\$10,000	\$41,000
TOTAL PER MILE									\$425	\$36,660	\$37,084	\$212	\$708	\$2,902
PUBLIC FACILITIES														
Civic Center	Civic, community	1.40	0.37	1.77	CH/Fire/CC	Civic Plaza	Low	7-10		\$400,000	\$400,000			\$4,000
						Relocate Fire Stn	TBD	TBD		XXXXXX	\$0			
						New Library 6120sf	TBD	TBD		XXXXXX	\$0			
						Sitework/parking	Med	7-10		\$100,000	\$100,000			\$1,000
Alsai Historical Museum	Civic, community	0.23		0.23	Historical museum	TBD	*****				\$0			
TOTAL FACILITIES				2.00					\$0	\$500,000	\$500,000	\$0	\$0	\$5,000
TOTAL PER ACRE									\$0	\$250,000	\$250,000	\$0	\$0	\$2,500
Parks Acquisition														
	Various			XXXXXX					\$0	\$0	\$0	\$0	\$0	\$0
Total Open Space			Acres	9.50					\$30,000	\$460,000	\$490,000	\$0	\$0	\$28,000
Total Amphitheater			Acres	2.00					\$0	\$1,600,000	\$1,600,000	\$0	\$0	\$100,000
Total Ballfields			Acres	3.58	<< Kendall only				\$100,000	\$340,000	\$440,000	\$700	\$3,000	\$28,000
Total Other Parks			Acres	63.03					\$61,000	\$53,000	\$114,000	\$14,550	\$33,000	\$26,000
Total Trails			Miles	14.13					\$6,000	\$518,000	\$524,000	\$3,000	\$10,000	\$41,000
Total Facilities			Acres	2					\$0	\$500,000	\$500,000	\$0	\$0	\$5,000
Total Acquisitions			Acres	XXXXX					\$0	\$0	\$0	\$0	\$0	\$0
GRAND TOTALS									\$197,000	\$3,471,000	\$3,668,000	\$18,250	\$46,000	\$228,000
COSTS PER CAPITA				2,033					\$96.90	\$1,707.33	\$1,804.23	\$8.98	\$22.63	\$112.15

COSTS BY TERM/YRS:		0	\$0	\$0	\$0	\$0	\$0
1-3		\$197,000	\$341,000	\$538,000	\$18,250	\$46,000	\$56,000
4-6		\$0	\$2,120,000	\$2,120,000	\$0	\$0	\$140,000
7-10		\$0	\$1,010,000	\$1,010,000	\$0	\$0	\$32,000
Totals		\$197,000	\$3,471,000	\$3,668,000	\$18,250	\$46,000	\$228,000

WALDPORP PARKS AND RECREATION MASTER PLAN

TABLE 2: CAPITAL AND MAINTENANCE COSTS OVER TIME

Year	FY	3.00% Growth	Capital			Maintenance			
			Renovations	New Invest	TOTAL	Existing	Mid Level	Net Increase	High Level
0	2016-17	\\\\\\\\\\	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1	2017-18	3.00%	\$67,637	\$117,077	\$184,713	\$18,798	\$47,380	\$28,583	\$57,680
2	2018-19	3.00%	\$69,666	\$120,589	\$190,255	\$19,361	\$48,801	\$29,440	\$59,410
3	2019-20	3.00%	\$71,756	\$124,207	\$195,962	\$19,942	\$50,265	\$30,323	\$61,193
4	2020-21	3.00%	\$0	\$795,360	\$795,360	\$20,541	\$51,773	\$31,233	\$220,600
5	2021-22	3.00%	\$0	\$819,220	\$819,220	\$21,157	\$53,327	\$32,170	\$227,218
6	2022-23	3.00%	\$0	\$843,797	\$843,797	\$21,791	\$54,926	\$33,135	\$234,034
7	2023-24	3.00%	\$0	\$310,543	\$310,543	\$22,445	\$56,574	\$34,129	\$280,411
8	2024-25	3.00%	\$0	\$319,859	\$319,859	\$23,119	\$58,271	\$35,153	\$288,824
9	2025-26	3.00%	\$0	\$329,455	\$329,455	\$23,812	\$60,020	\$36,207	\$297,488
10	2026-27	3.00%	\$0	\$339,339	\$339,339	\$24,526	\$61,820	\$37,294	\$306,413
11	2027-28	3.00%				\$25,262	\$63,675	\$38,412	\$315,605
12	2028-29	3.00%				\$26,020	\$65,585	\$39,565	\$325,073
13	2029-30	3.00%				\$26,801	\$67,553	\$40,752	\$334,826
14	2030-31	3.00%				\$27,605	\$69,579	\$41,974	\$344,870
15	2031-32	3.00%				\$28,433	\$71,667	\$43,234	\$355,217
16	2032-33	3.00%				\$29,286	\$73,816	\$44,531	\$365,873
17	2033-34	3.00%				\$30,164	\$76,031	\$45,867	\$376,849
18	2034-35	3.00%				\$31,069	\$78,312	\$47,243	\$388,155
19	2035-36	3.00%				\$32,001	\$80,661	\$48,660	\$399,799
20	2036-37	3.00%				\$32,962	\$83,081	\$50,120	\$411,793
21	2037-38	3.00%				\$33,950	\$85,574	\$51,623	\$424,147
22	2038-39	3.00%				\$34,969	\$88,141	\$53,172	\$436,872
23	2039-40	3.00%				\$36,018	\$90,785	\$54,767	\$449,978
24	2040-41	3.00%				\$37,098	\$93,509	\$56,410	\$463,477
25	2041-42	3.00%				\$38,211	\$96,314	\$58,102	\$477,381
TOTAL			\$209,058	\$4,119,446	\$4,328,504	\$685,343	\$1,727,440	\$1,042,097	\$7,903,187
4.00% NPV			\$185,804	\$3,158,641	\$3,344,445	\$387,859	\$977,617	\$589,758	\$4,270,948

WALDPORP PARKS AND RECREATION MASTER PLAN

TABLE 3: TOTAL POTENTIAL INCREMENTAL REVENUES

Year	2016										Theater	TOTALS
	FY	Growth	Franchise	Lodging 30%	Marijuana	Subtotals	Utility	Gas	Subtotals	Gas		
0	2016-17	\\\\\\\\	N/A	N/A	N/A	\$0	N/A	N/A	N/A	\$0	\$0	\$0
1	2017-18	3.00%	\$3,863	\$5,297	\$19,591	\$28,750	\$19,432	\$4,635	\$52,818	\$0	\$52,818	\$0
2	2018-19	3.00%	\$3,978	\$5,456	\$20,178	\$29,613	\$20,015	\$4,774	\$54,402	\$0	\$54,402	\$0
3	2019-20	3.00%	\$4,098	\$5,620	\$20,784	\$30,501	\$20,616	\$4,917	\$56,034	\$0	\$56,034	\$0
4	2020-21	3.00%	\$4,221	\$5,788	\$21,407	\$31,416	\$21,234	\$5,065	\$57,715	\$125,000	\$182,715	\$125,000
5	2021-22	3.00%	\$4,347	\$5,962	\$22,049	\$32,359	\$21,871	\$5,217	\$59,447	\$128,750	\$188,197	\$128,750
6	2022-23	3.00%	\$4,478	\$6,141	\$22,711	\$33,329	\$22,527	\$5,373	\$61,230	\$132,613	\$193,843	\$132,613
7	2023-24	3.00%	\$4,612	\$6,325	\$23,392	\$34,329	\$23,203	\$5,534	\$63,067	\$136,591	\$199,658	\$136,591
8	2024-25	3.00%	\$4,750	\$6,515	\$24,094	\$35,359	\$23,899	\$5,700	\$64,959	\$140,689	\$205,648	\$140,689
9	2025-26	3.00%	\$4,893	\$6,710	\$24,817	\$36,420	\$24,616	\$5,871	\$66,908	\$144,909	\$211,817	\$144,909
10	2026-27	3.00%	\$5,040	\$6,912	\$25,561	\$37,513	\$25,355	\$6,048	\$68,915	\$149,257	\$218,172	\$149,257
11	2027-28	3.00%	\$5,191	\$7,119	\$26,328	\$38,638	\$26,116	\$6,229	\$70,982	\$153,734	\$224,717	\$153,734
12	2028-29	3.00%	\$5,347	\$7,332	\$27,118	\$39,797	\$26,899	\$6,416	\$73,112	\$158,346	\$231,458	\$158,346
13	2029-30	3.00%	\$5,507	\$7,552	\$27,932	\$40,991	\$27,706	\$6,608	\$75,305	\$163,097	\$238,402	\$163,097
14	2030-31	3.00%	\$5,672	\$7,779	\$28,769	\$42,221	\$28,537	\$6,807	\$77,564	\$167,990	\$245,554	\$167,990
15	2031-32	3.00%	\$5,842	\$8,012	\$29,633	\$43,487	\$29,393	\$7,011	\$79,891	\$173,029	\$252,921	\$173,029
16	2032-33	3.00%	\$6,018	\$8,253	\$30,522	\$44,792	\$30,275	\$7,221	\$82,288	\$178,220	\$260,508	\$178,220
17	2033-34	3.00%	\$6,198	\$8,500	\$31,437	\$46,136	\$31,183	\$7,438	\$84,757	\$183,567	\$268,324	\$183,567
18	2034-35	3.00%	\$6,384	\$8,755	\$32,380	\$47,520	\$32,119	\$7,661	\$87,300	\$189,074	\$276,373	\$189,074
19	2035-36	3.00%	\$6,576	\$9,018	\$33,352	\$48,945	\$33,082	\$7,891	\$89,918	\$194,746	\$284,664	\$194,746
20	2036-37	3.00%	\$6,773	\$9,289	\$34,352	\$50,414	\$34,075	\$8,128	\$92,616	\$200,588	\$293,204	\$200,588
21	2037-38	3.00%	\$6,976	\$9,567	\$35,383	\$51,926	\$35,097	\$8,371	\$95,395	\$206,606	\$302,000	\$206,606
22	2038-39	3.00%	\$7,185	\$9,854	\$36,444	\$53,484	\$36,150	\$8,622	\$98,256	\$212,804	\$311,060	\$212,804
23	2039-40	3.00%	\$7,401	\$10,150	\$37,538	\$55,088	\$37,234	\$8,881	\$101,204	\$219,188	\$320,392	\$219,188
24	2040-41	3.00%	\$7,623	\$10,454	\$38,664	\$56,741	\$38,352	\$9,148	\$104,240	\$225,764	\$330,004	\$225,764
25	2041-42	3.00%	\$7,852	\$10,768	\$39,824	\$58,443	\$39,502	\$9,422	\$107,367	\$232,537	\$339,904	\$232,537
TOTAL			\$140,824	\$193,130	\$714,259	\$1,048,213	\$708,491	\$168,989	\$1,925,692	\$3,817,098	\$5,742,790	\$3,817,098
4.00% NPV			\$82,885	\$113,671	\$420,392	\$593,219	\$416,997	\$99,462	\$1,089,814	\$2,046,079	\$3,135,893	\$2,046,079

TABLE 4.1: CURRENT & POTENTIAL FRANCHISE FEE

Year	FY	3.00%		SWLWCD		Total Fee
		Growth	Current Fee	5.0%	Total Fee	
0	2016-17	\\\\\\\\	\$98,700	\$3,750	\$102,450	
1	2017-18	3.00%	\$101,661	\$3,863	\$105,524	
2	2018-19	3.00%	\$104,711	\$3,978	\$108,689	
3	2019-20	3.00%	\$107,852	\$4,098	\$111,950	
4	2020-21	3.00%	\$111,088	\$4,221	\$115,308	
5	2021-22	3.00%	\$114,420	\$4,347	\$118,768	
6	2022-23	3.00%	\$117,853	\$4,478	\$122,331	
7	2023-24	3.00%	\$121,389	\$4,612	\$126,001	
8	2024-25	3.00%	\$125,030	\$4,750	\$129,781	
9	2025-26	3.00%	\$128,781	\$4,893	\$133,674	
10	2026-27	3.00%	\$132,645	\$5,040	\$137,684	
11	2027-28	3.00%	\$136,624	\$5,191	\$141,815	
12	2028-29	3.00%	\$140,723	\$5,347	\$146,069	
13	2029-30	3.00%	\$144,944	\$5,507	\$150,451	
14	2030-31	3.00%	\$149,293	\$5,672	\$154,965	
15	2031-32	3.00%	\$153,771	\$5,842	\$159,614	
16	2032-33	3.00%	\$158,385	\$6,018	\$164,402	
17	2033-34	3.00%	\$163,136	\$6,198	\$169,334	
18	2034-35	3.00%	\$168,030	\$6,384	\$174,414	
19	2035-36	3.00%	\$173,071	\$6,576	\$179,647	
20	2036-37	3.00%	\$178,263	\$6,773	\$185,036	
21	2037-38	3.00%	\$183,611	\$6,976	\$190,587	
22	2038-39	3.00%	\$189,119	\$7,185	\$196,305	
23	2039-40	3.00%	\$194,793	\$7,401	\$202,194	
24	2040-41	3.00%	\$200,637	\$7,623	\$208,260	
25	2041-42	3.00%	\$206,656	\$7,852	\$214,508	
TOTAL			\$3,805,185	\$144,574	\$3,949,759	
4.00% NPV			\$2,192,529	\$83,303	\$2,275,832	

Southwest Lincoln County Water District
 Estimated Revenues within Waldport \$75,000

WALDPORP PARKS AND RECREATION MASTER PLAN

TABLE 4.2: CURRENT & POTENTIAL TRANSIENT LODGING TAX

Year	FY	3.00% Growth	Current Tax	Potential Tax	TOTAL	Potential Tax/Allocation	
						7.0%	2.0%
0	2016-17	\\\\\\\\\\	\$60,000	\$17,143	\$77,143	\$12,000	\$5,143
1	2017-18	3.00%	\$61,800	\$17,657	\$79,457	\$12,360	\$5,297
2	2018-19	3.00%	\$63,654	\$18,187	\$81,841	\$12,731	\$5,456
3	2019-20	3.00%	\$65,564	\$18,732	\$84,296	\$13,113	\$5,620
4	2020-21	3.00%	\$67,531	\$19,294	\$86,825	\$13,506	\$5,788
5	2021-22	3.00%	\$69,556	\$19,873	\$89,430	\$13,911	\$5,962
6	2022-23	3.00%	\$71,643	\$20,469	\$92,113	\$14,329	\$6,141
7	2023-24	3.00%	\$73,792	\$21,084	\$94,876	\$14,758	\$6,325
8	2024-25	3.00%	\$76,006	\$21,716	\$97,722	\$15,201	\$6,515
9	2025-26	3.00%	\$78,286	\$22,368	\$100,654	\$15,657	\$6,710
10	2026-27	3.00%	\$80,635	\$23,039	\$103,674	\$16,127	\$6,912
11	2027-28	3.00%	\$83,054	\$23,730	\$106,784	\$16,611	\$7,119
12	2028-29	3.00%	\$85,546	\$24,442	\$109,987	\$17,109	\$7,332
13	2029-30	3.00%	\$88,112	\$25,175	\$113,287	\$17,622	\$7,552
14	2030-31	3.00%	\$90,755	\$25,930	\$116,686	\$18,151	\$7,779
15	2031-32	3.00%	\$93,478	\$26,708	\$120,186	\$18,696	\$8,012
16	2032-33	3.00%	\$96,282	\$27,509	\$123,792	\$19,256	\$8,253
17	2033-34	3.00%	\$99,171	\$28,335	\$127,505	\$19,834	\$8,500
18	2034-35	3.00%	\$102,146	\$29,185	\$131,331	\$20,429	\$8,755
19	2035-36	3.00%	\$105,210	\$30,060	\$135,270	\$21,042	\$9,018
20	2036-37	3.00%	\$108,367	\$30,962	\$139,329	\$21,673	\$9,289
21	2037-38	3.00%	\$111,618	\$31,891	\$143,508	\$22,324	\$9,567
22	2038-39	3.00%	\$114,966	\$32,847	\$147,814	\$22,993	\$9,854
23	2039-40	3.00%	\$118,415	\$33,833	\$152,248	\$23,683	\$10,150
24	2040-41	3.00%	\$121,968	\$34,848	\$156,816	\$24,394	\$10,454
25	2041-42	3.00%	\$125,627	\$35,893	\$161,520	\$25,125	\$10,768
TOTAL			\$2,313,183	\$660,909	\$2,974,092	\$462,637	\$198,273
4.00% NPV			\$1,332,845	\$380,813	\$1,713,657	\$266,569	\$114,244

TABLE 4.3: POTENTIAL MARIJUANA TAX

Year	FY	3.00% Growth	10% State Share	3% Local	Total
0	2016-17	\\\\\\\\	\$1,020	\$18,000	\$19,020
1	2017-18	3.00%	\$1,051	\$18,540	\$19,591
2	2018-19	3.00%	\$1,082	\$19,096	\$20,178
3	2019-20	3.00%	\$1,115	\$19,669	\$20,784
4	2020-21	3.00%	\$1,148	\$20,259	\$21,407
5	2021-22	3.00%	\$1,182	\$20,867	\$22,049
6	2022-23	3.00%	\$1,218	\$21,493	\$22,711
7	2023-24	3.00%	\$1,254	\$22,138	\$23,392
8	2024-25	3.00%	\$1,292	\$22,802	\$24,094
9	2025-26	3.00%	\$1,331	\$23,486	\$24,817
10	2026-27	3.00%	\$1,371	\$24,190	\$25,561
11	2027-28	3.00%	\$1,412	\$24,916	\$26,328
12	2028-29	3.00%	\$1,454	\$25,664	\$27,118
13	2029-30	3.00%	\$1,498	\$26,434	\$27,932
14	2030-31	3.00%	\$1,543	\$27,227	\$28,769
15	2031-32	3.00%	\$1,589	\$28,043	\$29,633
16	2032-33	3.00%	\$1,637	\$28,885	\$30,522
17	2033-34	3.00%	\$1,686	\$29,751	\$31,437
18	2034-35	3.00%	\$1,736	\$30,644	\$32,380
19	2035-36	3.00%	\$1,789	\$31,563	\$33,352
20	2036-37	3.00%	\$1,842	\$32,510	\$34,352
21	2037-38	3.00%	\$1,898	\$33,485	\$35,383
22	2038-39	3.00%	\$1,954	\$34,490	\$36,444
23	2039-40	3.00%	\$2,013	\$35,525	\$37,538
24	2040-41	3.00%	\$2,073	\$36,590	\$38,664
25	2041-42	3.00%	\$2,136	\$37,688	\$39,824
		TOTAL	\$39,324	\$693,955	\$733,279
		4.00% NPV	\$22,658	\$399,853	\$422,512

Gross Sales Estimate: \$600,000

State Share = 10% of gross sales, less administration of 10%

Local Tax = 3% of gross sales (pending voter approval in November)

TABLE 4.4: POTENTIAL GAS TAX

Year	FY	Growth	Tax
0	2016-17	3.00%	\$4,500
1	2017-18	3.00%	\$4,635
2	2018-19	3.00%	\$4,774
3	2019-20	3.00%	\$4,917
4	2020-21	3.00%	\$5,065
5	2021-22	3.00%	\$5,217
6	2022-23	3.00%	\$5,373
7	2023-24	3.00%	\$5,534
8	2024-25	3.00%	\$5,700
9	2025-26	3.00%	\$5,871
10	2026-27	3.00%	\$6,048
11	2027-28	3.00%	\$6,229
12	2028-29	3.00%	\$6,416
13	2029-30	3.00%	\$6,608
14	2030-31	3.00%	\$6,807
15	2031-32	3.00%	\$7,011
16	2032-33	3.00%	\$7,221
17	2033-34	3.00%	\$7,438
18	2034-35	3.00%	\$7,661
19	2035-36	3.00%	\$7,891
20	2036-37	3.00%	\$8,128
21	2037-38	3.00%	\$8,371
22	2038-39	3.00%	\$8,622
23	2039-40	3.00%	\$8,881
24	2040-41	3.00%	\$9,148
25	2041-42	3.00%	\$9,422
TOTAL			\$173,489
4.00% NPV			\$99,963

Potential revenues based on a fraction of Newport's, which was \$180,000 in FY 2015

WALDPORT PARKS AND RECREATION MASTER PLAN

TABLE 4.5: POTENTIAL UTILITY FEE

Year	FY	Growth	Fee	Water Meters	# inside	# outside	Total	Park Fee	Total
0	2016-17	3.00%	\$18,866	Size	1045	218	1263	\$0.70	\$884.10
1	2017-18	3.00%	\$19,432	5/8"	21	2	23	\$0.70	\$16.10
2	2018-19	3.00%	\$20,015	1"	5	0	5	\$0.70	\$3.50
3	2019-20	3.00%	\$20,616	1.5"	12	0	12	\$0.70	\$8.40
4	2020-21	3.00%	\$21,234	2"	1083	220	1303	\$0.70	\$912.10
5	2021-22	3.00%	\$21,871	Total					
6	2022-23	3.00%	\$22,527	Sewer Hookups					
7	2023-24	3.00%	\$23,203	Classification	# of Services	# of EDUs		Park Fee	Total
8	2024-25	3.00%	\$23,899	Residential	745	745		\$0.70	\$521.50
9	2025-26	3.00%	\$24,616	Multi (Individual)	27	27		\$0.70	\$18.90
10	2026-27	3.00%	\$25,355	Multi (Large)	29	224		\$0.70	\$20.30
11	2027-28	3.00%	\$26,116	Commercial	142	242		\$0.70	\$99.40
12	2028-29	3.00%	\$26,899	Total	943	1238		\$0.70	\$660.10
13	2029-30	3.00%	\$27,706	TOTAL MONTHLY FEE					\$1,572.20
14	2030-31	3.00%	\$28,537	AVERAGE FEE/ACCOUNT					\$0.70
15	2031-32	3.00%	\$29,393	TOTAL YEARLY FEE					\$18,866.40
16	2032-33	3.00%	\$30,275	AVERAGE FEE/ACCOUNT					\$8.40
17	2033-34	3.00%	\$31,183	WATER: Average Residential Customer					\$31.45
18	2034-35	3.00%	\$32,119	SEWER: Average Residential Customer					\$41.15
19	2035-36	3.00%	\$33,082	TOTAL AVG. CUSTOMER					\$72.60
20	2036-37	3.00%	\$34,075	FEE AS A % OF TOTAL BILL					1.93%
21	2037-38	3.00%	\$35,097						
22	2038-39	3.00%	\$36,150						
23	2039-40	3.00%	\$37,234						
24	2040-41	3.00%	\$38,352						
25	2041-42	3.00%	\$39,502						
			TOTAL						
			4.00% NPV						
			\$727,357						
			\$419,100						

TABLE 4.6: AMPHITHEATER TICKET SURCHARGE

Year	FY	Growth	Surcharge	Capacity:
0	2016-17	3.00%	\$0	3500
1	2017-18	3.00%	\$0	# Events: 20
2	2018-19	3.00%	\$0	Avg. Attendance: 2500
3	2019-20	3.00%	\$0	Total Attendance: 50000
4	2020-21	3.00%	\$125,000	Ticket Surcharge: \$2.50
5	2021-22	3.00%	\$128,750	Revenues: \$125,000
6	2022-23	3.00%	\$132,613	
7	2023-24	3.00%	\$136,591	
8	2024-25	3.00%	\$140,689	
9	2025-26	3.00%	\$144,909	
10	2026-27	3.00%	\$149,257	
11	2027-28	3.00%	\$153,734	
12	2028-29	3.00%	\$158,346	
13	2029-30	3.00%	\$163,097	
14	2030-31	3.00%	\$167,990	
15	2031-32	3.00%	\$173,029	
16	2032-33	3.00%	\$178,220	
17	2033-34	3.00%	\$183,567	
18	2034-35	3.00%	\$189,074	
19	2035-36	3.00%	\$194,746	
20	2036-37	3.00%	\$200,588	
21	2037-38	3.00%	\$206,606	
22	2038-39	3.00%	\$212,804	
23	2039-40	3.00%	\$219,188	
24	2040-41	3.00%	\$225,764	
25	2041-42	3.00%	\$232,537	
			TOTAL	
			4.00% NPV	\$600,000

Revenues of \$125,000 are the same as average attendance of 2,800, 14 events, average ticket price of \$80 and a 4% ticket tax-- Charrette 9/2015

DATE: April 11, 2016
TO: Kerry Kemp, City of Waldport; Dona Lawson, City of Waldport
FROM: Rachel Cotton, City of Waldport
SUBJECT: DRAFT Potential funding mechanisms for development and maintenance of park, recreation, and trail facilities in Waldport, OR.

I. Establish a dedicated fund for maintenance and operations of City-owned parks and recreation facilities, with potential sources including:

A. Transient Lodging Tax (TLT) increase:

Increasing TLT would generate additional revenue for the City, part of which could be used for parks and recreation maintenance and operations funding, particularly for facilities that serve and promote tourism. Under ORS 320.350(6), local governments must direct at least 70 percent of new or expanded lodging tax revenue to support tourism. No more than 30 percent of the revenue from a new or increased local transient lodging tax may be used for funding city or county services (i.e. transportation infrastructure, libraries, parks, and other services). Transient lodging tax rates along the Oregon Coast range from 4 percent to 12 percent. Within the coastal cities of Lincoln County, Waldport has the lowest TLT rate at 7 percent, with the next lowest TLT rate found in Depoe Bay at 8 percent. TLT in Yachats is set at 9 percent as of January 1, 2016, and Newport and Lincoln City both have current TLT rates of 9.5 percent.

Potential revenues: Given conservative growth estimates for new lodging in Waldport, increasing TLT from 7 percent to 9 percent could potentially generate in excess of \$30,000 annually and between \$250,000-\$350,000 in added revenue over 10 years. A two percent increase in TLT, given these same growth estimates, would yield an estimated additional \$1 Million dollars (\$588,000 in 2016 \$) in added revenue for the City over a 25 year period.

Pros: TLT revenues can be applied to ongoing maintenance and operations funding in addition to capital costs. TLT does not impact local residents and is one of the only mechanisms available in Oregon to extract revenue from out-of-town users of local infrastructure.

Cons: Increased lodging taxes could potentially deter tourists. A case would have to be made for park and rec. costs supporting tourism if more than 30 percent of TLT revenues were to be dedicated to them.

B. Parks and recreation utility fee:

Users within Waldport's service area could be charged a flat monthly fee for each sewer and/or water connection.

Potential revenues: If all users within Waldport's service area were charged \$1.00 per connection per month, the fee would generate approximately \$16,500 per year (1376 connections x \$1 x 12 months = \$16,512). At \$3.00 per connection, the fee

would generate approximately \$50,000 annually, with expected annual increases as users are added to the system.

Pros: Utility fee revenues can be applied to ongoing maintenance and operations funding in addition to capital costs.

Cons: Increased utility fees would impact local residents.

C. Franchise taxes:

Waldport currently has franchise tax agreements with Central Lincoln PUD, Asea River Cable, Coast Com, Pioneer Telephone, and Dahl Disposal. An expired franchise agreement with Charter Communications was set at the rate of 5 percent of gross revenues within City limits. As Charter no longer has a customer base in Waldport, a future fee could be set according to amount of infrastructure using rights-of-way within city limits (e.g. X per linear foot). There is also potential to establish a franchise tax agreement with Southwest Lincoln Water District, which is expecting most of its future growth within Waldport's City limits or UGB.

Potential revenues: Given that roughly 10 percent of South Lincoln Water District's revenues are generated within City limits, a franchise tax would generate around \$3,750 annually, at a tax rate of 5 percent ($\$75,000 \times \$.05$). This amount could greatly increase over time based on future growth.

Pros: Franchise taxes are incurred by the provider rather than the end user of a service.

Cons: Increased taxes could potentially be passed on to users in the form of higher rates.

D. Gasoline Tax

In Oregon, local gas tax ordinances levy a business license tax on fuel dealers. The amount of tax levied is set as a certain number of cents per gallon of motor vehicle fuel sold by the dealer. Two counties (Multnomah, Washington) and 14 cities (including Astoria, Warrenton, and Newport on the coast) in Oregon currently have a gas tax. Rates may vary, as they do in Newport, between peak and off-peak seasons.

Potential revenues: Newport's gas tax is \$.01 per gallon between November 1st and May 31st and \$.03 per gallon during the rest of the year. Newport's annual gas tax revenue was estimated to be around \$180,000 for FY2015. At the same tax rate, and given its existing level of tourism, Waldport's gas tax would generate roughly \$4,500 annually.

Pros: A gas tax is one of the few mechanisms available in Oregon to extract revenue from out-of-town users of local infrastructure.

Cons: A gas tax could induce local controversy and political tension. Several city councils in Oregon have passed local gas tax ordinances, but subsequent petition drives have led to voter repeal of the tax in a few cases.

E. Donations and sponsorships (memorials, naming rights, crowdfunding)

Sponsorships of memorial objects such as benches, bricks, and exercise equipment, or naming rights for future parks and potential facilities, such as an amphitheater, could subsidize ongoing operations and maintenance costs.

Potential revenues: Unknown.

Pros: These would be voluntary donations rather than taxes or fees.

Cons: Revenue stream may be inconsistent given the voluntary nature of this option.

F. Ticket fees for special events, with resident and non-resident rates

Ticket fees imposed on event-goers, in conjunction with the construction and programming of a new amphitheater, could provide a regular revenue stream for ongoing parks and rec. operations and maintenance costs.

Potential revenues: \$125,000/year, given an average attendance of 2,800 at 14 events/season with an average ticket price of \$80 and a 4% ticket tax.

Pros: Fees would largely impact non-residents and could potentially be scaled to different levels for community and larger events.

Cons: This option requires construction and programming of a large-scale amphitheater to be viable.

II. Update City Development Code to require parks land donations and/or adequate in lieu fees

Revisions to Waldport's Development Code could ensure that new residential developments contribute park land so as to continue adhering to the City level of service standard of 5 acres of park land per 1000 residents. Currently, the Waldport Code does not require dedication of land for public park purposes for developments that do not involve a subdivision of land, including multi-family developments, whereas such a dedication is a requirement for residential development in many Oregon communities. Revision of the Code to relate dedication of land for parks more closely to the number of anticipated residents of the development would address this issue.

In cases where land is donated, it is important that the City seriously evaluate dedication offers, accepting only those that will add viable park sites, and requiring an in-lieu payment in other cases. Additionally, the in-lieu fee that is currently imposed for subdivisions (development acreage x .05 x \$1.00) should be revised, as necessary, and indexed to reflect the actual cost of residential land within the City, in order to generate a fund of sufficient size to allow the City to purchase land for parks at market rates.

Potential revenues: Unknown

Pros: New development would contribute park land so as to maintain the City level of service standard.

Cons: Added development conditions may increase unit costs. Adding any additional requirements to multi-family development could potentially inhibit new development, particularly at affordable rates.

III. Increase Parks SDC

State statutes (ORS 223.297-223.314) allow cities to adopt SDCs for parks and other facilities. SDCs are a one-time fee that may only be used for land and facilities acquisition and construction. SDCs cannot be applied to ongoing maintenance and operations costs. Establishment of a parks SDC involves the adoption of a parks improvement program or list of projects that would be funded by the SDC and also includes the estimated cost of those projects. An SDC may be charged on a per dwelling or equivalent dwelling unit basis. This allows lodging establishments, recreational vehicle parks, and commercial and industrial establishments to be charged the fee in addition to residential units. Three Central Coast cities have parks SDCs: Depoe Bay, Lincoln City, and Newport. These SDCs range from \$624 (Depoe Bay) to \$2,357 (Newport) per dwelling unit, at an average rate of \$1,646 per dwelling unit. Waldport currently has an SDC rate set at \$494 per equivalent dwelling unit (EDU)¹. At the very least, Waldport should consider raising its parks SDC rate to match the lowest rate on the central coast, found in Depoe Bay.

Potential revenues: If 80 homes were built in Waldport over the next 10 years, around \$10,000 in additional revenues would be generated by increasing parks SDCs to \$624, and an additional \$40,000 would be generated by increasing SDCs to \$1,000. As recovery from the recession continues, any SDC increase has the potential to generate additional revenue for the City over time.

Pros: SDCs can be used to fund construction costs.

Cons: SDCs cannot be applied to ongoing maintenance and operations costs. Added development costs may increase unit costs.

IV. Identify projects for which bonding or a local option levy may be appropriate.

A. Local option levies

Local option levies are voter approved property taxes that can generate revenue for land purchase, facilities acquisition or construction, and operation and maintenance of park and recreation facilities. Levies can be used to pay for expenses as they occur or to secure bonds. A levy for operating costs is limited to no more than five years; a levy for capital projects is limited to no more than ten years. Local option levies are subject to the tax limit of \$10 total taxes per \$1000 of Real Market Value (RMV). Current local option levies in Waldport include Central OR Coast Fire & Rescue (\$0.25/\$1000), Yachats RFPD (\$1.20/\$1000), and Lincoln County Library (\$0.09/\$1000). Within the City of Waldport, different areas may pay different tax rates depending upon other jurisdictional boundaries. The majority within Waldport (91% of assessed value) pay \$8.0235 toward the general government limit of \$10. 9 percent of Waldport's assessed value pay more, ranging from 8.1494 to 8.4422, because of other

¹ An equivalent dwelling unit is defined as a single residential unit, regardless of size. For nonresidential improvements, one equivalent dwelling unit is an average 6,000 square feet of land area. Any total area not evenly divided is rounded down to the nearest 6,000 square foot increment to establish the equivalent dwelling units.

taxing jurisdictions (Seal Rock Water, Yachats RFPD). When compression hits, local option levies are reduced proportionally (rather than first come first served).

Potential revenues: Unknown, although the proposed Central Coast Fire and Rescue District levy, at a rate of \$1.27/\$1000, is estimated to generate \$439,384 in revenue its first year, based on data provided by the fire and rescue district.

Pros: Local option levies are approved by voters and may be applied to operating costs, but for no more than five years.

Cons: If the May ballot measure for Central Coast fire passes, proposing \$1.27 /\$1,000 for 5 years, and a similar measure for the Port of Waldport passes in November, compression may occur in some instances.

B. General obligation and revenue bonds

General obligation bonds are voter approved and repaid by property tax assessment. Bonds can only be used for land and property acquisition or construction and cannot be used for park maintenance or operations. Revenue bonds are repaid by user fees or other income generated by the project, and voter approval is not generally required. Use of revenue bonds is not recommended for projects that are not likely to generate substantial revenue.

Potential revenues: Unknown

Pros: GO bonds are approved by voters.

Cons: GO bonds cannot be used for park maintenance or operations.

V. Explore feasibility of establishing a Parks and Recreation District for South Lincoln County:

A parks and recreation district is a special district with taxing authority that provides services to a defined geographic area and may extend beyond the limits of a single city. The funds generated by the district can be used exclusively for parks and recreation purposes.

Potential revenues: Unknown, although the proposed Central Coast Fire and Rescue District levy, at a rate of \$1.27/\$1000, is estimated to generate \$439,384 in revenue its first year, based on data provided by the fire and rescue district.

Pros: Districts can seek a permanent tax rate through voter approval and use levies to fund both capital projects and operations and maintenance

Cons: Compression may occur in some instances if balloted 2016 levies pass.

VI. Grants

Several sources for parks, recreation, and trails funds are available to cities through a variety of grantors, including the Oregon Parks and Recreation Department, ODOT, Meyer Memorial Trust, the National Fish and Wildlife Foundation, and NOAA. A longer list is available in [A Guide to Community Park and Recreation Planning for Oregon Communities](#) (p. 115-124).

Pros: Outside funding source

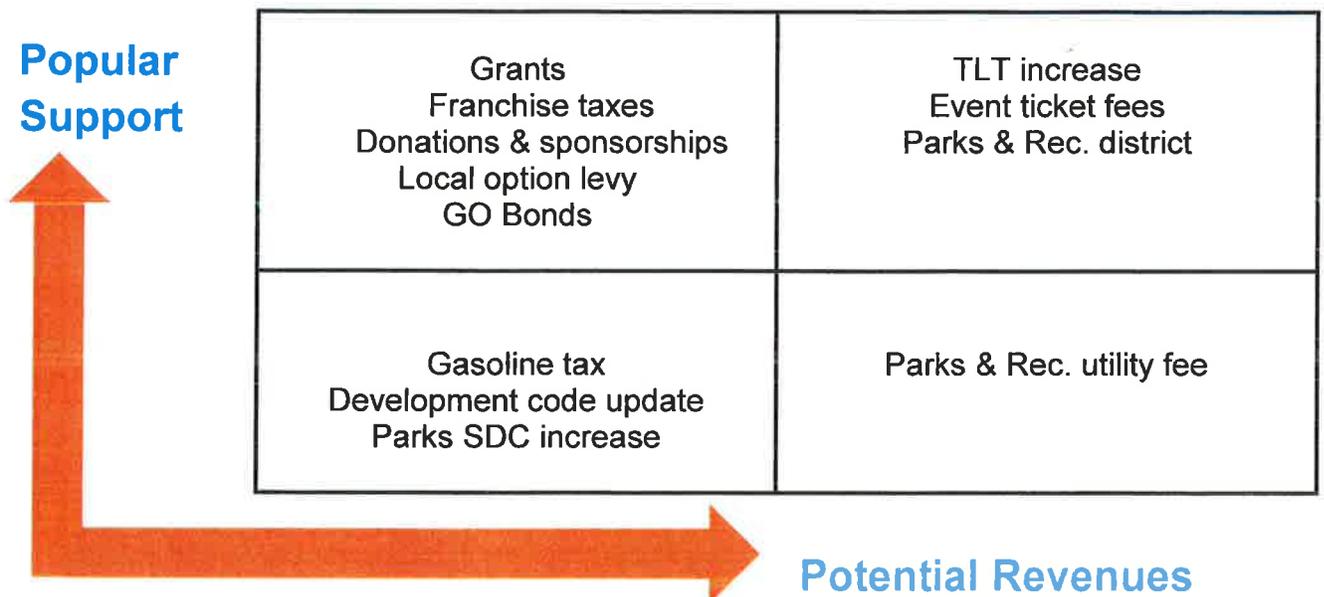
Cons: Often a one-time funding source for capital investments.

Table 1. Potential funding mechanisms for development and maintenance of park, recreation, and trail facilities in Waldport, OR

Land and Facilities Acquisition; Capital Costs	Operations and Maintenance
<ul style="list-style-type: none"> • Development code updates • Parks SDC increase • General obligation bonds • Grants 	<ul style="list-style-type: none"> • TLT increase* • Parks & Rec utility fee • Franchise taxes • Gasoline tax • Donations & sponsorships • Event ticket fees • Local option levy • Parks & Rec. district • Grants

* Note: local governments must direct at least 70% of new or expanded TLT revenue to support tourism.

Figure 1. Potential revenues and political viability of funding mechanisms for development and maintenance of parks and recreation facilities in Waldport, OR



APPENDIX A

WALDPORT 2016 PARKS AND RECREATION SURVEY - SUMMARY

A parks and recreation survey was developed and, in summary, asked about people's usage of park and recreation facilities, park and recreation needs, condition and maintenance of existing facilities, priorities, desired facilities for the 12-acre open space site (former high school property), and demographic information. The survey was available to residents and visitors through the City of Waldport's website and hard copies available at city hall.

The City received a total of 205 completed surveys from January through March 10, 2016. Three quarters of survey respondents are Waldport residents, a large majority of which (84 percent) stated that they are familiar with the parks and recreation facilities in Waldport. Well over half of respondents reported that they or members of their household use parks and recreation facilities in Waldport at least once a month.

The most popular outdoor recreational activities for respondents are passive ones, including "walking on local trails, paths, and beaches," "beach activities," and "relaxing, hanging out, and people watching." Nearly half of all respondents stated that they or members of their household attend outdoor concerts, fairs, and festivals.

Less than one quarter (20 percent) of respondents feel that the City's existing parks and recreation facilities meet the needs of all age groups and abilities. Less than half (39 percent) of respondents think that the City's parks and recreation facilities are properly maintained, and two thirds of respondents think that the City should acquire more park land. More than three quarters of respondents (80 percent) think that Waldport's parks and recreation facilities should appeal to non-residents from between some degree to the highest degree.

According to survey responses, the top priorities for future community investment should include public access sites to waterways, children's playgrounds and play areas, nature and wildlife viewing areas, picnic areas and shelters for SMALL visitor groups, and an outdoor amphitheater and event space. The lowest priorities indicated for future community investment were baseball and softball fields, picnic areas and shelters for LARGE visitor groups, skate parks, off-highway vehicle trails/areas, and outdoor tennis courts. Overall, responses from the survey align well with the features proposed in the concept generated by the 2015 open space charrette hosted by the City of Waldport.

A good mix of ages are represented in the survey responses. Over one third of survey respondents are under 18, while just shy of one third of respondents are 55 or over. There was a concerted effort made to engage Waldport students in the parks and recreation planning process with assistance from teachers at Crestview Heights School. There was a fairly even split between men and women respondents, although more women responded to the survey than men.

1. Are you a resident of Waldport?

Responses	Count of Responses	Percent of Responses
Yes	155	75.6%
No	50	24.4

2. Are you familiar with the parks and recreation facilities in Waldport?

Responses	Count of Responses	Percent of Responses
Yes	171	83.8%
No	33	16.2

3. How often do you or any member of your household use parks and recreation facilities in Waldport?

Responses	Count of Responses	Percent of Responses
More than once a week	47	23.0%
Once a week	41	20.1
Once every few months	40	19.6
Once a month	38	18.6
Never	21	10.3
Once a year	17	8.3

4. In which outdoor recreational activities do you or members of your household participate (in Waldport and beyond)?

Responses	Count of Responses	Percent of Responses
Walking on local trails/ paths / beaches	147	71.7%
Beach activities (including at lakes, reservoirs, rivers)	139	67.8
Relaxing, hanging out, people watching, etc.	123	60.0
Fishing, crabbing, or clamming	98	47.8
Attending outdoor concerts, fairs, festivals	97	47.3
Dog walking	96	46.8
Visiting nature and interpretive centers	87	42.4
Nature study (e.g. birding, whale watching, photography, collecting)	80	39.0
Picnicking	77	37.6
General play at a neighborhood park/playground	68	33.2
Jogging/ running on trails/ paths / beaches	68	33.2

Waldport Parks, Recreation & Trails Master Plan

Bicycling on paved trails / paths	64	31.2
Swimming/ playing in outdoor pools/ spray parks	62	30.2
Flat-water canoeing, sea kayaking, rowing, stand-up paddling, tubing / floating	62	30.2
Outdoor court games (tennis, basketball, beach volleyball, badminton)	58	28.3
Boating	57	27.8
Tent camping	57	27.8
Baseball/softball	50	24.4
Football, soccer, lacrosse, rugby, ultimate frisbee	48	23.4
Skateboarding, inline skating, roller skating, roller skiing, street luge	33	16.1
RV/ motorhome/ trailer camping	33	16.1
Horseback riding	22	10.7
Disc golf	21	10.2
Golf	20	9.8
Surfing	16	7.8

5. Do the City's existing parks and recreation facilities meet the needs of all age groups and abilities?

Responses	Count of Responses	Percent of Responses
No	88	42.9%
Not sure	77	37.6
Yes	40	19.5

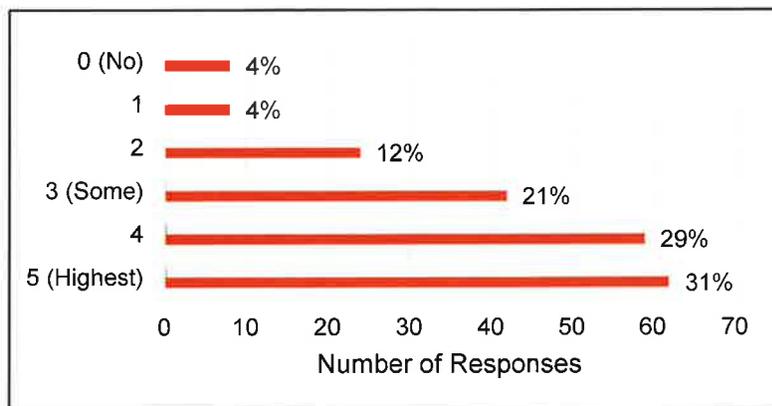
6. Do you believe the City's parks and recreation facilities are properly maintained?

Responses	Count of Responses	Percent of Responses
Yes	80	39.0%
Not sure	67	32.7
No	58	28.3

7. Should the City acquire more park land?

Responses	Count of Responses	Percent of Responses
Yes	135	65.9%
Not sure	43	21.0
No	27	13.2

8. To what degree do you think Waldport's parks and recreation facilities should appeal to non-residents?



Responses	Count of Responses
5 (Highest degree)	62
4	59
3 (Some degree)	42
2	24
0 (No degree)	8
1	8

9. Now please tell us about your priorities for the future – what should the community invest in? For each of the following amenities, please indicate the desired level of priority for future investment.

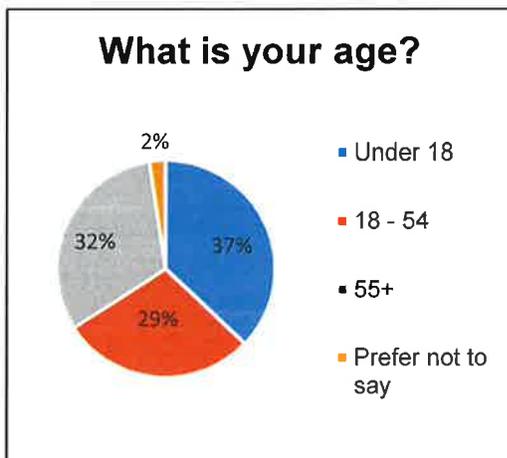
Responses	Average of Responses
Public access sites to waterways	3.45
Children's playgrounds and play areas	3.41
Nature and wildlife viewing areas	3.40
Picnic areas and shelters for SMALL visitor groups	3.34
Outdoor amphitheater and event space	3.32
Dirt / other soft surface walking trails and paths	3.29
Community gardens	3.25
Multi-use fields for soccer, football, lacrosse, etc.	3.22
Off-street bicycle trails and pathways	3.16
Designated paddling routes for canoes, kayaks, etc.	3.11
Paved / hard surface walking trails and paths	3.06
Off-leash dog areas	3.04
Campsites	3.04
Basketball courts	2.99
Baseball / softball fields	2.96
Picnic areas and shelters for LARGE visitor groups	2.95
Skate parks	2.57
Off-highway vehicle trails/areas	2.37
Outdoor tennis courts	2.27

10. In September 2015, the City of Waldport hosted a design charrette to establish a plan for an 11.5 acre open space adjacent to the Shelter Me building in the city's downtown. The open space is the result of relocating the high school to a higher

elevation, and the relocation received FEMA funding. The agreement with FEMA limits development on the site and forbids permanent structures within FEMA boundaries, although open-walled structures such as pavilions and amphitheaters are allowed. Please rank the following features according to how important you think they are to include in the proposed open space development.

Responses	Average of Responses
Playground and play areas	6.1
Trails and boardwalks	6.0
Parkland and picnic areas	5.8
Amphitheater	5.5
Passive parklands	5.0
Wetlands	4.7
Baseball/softball fields	4.6
Soccer fields	4.3
Rock climbing and bouldering structure(s)	4.3

7. What is your age?



Responses	Count of Responses	Percent of Responses
Under 18	76	37.1%
18 - 24	3	1.5
25 - 34	11	5.4
35 - 44	21	10.2
45 - 54	24	11.7
55 - 64	38	18.5
65+	27	13.2
Prefer not to say	5	2.4

8. What is your gender?

Responses	Count of Responses	Percent of Responses
Female	120	58.5%
Male	78	38.0
Prefer not to say	7	3.4

9. What is your zip code?

Responses	Count of Responses	Percent of Responses
97394 - Waldport	148	59.2%
97498 - Yachats	15	6.0
97390 - Tidewater	12	4.8
97376 - Seal Rock	11	4.4
97365 - Newport	8	3.2
Other	11	4.4

Waldport 2016 Parks and Recreation Survey - Open Ended Survey Responses

What are some long-range goals that you recommend the City consider for its parks and recreation facilities over the next 5-10 years?

A variety of open-ended responses were received for this question. Many recommend uses that appeal to all ages, interests, and abilities, with the added potential of attracting more visitors to Waldport. A large number of responses specifically suggest additions of a playground and more restrooms. Other responses recommend promoting trail systems and connections for pedestrians, horseback riders, and cyclists, and adding outdoor event and gathering facilities such as picnic shelters with grills, camping facilities, and an amphitheater. As a group, responses to this question placed an emphasis on creating multi-use, safe spaces for people of all ages to gather, recreate, and enjoy Waldport’s natural surroundings, with minimal maintenance needs. Some examples that summarize the majority of responses are included below.

Uses that appeal to all ages, interests, and abilities:

- I have granddaughters in Waldport area. When I come it's difficult to find a safe, fun and close place where they can play and be kids.
- Waldport is a great community, but I find it lacking in activities for families. The amphitheater would be great...More activities that would keep kids and teens out of trouble and away from drugs.
- Consider how much the facilities will be utilized by the locals, while keeping in mind a goal of drawing in tourism. Would love to see some more options for families with kids of all ages.
- Areas for junior high and high school kids to go for structured activities.
- Even though we are a small town and a tourist town we need a place for the younger residents to hang out. We in Waldport don't have a stable and safe place to go outside of school to hang around. We need something like that.
- There are a lot more young families moving to the community, but no parks or other family friendly places. Our kids should be a top priority and they should have fields, courts, and athletic facilities that are appealing and that they can be proud

of. Our schools are improving and more and more kids are participating in extracurricular activities. In a small community we should be keeping them busy with positive events and new facilities will be appealing to our community. Trails and parks are appealing to everyone.

- Playgrounds are needed. There were 60+ kindergarteners at the Elementary school this year. Our young people should be a priority. The networking and friendship building that takes place in a community at the local playground is vital to the social growth of our small town.
- IMAGINATIVE, adventure playgrounds and outdoor community meeting room that lives, where all ages play and learn from each other.
- Create interactive thoughtful places for children to climb, hide and feel their connection to nature.
- Beach area where there is total handicap access (know something was started but never finished).

Trail System and Connections:

- Tie the recreation and parks areas together (around town) via off road bike & pedestrian paths wherever possible.
- We appreciate living in Waldport and the effort by the City to provide services. We run a tourist business in the area. The number one request of our guests, next to a great place for fish & chips, are bike paths that are safe and off the highway. Even a path parallel to Highway 34 would provide a safe and beautiful ride.
- Create linking trails from Waldport to Seal Rock and Yachats.
- Make Maple Street more people friendly. People often walk and bicycle from Keady Wayside and to the Bridge Center but constantly have to look over their shoulders to make sure the traffic doesn't run them over.
- Bike and horse riding trail connections to Newport and Yachats (and beyond) separate from 101, a non-motorized network.
- Need wheelchair/ handicapped trails and entrances to City Parks.

Expanded facilities and amenities:

- More public bathrooms
- More benches throughout town and picnic tables at our parks
- I think the amphitheater is a wonderful idea for weekly events - movie screenings, music, interactive play for kids, community yoga, etc.
- An outdoor exercise area with specific "stations" (pull ups, push ups, etc.) would be helpful. A "meditation" or prayer garden or space would be good.
- Open space for fairs and carnivals
- Update the baseball facilities to accommodate large tournaments.
- Grills for BBQing
- More camping sites for tents & campers

Waldport Parks, Recreation & Trails Master Plan

- Paved walk areas
- Yurts
- Permanent public artworks
- Drinking fountains
- Restoration of wetlands and tidal flow to former high school property
- Development of a boardwalk access to take advantage of the wildlife viewing available on Lint Slough."
- Add on to the skate park and do maintenance on cracks.
- Kite festivals, music/plays in the parks
- Better signage for directions to park (non-electric.)
- Disc Golf
- Install bike racks, including covered bike racks (such as seen at the Newport public library) or under an open shelter (just columns & a roof) so that cyclists have somewhere safe to lock their bikes. That will attract both local and long distance cyclists. The state of OR has estimated that at least 2500 cyclists rode the OR coast bike route last year. If there were more safe places to leave their bikes, maybe they'd stop in Waldport--especially given the wonderful green bike place/workshop located right on the highway.
- Off leash dog parks
- Carbon neutral development and use patterns, public recycling and composting (with education) at all public sites that include garbage cans.
- More places where activities can go on such as concerts or festivals that people could enjoy, where travelling events could come such as a carnival.
- Dirt bike trails
- A connection to water. For sitting next to, for splashing, perhaps dangle a foot or a hand, paddle the hours away.
- Better access to lakes and streams for fishing, swimming, hiking
- Expand boating facilities.
- More kayak access

General comments

- Promote healthy community.
- Be smart. Make sure whatever is decided benefits the majority of residents, along with something visually attractive and entertaining to bring in people from outside the area. I realize maintenance costs will be a huge factor, so it makes sense to look at plans with minimal maintenance, such as wetlands and trails.
- It would be great to showcase Waldport as a supporter of nature and use an amphitheater to make money.
- A public space without a middle will stay empty, use something significant to draw people in. A tree, statue, peace pole, a focal point or activity where paths cross.
- Continue maintaining already established recreational areas (paths, trails etc.).

Waldport Parks, Recreation & Trails Master Plan

- Prioritize low budget costs by minimizing upkeep and structures. Get the most bang for the buck by creating multiple usage.
- Continue to involve the public in plans.

The long term goals should be to meet the needs of a majority of local citizens, reaching out through methods other than simply public meetings (this survey is an example), and at the same time create easy to access facilities that would be attractive to visitors in order to increase Waldport's share of the tourist dollars that tend to slip through our hands.

APPENDIX B

WALDPORT 2016 PARKS AND RECREATION SURVEY – PUBLIC MEETINGS

The City of Waldport held a series of public meetings in February and March of 2016 to gather public input related to the Parks and Recreation Master Plan update and to introduce the plan's draft goals and objectives to the community. Between public meetings and the survey, over 60 email addresses have been added to the City's contact list. Public meetings were held from 5 to 7 pm at City Hall, with the following themes:

- **February 1** - Entertainment/Proposed Amphitheater
- **February 8** - Organized Sports and Games
- **February 22** - Individual Sports and Recreation
- **February 29** - Natural and Cultural Resources
- **March 7** - Trails, Bicycles and Linkages

Individual meeting summaries are provided below.

February 1 - Entertainment/Proposed Amphitheater: This meeting provided an opportunity for City staff to share information and ideas that emerged from a design charrette held the previous September related to the 11.5 acre open space located downtown, the former site of the city's high school. Though many different features and options have been proposed for the site, and the public meetings and survey were offered as a chance to get public feedback on those, the overall open space concept seeks to:

- Create a coastal model for revenue generating open space
- Be financially sustainable
- Establish a multi-use space that connects people to Waldport's unique natural resources and provides active and passive recreation amenities
- Create an accessible public space available for residents and visitors of all ages and abilities
- Develop a community showcase with benefits for diverse interests
- Create a community asset and a regional draw, bringing people to Waldport for sports, recreation, festivals, and unique retail opportunities
- Develop a visually appealing source of community pride
- Build play areas and spaces for kids and families to congregate
- Provide ecological, science, and technology education and training opportunities
- Connect people between the Port and the park/slough

Community members, as a group, showed support for these goals. In terms of specific features, public comments and survey responses indicated the highest amounts of support for a playground and play areas, trails and boardwalks, parkland and picnic areas,

and an amphitheater on the open space site. Whether the amphitheater should be sized to serve the community, with capacity for a few hundred people, or as a regional amenity meant to draw tourists from the Willamette Valley, with a capacity up to 3,500, is a question most felt would be handled best by outside experts in the form of a feasibility study, which the City has existing funding for. An analysis of a baseball/softball tournament facility on the site could also be done as a way of exploring a diversity of potentially revenue generating uses on the site.

February 8 - Organized Sports and Games: This meeting was the most well attended of the five, with representatives from many local sports teams, organizations and recreational groups participating in the discussion. Overall, their message is that users of the ball and sports fields in Waldport are satisfied with the city's existing facilities. They don't want to lose any fields but would be amenable to potential relocation of facilities in the future. The group spoke about ongoing maintenance issues on the ballfields, which are maintained mainly through volunteer labor and donated equipment at present. Members of the group suggested that baseball and softball tournaments are a great way to draw visitors to town and could be a potential revenue source.

February 22 - Individual Sports and Recreation: Community input at this meeting indicated that facilities on Crestline can feel unsafe for kids and families and that maintenance should be done on cracks at the skate park. Suggestions for better and more lighting at the skate park were offered, as well as adding increased wayfinding for the trail system, some landscaping, and potentially a disc golf course in Crestline Park. More users for the parks and recreation facilities on Crestline will mean safety in numbers. This could also be a good opportunity for the City to implement some Crime Prevention Through Environmental Design (CPTED) lighting and landscaping standards for its parks and recreation facilities. The need for more non-motorized boat launches around town was also raised.

February 29 - Natural and Cultural Resources: Natural and cultural resources were introduced as those that incorporate history, heritage, folklore, objects, landmarks, wildlife, science, and interpretive features. Ideas generated and supported at the meeting include a potential wetlands restoration project on the Open Space site which would have low maintenance costs (after the initial restoration) and could also be a tourist attraction. Other ideas discussed included a longhouse or other Native heritage project on the Open Space site, potentially in partnership with the Confederated Tribes of Siletz Indians, natural play areas in the Open Space, a history walk, interpretive signage, and a permaculture food forest or garden.

March 7 - Trails, Bicycles and Linkages – Overall, community members are satisfied with the existing trails and future planned and funded facilities. Suggestions for boat launches, trail extensions, and trail connections were drawn on a map at this meeting. These recommendations have been incorporated into the trails map that is included in this Parks, Recreation & Trails Master Plan.

APPENDIX C

Oregon Office of Emergency Management

September 13, 2016 Letter



OREGON OFFICE OF EMERGENCY MANAGEMENT

September 13, 2016

Oregon Office of Emergency Management
PO Box 14370
Salem, OR 97309

Dear Mr. Kemp,

Thank you for taking the time to meet with the Oregon Office of Emergency Management (OEM) to discuss your amphitheater project. Your reuse proposal has been considered and it presents challenges. First and foremost, the original determination for removing the school from the site was because “the entire School Campus is located in an extremely high tsunami hazard area. Large magnitude earthquakes on the Cascadia Subduction Zone (CSZ) will generate tsunamis with depths at the campus of at least 10 feet, almost certainly resulting in complete destruction of the school buildings. Because of the proximity of the CSZ, the time between the end of ground shaking and first arrivals of tsunami waves is extremely short, ranging from less than 15 minutes to a maximum of about 30 minutes for various earthquake generation scenarios.” (Executive Summary of Benefit Cost Analysis from Pre-Disaster Mitigation Acquisition grant application for PDF-PJ-10-OR-2012-005, EMS-2012-PC004). Secondly, using the site as an amphitheater with a projected 5,000 people, 14 to 15 times per year, does present an issue with evacuation, specifically, “Crestline Drive is the closest evacuation route, which may be more or less impassable in a major earthquake due to its history of ground movement.” (Former Waldport High School Site Open Space Reuse Proposal, Submitted April 4, 2016). Third, because the Federal Emergency Management Agency (FEMA) will make the final decision on whether your reuse proposal meets the intent of the open space requirements in this case, as well as provide the necessary approval to convey ownership of the property from the school district to the city, it has been indicated that this proposal may need to undergo legal review and the process will take significant time.

After discussing this proposal with OEM’s geotechnical expert, it was determined that several milestones were needed to create as strong a proposal as possible to OEM and FEMA. Your goal should be to develop and implement a program of tsunami

preparedness and mitigation that will showcase the best practices in Oregon. It is important to integrate tsunami preparedness and mitigation into the economic development of this proposal, while maintaining allowable uses for open space. (See Supplemental Guidance as enclosed.)

In order to create a strong proposal to present to OEM that will be forwarded on to FEMA for approval, OEM recommends the City of Waldport complete significant steps towards tsunami resiliency. It must be stressed that there is no guarantee of FEMA approval even if Waldport were to complete the actions below.

- High Priority
 - Proof that the Lincoln County School district is willing to transfer ownership and a letter of support from the Superintendent.
 - A geotechnical study on tsunami evacuation routes to ensure that they will withstand a Mw.¹ 9.0 Cascadia Subduction Zone Earthquake.
 - If necessary, mitigate, harden and maintain the efficacy of the tsunami evacuation routes leading to high ground from the proposed public area.
 - A tsunami evacuation assembly area prepared to receive and house the anticipated maximum number of visitors to the amphitheater for at least two weeks.
 - Permanent agreement to limit the total occupancy and the number of events per year to limit exposure to earthquake and tsunami risk.
 - Ensure any public picnic shelters, pavilions, stages for amphitheater use, and gazebos with associated foundations do not have walls.

- Additional actions to improve tsunami resiliency
 - A plan and a commitment to implement a robust and sustainable tsunami preparedness.
 - An ongoing campaign that includes an annual tsunami evacuation drill to create a culture of preparedness.
 - Widespread and enthusiastic adoption of the *TsunamiSafe: Hospitality begins with Safety* program by the lodging and hospitality industry in the community. (TsunamiSafe.info)
 - A community-wide earthquake and tsunami response plan that includes an annual exercise and community-wide evacuation drill that includes the hospitality industry.
 - Adoption of the community development into the community's natural hazards mitigation plan with review and updating per 44 CFR 201.6 (five-year cycle).

There is no guarantee that FEMA will approve your request, but being able to show that Waldport has a strong commitment to tsunami safety will strengthen your request, as

¹ The **moment magnitude scale** (abbreviated as **MMS**; denoted as **M_w** or **M**) is used by seismologists to measure the size of earthquakes in terms of the energy released.

well as provide OEM assurance that life safety is at the forefront of the open space use request.

After you have considered the input provided in this letter, please resubmit any changes to your proposal. I will then submit the proposal to FEMA for review. After such review they will respond with the approval or not to convey the property, and provide further guidance on the use of open space as proposed.

Please let me know if you have any questions or concerns. My contact information is in signature line below.

Sincerely,

A handwritten signature in blue ink that reads "Angie Lane". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Angie Lane
State Hazard Mitigation Officer
angie.lane@state.or.us
503-378-4660

agl

Enclosure – Supplemental Guidance

A.6 Supplemental Guidance

Allowable land uses for properties acquired for open space under all HMA programs for projects within CBRS units are identified in Addendum Part A.6.1.1. FEMA may prohibit additional post-acquisition uses that it determines, in consultation with the U.S. Fish and Wildlife Service, are inconsistent with the purposes of the CBRA.

After settlement, no Federal disaster assistance for any purpose from any Federal source and no flood insurance payments may be made with respect to the property, and no person or entity shall seek such amounts.

The subrecipient must obtain the approval of the Recipient and the FEMA Regional Administrator before conveying ownership (fee title) of the property to another public agency or qualified conservation organization. All development rights in the form of a conservation easement on the property must be conveyed to the conservation organization or retained by the subrecipient or other public entity.

By accepting award funds, the subrecipient accepts responsibility for monitoring and enforcing the deed restriction and/or easement language.

The open space restrictions described above and included in 44 CFR Section 80.19 apply to all FEMA-funded property acquisitions for the purpose of open space, regardless of when the application period opened, when the Presidential major disaster was declared, or when the property was acquired.

For more information on managing open space after a property acquisition and structure demolition or relocation project, see Addendum Part A.5.2. For the FEMA Model Deed Restriction see Addendum Part A.6.4.

A.6.1 Allowable Uses of Open Space

The list below is a guide to open space use that addresses typical situations, but the subrecipient and Recipient should review every situation for adherence to the relevant regulations, open space intent, and floodplain management principles. The local floodplain administrator should review all proposed uses of acquired floodplain land. The Recipient and subrecipient, in coordination with the appropriate FEMA Regional Office, shall determine whether a proposed use is allowable and consistent with the deed restrictions, grant agreement, this guidance, and floodplain management requirements.

The generally allowable land uses of acquired open space are:

- ◆ Vegetative site stabilization, natural dune restoration, agricultural cultivation, and grazing
- ◆ Public picnic shelters, pavilions, and gazebos with associated foundations, provided the structures do not have walls

-
- ◆ Public restrooms
 - ◆ Small-scale recreational courts, ball fields, golf courses, and bike and walking paths
 - ◆ Campgrounds if adequate warning will be provided to allow for evacuation
 - ◆ Installation of signs when designed not to trap debris
 - ◆ Unimproved, unpaved parking areas consistent with open space uses
 - ◆ Unpaved access roads, driveways, and camping pads limited to those necessary to serve the acceptable uses on acquired property (existing paved roads can be reused for these purposes)
 - ◆ Small boat ramps, docks, and piers to serve a public recreational use
 - ◆ Drainage facilities intended to service onsite needs
 - ◆ Construction activities, excavation, and other localized flood control structures necessary to create areas for water detention/retention, including wetlands restoration or restoration of natural floodplain floodwater storage functions
 - ◆ Sewer, water, and power to serve the allowable uses and sewer, water, and power line crossings where there is no floodwater obstruction created and there are no other readily available locations for these systems
 - ◆ Simple structures used exclusively for agricultural purposes in connection with the production, harvesting, storage, drying, or raising of certain agricultural commodities, including livestock, such as a pole-frame building (any such structure cannot be constructed so as to make it eligible for NFIP insurance), and steel grain bins and steel-frame corn cribs
 - ◆ Reuse of existing paved surfaces for recreational uses on the acquired property consistent with allowable uses is generally acceptable, but paved surfaces beyond those directly required for such uses should be removed. Communities shall use unpaved surfaces allowing for natural floodplain functions, where feasible, for allowable uses such as trails. Examples of unpaved surfaces are grass, hard-packed earth, and graded gravel.
 - ◆ Communities may creatively salvage pre-existing structures on the acquired property. In some cases the complete demolition of a structure is not necessary and converting a closed-in structure with walls, such as a house, into an open picnic pavilion with a concrete slab floor and posts supporting the roof is possible.

A.6.1.1 Allowable Uses of Open Space in Coastal Barrier Resources System

Allowable land uses for acquired open space in CBRS units are limited to the following:

- ◆ Vegetative site stabilization for the management, protection, and enhancement of fish, wildlife, plants, and their habitats
- ◆ Bike and walking paths that are consistent with the conservation purposes of the acquisition

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- ◆ Installation of signs when designed not to trap debris
 - ◆ Unpaved access roads and driveways limited to those necessary to serve the conservation purposes of the acquisition (existing paved roads can be reused for these purposes); all roads must be on natural grade
 - ◆ Small boat ramps, docks, and piers to serve a use that is related to the study, management, protection, and enhancement of fish, wildlife, plants, and their habitats
 - ◆ Minor construction activities, excavation, and other flood control structures necessary for wetlands restoration or restoration of natural floodplain floodwater storage functions

A.6.2 Non-allowable Land Uses of Open Space

The land uses of acquired open space that are not generally allowed are:

- ◆ Hydraulic fracturing/HDD
- ◆ Construction of flood damage reduction levees, dikes, berms, or floodwalls
- ◆ Walled buildings or manufactured homes, except public restrooms (reuse of pre-existing structures is not allowed unless all walls are removed)
- ◆ Fences and all other obstructions in the floodway; fences outside the floodway must be designed to minimize trapping debris
- ◆ Storage of inventory supporting a commercial operation or governmental facility, including wheeled vehicles or movable equipment
- ◆ Cemeteries, landfills, storage of any hazardous or toxic materials, or other uses that are considered environmentally contaminating, dangerous, or a safety hazard
- ◆ Pumping and switching stations
- ◆ Above- or below-ground storage tanks
- ◆ Paved roads, highways, bridges, and paved parking areas that include asphalt, concrete, oil-treated soil, or other material that inhibits floodplain functions
- ◆ Placement of fill except where necessary to avoid affecting onsite archeological resources
- ◆ Installation of septic systems or reuse of pre-existing septic systems except to service a permissible restroom

A.6.2.1 Non-allowable Uses of Open Space in the Coastal Barrier Resources System

For projects in CBRS units, the following land uses of acquired open space are generally not allowed:

- ◆ Any use FEMA determines is inconsistent with the allowable land uses identified above

Appendix D.
Open Space Site – Feasibility Study
(insert when study completed)

CITY COUNCIL MEETING – December 8, 2016

CITY MANAGER REPORT

1. Councilor Training

"Elected Essentials" is a training for new and experienced elected officials. This League of Oregon Cities training is open exclusively to elected city officials and is free as part of membership in the League.

Dates/Locations:

- January 5 - Happy Valley
City Hall, Council Chambers
16000 SE Misty Dr, Happy Valley, OR 97086
- January 12 - Cannon Beach
Cannon Beach Chamber of Commerce Community Hall
207 North Spruce Street, Cannon Beach, OR 97110
- January 25 - Lebanon
Best Western Premier Boulder Falls Inn & Conference Center
505 Mullins Drive, Lebanon, OR 97355
- January 26 - Coquille
Community Center
115 North Birch St., Coquille, OR 97423
- February 2 - Redmond
Deschutes County Fairgrounds Expo Center
3800 SW Airport Way, Redmond, OR 97756
- February 16 -Central Point
The Point Pub & Grill
311 East Pine Street, Central Point, OR 97502
- March 29 - Hermiston
Eastern Oregon Trade & Event Center (EOTEC)
1705 East Airport Road, Hermiston, OR 97838
- March 30 - Ontario
Four Rivers Cultural Center
676 SW 5th Ave., Ontario, OR 97914

Links for information and to register: <http://www.orcities.org/Training/ElectedEssentials2017>

<http://www.orcities.org/Training/ElectedEssentials2017/ElectedEssentials2017Registration/tabid/6771/language/en-US/Default.aspx>

Link to City Handbook: <http://www.orcities.org/Portals/17/CityResources/LOCCityHandbook.pdf>

2. Lincoln County Transportation Service District – Transit Development Plan

Below is an email from Julie Kay (jkay@co.lincoln.or.us):

The Lincoln County Transportation Service District (LCTSD) is developing a Transit Development Plan (TDP) which will provide strategic guidance for the provision of enhanced transit service, including operation- and capital-focused enhancements. The project will take place over approximately eighteen months (concluding during the Winter of 2017). A multi-pronged public involvement process will encourage community, local and county government, and business owner support to facilitate the successful adoption of the TDP.

As part of the public involvement process, we would like to hear from stakeholders like you about how well the existing service is serving your needs and how it may better serve your needs in the future. As part of this outreach, we hope to hear from many of your constituents. Could you help us spread the word on an event? We're happy to host the event at a location most convenient for you and during the second week of January.

We are requesting your help in scheduling meetings for January 9th-11th. (These meetings have been changed from the original December Meetings that proved too difficult to schedule, with so many other things scheduled during the holiday season) We will need 4 focus group meetings to be held in different areas of Lincoln County. We hope to get as many participants in attendance as possible, for their input. We are planning meetings in the following areas; Lincoln City, Siletz, Newport and Yachats.

Please let us know if you have any ideas and are willing to help schedule and/or participate in a Focus Group meeting in your area.

Julie

*Julie Kay
Operations Supervisor
541-574-1294*

*Cynda Bruce
Program Director
541-574-1292*

3. Oregon Tsunami Conference

I have the opportunity to present at the Oregon Tsunami Conference in Florence on December 7th and 8th. I will be presenting with Derrick Tokos, Newport Community Development Director, on Community Tsunami Mitigation. My focus will be on the former high school site/open space project.

4. Bridgeview Trail

City staff met with ODOT to discuss the scope of the project and schedule. ODOT has come back with concerns that it will not be able to construct the project as designed due to ADA compliance issues. We are looking at options, that may include designing the long-term solution along Highway 101.

5. Waldport Clinic

I unfortunately must advise you of a frustrating discovery that we found out from the County Assessor's Office. While the property for the new clinic on Range Drive is owned by a company (Calapooya River LLC), it is leased in its entirety to Samaritan Pacific Health Services, which is organized as a non-profit, and therefore doesn't pay property taxes. So, no tax increment will be generated from the site for UR#2.

**City of Waldport
2016 LAND USE / BUILDING PERMIT ACTIVITY**

Date	Application/ Activity	Applicant	Zoning	Tax Map/Lot Location	Description	Status
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For the Period October 25, 2016 through December 1, 2016

10/25/16	Building Permit	Dahl & Dahl	I-P	13-11-31B/200 150 Dahl Ave	Four new storage buildings at Ideal Storage.	Approved 10/28/16 per #3-CU-PC-04 conditions
11/8/16	Building Permit	Cory Comstock CD DG Waldport LLC	D-D	13-11-19AC/3200 350 Hemlock St	New Dollar General store	Pending staff review and approval

Public Works Department

Report for the month of November 2016

Water Treatment Plant

Plant Production:	<u>6.48</u>	MG
Rainfall:	<u>17.9</u>	inches

Wastewater Treatment Facility

Effluent Flow:	<u>10.5</u>	MG
Rainfall:	<u>18</u>	Inches

Public Works Dept.

Alarm call outs:	<u>many calls due to the storm</u>
Locates:	<u>6</u>
Sewer plugs:	<u>0</u>
Water service installations:	<u>0</u>
Sewer connections:	<u>0</u>
Water Leaks:	<u>3</u>

Department General Overview

The City of Waldport Public Works Department is excited to report the work they have completed to help protect the public's investment. Their work includes identifying issues, maintaining infrastructure, and targeting resources to minimize long term costs while providing the best possible service to our citizens.

In addition to their normal operating duties, the public works crew spent much of November preparing and reacting to storms. Other projects in November included the replacement of several customer service lines, the addition of a storm line on Willow street, fixing a main water line break that consumed most of the City's reserve, and rebuilding garbage can enclosures at Keady Wayside park.

The plant operators are doing an exceptional job operating and maintaining the city's water treatment facilities. The Operators spent their time reacting to the winter storm events. The water plant has replaced the lost water from the main line break and is back to normal operations.

Administratively, we have been working very hard planning our future direction as a successfully operating department. November was spent reacting to storms and recording data to help with future readiness projects.