

**WALDPORT CITY COUNCIL  
SEPTEMBER 11, 2014  
MEETING NOTICE AND AGENDA**

The Waldport City Council will meet at 2:00 p.m. on Thursday, September 11, 2014 in the City Council Meeting Room, 125 Alsea Highway to take up the following agenda:

1. CALL TO ORDER AND ROLL CALL
2. MINUTES: *August 14, 2014*
3. PUBLIC COMMENTS/PRESENTATIONS:
4. DISCUSSION/ACTION ITEMS
  - A) *Proclamations: "Constitution Week" & "Cruzin' For Crab"*
  - B) *Consideration of Ordinance Regarding Regulations for Medical Marijuana Dispensaries*
  - C) *Consideration of Ordinance Regarding Adoption of Oregon Fire Code*
  - D) *Other Issues*
5. COUNCIL COMMENTS AND CONCERNS
6. REPORTS:
  - City Manager\**
  - Public Works Director*
  - City Librarian*
  - City Planner*
  - Code Compliance Officer*
7. GOOD OF THE ORDER
8. ADJOURNMENT

The City Council Meeting Room is accessible to all individuals. If you will need special accommodations to attend this meeting, please call City Hall, (541)264-7417, during normal office hours.

\* Denotes no material in packet

Notice given this 5<sup>th</sup> day of September, 2014 - Reda Q. Eckerman, City Recorder

**WALDPORT CITY COUNCIL  
AUGUST 14, 2014  
MEETING MINUTES**

1. CALL TO ORDER AND ROLL CALL: Mayor Woodruff called the meeting to order at 2:00 p.m. Mayor Woodruff and Councilors O'Brien, Brown, Campbell, Cutter and Holland answered the roll. Councilor Gates was excused. A quorum was present.

2. MINUTES: The Council considered the minutes from the July 10, 2014 meeting. Councilor Brown **moved** to approve the minutes as presented. Councilor Holland **seconded**, and the motion **carried** unanimously on a voice vote.

3. PUBLIC COMMENTS/PRESENTATIONS: Dennis Cannon, Fire Chief for Central Oregon Coast Fire & Rescue District #7, addressed the Council regarding the process for the District's adoption of the State Fire Code. He indicated that the first reading of their ordinance had taken place on August 7, and the second reading and subsequent adoption of the ordinance would take place on August 21. The effective date of the ordinance will be September 20, 2014. Councilor Cutter asked if any actions were scheduled to take place following the ordinance adoption, and Mr. Cannon responded that the main goal was education, but if action needed to be taken, they would have the code language to back it up. He noted that the District does keep in touch with Mr. Kittel with regard to City Code compliance. City Manager Kemp indicated that a similar ordinance will be included in the September meeting packet for the Council's consideration and adoption.

4. DISCUSSION/ACTION ITEMS:

A. Consideration of Ordinance Regarding Regulations for Medical Marijuana Dispensaries: City Manager Kemp reviewed the history of the Medical Marijuana Act and the rules established by the legislature. Along with input from dispensary owners Robert Reed and Andrew Matthews, the Council commenced review of the draft ordinance. Discussion ensued regarding hours of operation. Councilor Campbell **moved** to extend the hours from 9:00 a.m. to 8:00 p.m., rather than from 9:00 a.m. to 7:00 p.m. as originally proposed. Councilor Cutter **seconded**, and the motion **carried**, with Mayor Woodruff and Councilors O'Brien, Brown, Cutter and Campbell voting "Aye", Councilor Holland voting "Nay". Under proposed Section 5.06.070 "Report of Disturbances and Unlawful Activity", it was noted that any business owner would probably contact law enforcement if a disturbance took place. Councilor Campbell **moved** to delete proposed subsections A, B, and C. Councilor Cutter **seconded**, and the motion **carried**, with Mayor Woodruff and Councilors Brown, Campbell, Cutter and Holland voting "Aye", Councilor O'Brien voting "Nay". Councilor Holland then **moved** to delete subsection D. Councilor Cutter **seconded**, and the motion **carried**, with Mayor Woodruff and Councilors Brown, Campbell, Cutter and Holland voting "Aye", Councilor O'Brien voting "Nay". Following discussion of Section 5.06.080 "Visibility of Activities; Control of Emissions", Councilor Cutter **moved** to change the language in subsection A to: "No marijuana or consumption paraphernalia shall be displayed so as to be readily visible to the outside of the premises". Councilor Brown **seconded**, and the motion **carried**, with Mayor Woodruff and Councilors O'Brien, Brown, Cutter and Campbell voting "Aye", Councilor Holland voting "Nay". Under Section 5.06.100

"Revocation, Violations and Penalties", Councilor Cutter **moved** to delete proposed subsection A, and directed the City Manager to look into a license revocation and removal process that would be applicable to all businesses. Councilor Holland **seconded**, and the motion **carried**, with Mayor Woodruff and Councilors O'Brien, Campbell, Cutter and Holland voting "Aye", Councilor O'Brien voting "Nay". It was noted that the revised Ordinance would be presented to the Council at the September meeting for consideration and adoption.

B. Other Issues: Mr. Kemp informed the Council that the CoastCom franchise expired the previous day but was under an automatic five-year renewal. Matt Updenkelder, Director of Network Operations, was present at the Council meeting to answer any questions. A brief discussion ensued regarding the services provided by CoastCom. No action was necessary.

5. COUNCIL COMMENTS AND CONCERNS: None.

6. REPORTS: The reports from the Public Works Director, the City Librarian, City Planner and Code Compliance Officer were included in the packet. Regarding the Open Space, Mr. Kemp informed the Council that the draft topographic study was completed, and they were proceeding with hydrological studies before plans for development are undertaken. He reviewed the responses for the League of Oregon Cities survey, and noted that the Sheriff's Department has stepped up their enforcement efforts with regard to graffiti. It is hoped that the recent apprehension of three juveniles may have an impact on this as well, and Mr. Kemp indicated that the City could still implement a reward system and possibly a graffiti hotline if needed.

7. GOOD OF THE ORDER: Nothing further.

8. ADJOURNMENT: At 4:25 p.m., there being no further business to come before the Council, the meeting was adjourned.

Respectfully submitted,



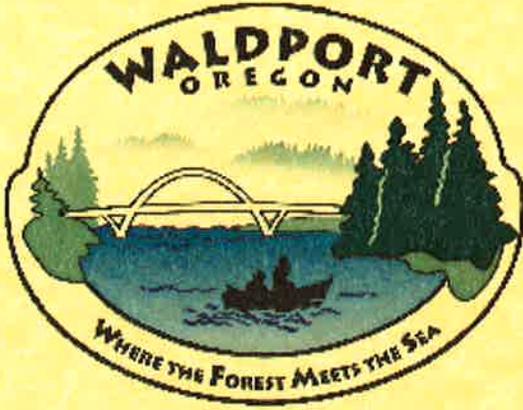
Reda Q Eckerman, City Recorder

APPROVED by the Waldport City Council this \_\_\_ day of \_\_\_\_\_, 2014.

SIGNED by the Mayor this \_\_\_ day of \_\_\_\_\_, 2014.

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Susan Woodruff, Mayor



# City of Waldport

P.O. Box 1120  
Waldport, Oregon 97394  
Phone: (541) 563-3561 Fax: (541) 563-5810  
TTY: (800)735-2900

## *Proclamation*

\*\*\*\*\*HEAR YE\*\*\*\*\*HEAR YE\*\*\*\*\*HEAR YE\*\*\*\*\*

*WHEREAS.* IT IS THE PRIVILEGE AND DUTY OF THE AMERICAN PEOPLE TO COMMEMORATE THE TWO HUNDRED TWENTY-SEVENTH ANNIVERSARY OF THE DRAFTING OF THE CONSTITUTION OF THE UNITED STATES OF AMERICA WITH APPROPRIATE CEREMONIES AND ACTIVITIES; AND

*WHEREAS.* PUBLIC LAW 915 GUARANTEES THE ISSUING OF A PROCLAMATION EACH YEAR BY THE PRESIDENT OF THE UNITED STATES OF AMERICA DESIGNATING SEPTEMBER 17 THROUGH 23 AS CONSTITUTION WEEK,

*NOW THEREFORE.* I, SUSAN WOODRUFF, BY VIRTUE OF THE AUTHORITY VESTED IN ME AS MAYOR OF THE CITY OF WALDPART, OREGON, DO HEREBY *PROCLAIM THE FOLLOWING:*

*THAT.* THE WEEK OF SEPTEMBER 17 THROUGH 23, 2014 SHALL HEREBY BE DESIGNATED AS

*CONSTITUTION WEEK*

*AND URGE* ALL CITIZENS TO STUDY THE CONSTITUTION, AND REFLECT ON THE PRIVILEGE OF BEING AN AMERICAN WITH ALL THE RIGHTS AND RESPONSIBILITIES WHICH THAT PRIVILEGE INVOLVES.

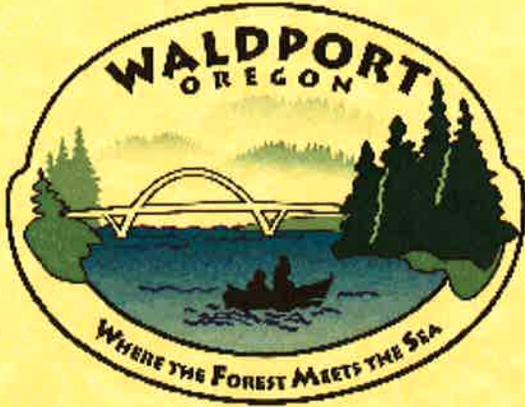
*SIGNED.* THIS 11<sup>th</sup> DAY OF SEPTEMBER, TWO THOUSAND AND FOURTEEN.

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SUSAN WOODRUFF, MAYOR



*The City of Waldport is an equal opportunity employer and a drug-free workplace*



# City of Waldport

P.O. Box 1120  
Waldport, Oregon 97394  
Phone: (541) 563-3561 Fax: (541) 563-5810  
TTY: (800)735-2900

## *Proclamation*

\*\*\*\*\*HEAR YE\*\*\*\*\*HEAR YE\*\*\*\*\*HEAR YE\*\*\*\*\*

**WHEREAS.** ON THE 11<sup>th</sup> DAY OF SEPTEMBER, 2014, THERE WAS HELD IN THE CITY OF WALDPOR, LINCOLN COUNTY, OREGON, A COUNCIL MEETING AT WHICH THERE WAS SUBMITTED TO THE COUNCIL OF THE CITY OF WALDPOR, THE FOLLOWING EVENT...TO WIT:

*CRUZIN' FOR CRAB FESTIVAL*

**AND WHEREAS.** A CONCERNED COUNCIL HAS DETERMINED THAT A CRUZIN' FOR CRAB FESTIVAL WAS DESIRABLE, AND

**WHEREAS.** THE CHAMBER OF COMMERCE HAS ALREADY ORGANIZED SUCH A CELEBRATION, WITH JURISDICTION OVER SAID CELEBRATION, AND

**WHEREAS.** SAID CELEBRATION WILL BE HELD AT THE WALDPOR COMMUNITY CENTER AND SURROUNDING AREA;

**NOW THEREFORE.** I, SUSAN WOODRUFF, MAYOR, DO HEREBY *PROCLAIM* THE FOLLOWING:

**THAT.** THE 27<sup>th</sup> DAY OF SEPTEMBER, 2014 SHALL HEREBY BE DESIGNATED AS THE *CRUZIN' FOR CRAB FESTIVAL* AND ALL CITIZENS ARE ENCOURAGED TO PARTICIPATE IN THE FOREGOING:

*CRUZIN' FOR CRAB FESTIVAL*

**SIGNED.** THIS 11<sup>th</sup> DAY OF SEPTEMBER, TWO THOUSAND AND FOURTEEN.

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SUSAN WOODRUFF, MAYOR



The City of Waldport is an equal opportunity employer and a drug-free workplace



## **CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION**

**TITLE OF ISSUE:** Regulations for Medical Marijuana Dispensaries

**REQUESTED BY:** City Council

**FOR MEETING DATE:** September 11, 2014

**SUMMARY OF ISSUE:**

State of Oregon law provides for licensing and regulation of medical marijuana dispensaries, including the adopting by local agencies of regulations with respect to time, manner and place.

**STAFF RECOMMENDATION or ACTION REQUESTED:**

Consider and adopt ordinance regarding regulations of medical marijuana dispensaries.

**BACKGROUND:**

The City Council considered a draft ordinance at its last meeting, and approved a variety of changes via motion. The revised ordinance incorporating those changes is attached. The ordinance is deemed emergency as there are two active dispensaries operating within the City. Because of the volume and the fact that the ordinance with all the attachments was included in the last packet, only the ordinance and cover memo are included in this packet. If you wish to have copies of Exhibits B, C and D, please let Reda know.

Enclosures: Ordinance  
- Exhibit A: Code Provisions

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF WALDPOR, OREGON, AMENDING THE WALDPOR MUNICIPAL CODE BY ADDING CHAPTER 5.06 ENTITLED "MEDICAL MARIJUANA FACILITIES" AND DECLARING AN EMERGENCY.

WHEREAS, the State of Oregon has authorized the use of medical marijuana in accordance with the Oregon Medical Marijuana Act (ORS 475.300 *et seq.*) and has further adopted rules and restrictions of medical marijuana facilities as contained in ORS 475.314; and

WHEREAS, in March 2014 Oregon SB 1531 Section 2 allows governing bodies of a city to adopt reasonable regulations on the operation of medical marijuana facilities registered, or applying for registration, under ORS 475.314 that are located in the area subject to the jurisdiction of the city;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WALDPOR ORDAINS AS FOLLOWS:

Section 1. Chapter 5.06, entitled "Medical Marijuana Facilities" as outlined in Exhibit A as attached hereto and by reference incorporated herein is added to Title 5 of the Waldport Municipal Code.

Section 2. The City hereby adopts ORS 475.300 to 475.346, OAR 333-008-1000 through 333-008-1290 and SB 1531, attached hereto as Exhibits B, C and D, as now written or hereinafter amended.

Section 3. Emergency Clause. Because it is important to implement this Ordinance as soon as practicable to avoid confusion and to preserve the public peace, health and safety, now, therefore, an emergency is declared to exist and this Ordinance shall go into full force and effect immediately upon its passage and approval.

FIRST read to the Council this \_\_\_\_ day of \_\_\_\_\_, 2014.

PASSED by the Common Council of the City of Waldport this \_\_\_\_ day of \_\_\_\_\_, 2014.

SIGNED by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Susan Woodruff, Mayor

ATTEST:

\_\_\_\_\_  
Reda Eckerman, City Recorder

## EXHIBIT “A”

### Chapter 5.06

#### MEDICAL MARIJUANA DISPENSARIES

Sections:

- 5.06.010 Purpose
- 5.06.020 Definitions
- 5.06.030 Location
- 5.06.040 Business License Required
- 5.06.050 Hours and Rules of Operation
- 5.06.060 Security Requirements
- 5.06.070 Visibility of Activities; Control of Emissions
- 5.06.080 No City Liability - Indemnification
- 5.06.090 Penalties
- 5.06.100 Adoption by Reference
- 5.06.110 Severability

5.06.010 Purpose.

A. The purpose of this Chapter is to license medical marijuana facilities and to describe the restrictions upon such uses. In addition to compliance with this Chapter, every medical marijuana facility shall be compliant and follow all existing rules and regulations as outlined in the Waldport Municipal Code with regard to business licensing and zoning.

B. No part of this Chapter is intended to or shall be deemed to conflict with federal law, including but not limited to, the Controlled Substances Act, 21 U.S.C. Section 800 *et seq.*, the Uniform Controlled Substances Act (Chapter 69.50 RCW) nor to otherwise permit any activity that is prohibited under either Act, or any other local, state or federal law, statute, rule or regulation. Nothing in this Chapter shall be construed to supersede Oregon state law prohibiting the acquisition, possession, manufacture, sale or use of medical marijuana in any manner not authorized by City Code. Nothing in this Chapter shall be construed to supersede legislation prohibiting persons from engaging in conduct that endangers others, or that creates a nuisance, as defined herein. It is the intention of the City Council that this Chapter be interpreted to be compatible with federal and state enactments and in furtherance of the public purposes that those enactments encompass.

5.06.020 Definitions

A. The City adopts the definitions in ORS 475.300 to 475.346 and OAR 333-008-1000 through 333-008-1290.

B. For the purposes of this Chapter, “employee” means any supervised volunteers, paid associates, agents, business owners, managers, and coordinators that work any hours per week in the medical marijuana facility.

5.06.030 Location

A. A Medical Marijuana Facility as a retail store is allowed in the following zones: Retail Commercial (C-1), General Commercial (C-2), Downtown District (D-D), or Planned

Industrial (I-P) according to the City of Waldport Zoning Map as now established or hereinafter amended.

B. Medical Marijuana Facilities are not allowed in residential uses within any of the permitted zones.

C. Location of all licensed facilities shall comply with the requirements of OAR 333-008-1110 (and all applicable rules and regulations promulgated thereunder).

D. Drive-through access to a Medical Marijuana Facility shall not be permitted.

#### 5.06.040 Business License Required

In addition to all required local, state and/or federal licensing, an annual City of Waldport business license shall be obtained and maintained by the facility. Pursuant to Waldport Municipal Code Chapter 5.04, Section 5.04.040, said business license shall not be assignable or transferable, nor shall it authorize any person other than the person or entity named therein to do business.

#### 5.06.050 Hours and Rules of Operation

A. A Medical Marijuana Facility may be operated seven days a week, including holidays, between the hours of 9:00 a.m. and 8:00 p.m.

B. No minors under the age of 18 are allowed within the premises of the licensed business during hours of operations, unless accompanied by an adult.

C. No marijuana or marijuana-infused product may be smoked, ingested or otherwise consumed on the premises, unless by an employee who is also a patient pursuant to OAR 333-008-1200(1)(b).

D. All such products must be packaged in child-resistant safety packaging, and may not be manufactured, packaged or displayed in a manner that is attractive to minors.

E. No person shall loiter on the premises of a Medical Marijuana Facility.

#### 5.06.060 Security Requirements

A. Security measures at all licensed facilities shall comply with the requirements of OAR 333-008-1140 (and all applicable rules and regulations promulgated thereunder).

B. The person responsible for the facility must conduct a criminal background check on all employees. The person responsible for the facility must include background check information to the City for every employee at the time of business license renewal each year.

#### 5.06.070 Visibility of Activities; Control of Emissions

A. No marijuana or consumption paraphernalia shall be displayed or kept in a business so as to be readily visible to the outside of the licensed premises.

B. Sufficient measures and means of preventing odors, debris, fluids and other substances from exiting the Medical Marijuana Facility must be in effect at all times. In the event that any odors, dust, fluids or other substances exit a Medical Marijuana Facility, the owner of the subject premises and the licensee shall be jointly and severally liable for such conditions and shall be responsible for the immediate, full clean-up and correction of such condition. The licensee shall properly dispose of all such materials, items and other substances in a safe, sanitary and secure manner and in accordance with all applicable federal, state and local laws and regulations.

5.06.080 No City Liability - Indemnification

A. By accepting a Medical Marijuana Facility business license issued pursuant to this Chapter, the licensee waives and releases the City, its officers, elected officials, employees, volunteers and agents from any liability for injuries, damages, or liabilities of any kind that result from any arrest or prosecution of business owners, operators, employees, clients or customers for a violation of federal, state or local laws and regulations.

B. By accepting a license issued pursuant to this Chapter, all licensees, jointly and severally, if more than one, agree to indemnify, defend and hold harmless the City, its officers, elected officials, employees, volunteers and agents, insurers and self-insurance pool against all liability, claims and demands on account of any injury, loss or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever arising out of or in any manner connected with the operation of the medical marijuana facility that is the subject of the license.

5.06.090 Penalties

In addition to any applicable state or federal penalties, violation of regulations with regard to this Chapter will be considered a Class B civil infraction and shall be subject to the procedures and penalties of Chapter 1.08 of the Waldport Municipal Code.

5.06.100 Adoption by Reference

The City hereby adopts ORS 475.300 to 475.346, OAR 333-008-1000 through 333-008-1290 and HB 3460 by reference, as now written or hereinafter amended.

5.06.110 Severability

If any section, sentence, clause or phrase of this Chapter should be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Chapter.



## **CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION**

**TITLE OF ISSUE:** Adoption of Fire Codes and Standards

**REQUESTED BY:** City Manager and Fire District

**FOR MEETING DATE:** September 11, 2014

**SUMMARY OF ISSUE:**

The Central Oregon Coast Fire & Rescue District #7 ("Fire District") has adopted fire protection codes that establish reasonable levels of life safety and property protection. The District is requesting that the City of Waldport ("City") adopt these codes as well so that the District may enforce these codes within City limits.

**STAFF RECOMMENDATION or ACTION REQUESTED:**

Consider and adopt ordinance regarding fire protection codes.

**BACKGROUND:**

Waldport Municipal Code Section 15.04.020 provides for standards applicable to building, and includes the language "...building and related activities shall comply with...the Fire and Life Safety Code adopted by the State Fire Marshal as these codes are constituted on July 1, 1984, and thereafter." This language goes back to the days when the City had its own fire department.

The Fire District had the first reading of its ordinance adopting the Oregon Fire Code on August 7, 2014, the second reading on August 21, 2014, with its being effective 30 days thereafter. In order to make it clear that the City adopts the same codes as the Fire District, and that the Fire District or any fire agency with jurisdiction in the future will be able to enforce these codes within City limits, staff recommends that the Municipal Code be changed as follows (emphasis added):

**15.04.020 Standards applicable to building.**

In addition to compliance with this chapter and other ordinances of the City, building and related activities shall comply with provisions of each of the specialty codes making up the State building code adopted by the director of the State Department of Commerce and the *Oregon Fire Code adopted by the State Fire Marshal and by the Central Oregon Coast Fire & Rescue District #7 or other fire department having local jurisdiction, as it may be amended from time to time*. No person shall conduct building or related activities without compliance with these standards.

Enclosure: Ordinance

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING CHAPTER 15.04 (BUILDING CODE) OF THE WALDPOROT MUNICIPAL CODE AND DECLARING AN EMERGENCY.

WHEREAS, the Central Oregon Coast Fire and Rescue District (COCFRD) has recently adopted fire protection codes that establish reasonable levels of life safety and property protection and has approached the City with a request for revision of the City's Municipal Code language regarding fire protection; and

WHEREAS, the City Council of the City of Waldport has determined that Chapter 15.04 of the Municipal Code is in need of revision in order to comply with current regulations and to allow the Fire District to enforce those regulations within the City limits of Waldport;

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS:

Section 1. Chapter 15.04, Section 15.04.020 "Standards Applicable to Building" is hereby amended to read as follows:

"In addition to compliance with this chapter and other ordinances of the City, building and related activities shall comply with provisions of each of the specialty codes making up the State building code adopted by the director of the State Department of Commerce and the Oregon Fire Code adopted by the State Fire Marshal and by the Central Oregon Coast Fire and Rescue District #7 or other fire department having local jurisdiction, as it may be amended from time to time. No person shall conduct building or related activities without compliance with these standards."

Section 2. Because it is important to implement this amendment as soon as practicable to avoid confusion, and to resolve any issues of which language applies, now, therefore, an emergency is declared to exist and this Ordinance shall go into full force and effect immediately upon its passage and approval.

ADOPTED by the Common Council of the City of Waldport this \_\_\_\_ day of \_\_\_\_\_, 2014 by the following vote:

AYES \_\_\_\_      NAYS \_\_\_\_      ABSENT \_\_\_\_      ABSTAIN \_\_\_\_

SIGNED by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Susan Woodruff, Mayor

ATTEST:

\_\_\_\_\_  
Reda Q. Eckerman, City Recorder

## Public Works Department Report for the month of Aug. 2014

### Water Treatment Plant

Plant Production:	_____	MG
Rainfall:	_____	inches

### Wastewater Treatment Facility

Effluent Flow:	3.7	MG
Rainfall:	.03	Inches

### Public Works Dept.

Alarm call outs:	2
Locates:	4
Sewer plugs:	2
Water service installations:	1
Sewer connections:	0
Water Leaks:	3

### Department General Overview

The public works crew was very busy in August. In addition to their routine maintenance and rounds, they started and completed several beneficial projects. Darl has been working very hard on the City hall signs as they are in need of a new coat of paint for protection. Tommy and Wesley (our new employee who is doing a terrific job) have been spending many hours trying to catch up on the City's mowing. Darl and Mike have been painting our lift stations and Generator surrounds in hopes of making them more aesthetically appealing and durable. The city street sweeper had some mechanical difficulty a long side our paint sprayer. The crew fixed the sweeper by adding a new starter and sent the sprayer to the shop in Portland for repair. We also upgraded the multitrode level control system at the Golf course lift station to a transducer, and so far it is working great. On Aug. 15 we resumed operating the Grinder station in township 13 following a full in house rebuild. Lastly the crew had two locations on Maple St. SW prepped for some I&I mitigation repair. The laterals under the street are severely deteriorated and we are planning on digging them up at the beginning of Sept. for replacement.

The treatment plant staff have also been doing a great job. Ty has narrowed in on a new coagulant that are running terrific. Tyson (our temp Wastewater operator who is becoming a very competent operator) has been spending many hours mowing and organizing the Wastewater plant. Both operators are very busy due to being short a staff member. We are planning on having a new member added to the team by late September.

**Waldport Public Library  
Board of Trustees  
Minutes of Regular Meeting  
June 10, 2014**

**Members Present:**

Norm Hooker  
Shirley Hanes  
Jan Hansen  
Vic Bucy  
Barbara Smith-Huggins

**Others Present:**

Jill Tierce, Director  
Yvonne Zink

Chairman Norman Hooker called the meeting to order at 9:35 am. A correction was made of the date on item two of the agenda. The agenda will resume its established order. Public and members can request a change in the agenda order at the beginning of any meeting.

**Minutes** for regular meeting May 13, 2014 were approved with corrections.

**Financial report** The financial report for May 31 was reviewed. Revenues for the month totaled \$12,496. Expenditures totaled \$20,144 for the month. Expenditures to date are \$185,350.

**Committee Reports: Friends of the Library** On May 17<sup>th</sup> this group manned a table for the “resource fair” sponsored by Seashore Literacy and Waldport Lions. There was good participation by Friends volunteers, including some new faces. The small book sale was popular and garnered \$150. There were a number of people expressing that they missed the June book sale. On June 14, the Friends will hold an annual membership meeting and elect officers. Judy McNeil will be the guest speaker. Next meeting of officers will be September 11.

**Director’s Report:** Circulation for May totaled 5,888. Computer sessions totaled 1,124 and 202 Wi-Fi users were counted. Twenty-three new patrons were added. On June 3 the library and Oregon College Savings sponsored a program with storyteller Christopher Leebrick at the Elementary School for K-3rd grades. It was a good promotion for the summer reading program. Registration for the program begins this week, and publicity is starting in the local papers and on the cable “wheel”. Our first performer is scheduled for June 18. There are nine programs planned this year, ending with Book Bingo on August 13<sup>th</sup>. Additionally the library is planning some programs for teens and open Lego play each month. Family night will be suspended for the summer months. Story Times for Babies and for Pre-School children will continue through the summer.

Sharon McCrum has approached Pioneer Telephone Cooperative about contributing to our book giveaways through the year. As an element of our children’s programs we give away books to encourage books in homes. Book Bingo in the summer is the largest of these giveaways.

**Old Business: Heating/ Cooling proposals** The library has now received three proposals for addressing the warm, stuffy summers and the inefficient heating in the back sections of the library. They all propose installation of ductless heat pumps and maintaining current furnaces. Each evaluator suggested the improvements would reduce electric bills where the fan heaters were replaced. The director continues to be reluctant to initiate that level of expense.

**Waldport Public Library, Board of Trustees  
Regular Meeting June 10, 2014**

One evaluator recommended having Gerry Nieto evaluate the roof for eave ventilation and roof exhaust vents. Gerry has done maintenance on the roof before. The Board agreed to first complete the attic ventilation and exhaust measures before pursuing new heat pump installation. Director should provide copies of electric bills.

**New Business:** Ms. Jan Hansen's term on the Library Board ends June 30 this year. The Board agreed to ask that City Council reappoint her for a four year term.

**New Standards for Oregon Public Libraries** have been adopted by Oregon Library Association. These standards are used by Lincoln County Library District to evaluate library services for reimbursement. The Board will schedule policy reviews and approvals as listed in the Essential standard. A strategic plan was scheduled for the August meeting. The director is to forward links for resources to assist in this process.

**ALA Free Access to Libraries for Minors Statement**

This library has always supported the freedom of access to the library for all ages. The Board has not formally adopted this American Library Association interpretation of the Library Bill of Rights which expressly deals with freedoms for minors. Ms. Hanes notes it is a simple enough process to review and approve policies recommended by the professional library associations to meet the essential standard. This policy was scheduled for discussion in August meeting.

**Board members concerns:**

**Actions or recommendations to the City Council:** Director will send letter to City Manager, Kerry Kemp, requesting the reappointment of Jan Hansen to this board for a term to run until June 2018.

**Public Comment:** none

**Announcements:** Summer Reading Programs on Wednesdays at 10 am. June 18 through August 13.

**Next Regular Meeting:** August 12, 2014, 9:30 am.

**Adjournment:** adjourned 11:50 am.

**Minutes approved as presented in regular meeting August 12, 2014**

jt: 8/08/14

Waldport Public Library  
 Monthly Circulation  
 July 2014-June 2015

Patron Category	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL
LCLD-Adult	3,238	3,152											6,390
LCLD-Youth	167	189											356
OCCC	0	1											1
Waldport Adult	2,041	1,895											3,936
Waldport Youth	174	207											381
Adult	71	38											109
Youth	0	0											0
Temporary 1-year	69	78											147
Temporary	111	126											237
Oregon Passport	65	41											106
Interlibrary loan out	<u>57</u>	<u>53</u>											<u>110</u>
Chinook Circ	5,993	5,780											11,773
Non-cataloged	563	699											1,262
Library2Go *	<u>162</u>	<u>196</u>											<u>358</u>
	725	895											1,620
<b>GRAND TOTAL</b>	<b>6,718</b>	<b>6,675</b>											<b>13,393</b>
<i>Lost Year</i>	<b>6,328</b>	<b>6,533</b>	<b>6,053</b>	<b>6,508</b>	<b>6,252</b>	<b>6,343</b>	<b>6,636</b>	<b>5,910</b>	<b>6,087</b>	<b>5836</b>	<b>5,888</b>	<b>6,089</b>	<b>74,463</b>
Interlibrary loan In	43	36											79
Computers	1,344	1,346											2,690
WiFi	237	251											488
Borrowers added	30	40											70

\*calculated at 49.6% of month's circ to public libraries

**City of Waldport  
2014 LAND USE / BUILDING PERMIT ACTIVITY**

<b>Date</b>	<b>Application/ Activity</b>	<b>Applicant</b>	<b>Zoning</b>	<b>Tax Map/Lot Location</b>	<b>Description</b>	<b>Status</b>
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**For the Period July 1, 2014 through August 31, 2014**

7/10/14	Building Permit	Coastal Pharmacy	D-D	13-11-19BD/6000 110 Hwy 101 (former CK Market)	Free-standing Hi School Pharmacy sign	Approved 7/16/14
8/4/14	Building Permit	Columbia Bank	D-D	13-11-19BD/3200 425 Hemlock St Columbia Bank	Replace roof	Approved 8/4/14
8/26/14	Building Permit	Curt Abbott	R-1	13-11-30BB/1900 760 Range Dr	Interior remodel to single family dwelling	Approved 8/29/14
8/26/14	Building Permit	Robert Gish	R-1	13-11-20BC/1801 285 Rebel Rd. Waldport Heights	New accessory building	Approved 8/29/14

**Oregon Parks & Recreation Recreational Trails Grant Applications**

<b>Date</b>	<b>Project</b>	<b>Description</b>	<b>Grant Request</b>	<b>City Match (Force Account Labor)</b>	<b>Total Project Cost</b>
7/25/14	Lint Slough Trail	Construction of the Lint Slough Trail, along the west side of the slough from the 1.5 acre old high school open space site south approximately 0.6 mile. Project elements include the trail, viewing platforms, a kayak launch, trailhead parking, and wayfinding signs.	\$31,980	\$8,100	\$40,080
7/25/14	Wazyata Beach Access	Construction of a trail from Wazyata Avenue to the beach on the Lincoln County-owned parcel near the west end of Wazyata Avenue. The 125-lineal foot trail is proposed to have a four foot width with a compacted gravel surface, rope hand rail for additional stabilization for pedestrians, and drainage improvements.	\$17,100	\$4,300	\$21,400

Grant awards will be announced in November. \$1.5 million are available statewide. 61 applications were submitted statewide with funding requests totaling \$4.3 million.



# City of Waldport

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September 05, 2014

Subject: Monthly Report

As of today, there have been 91 ordinance cases opened in 2014. Of these 55 have been worked to completion.

These cases breakdown into the following:

Attractive Nuisances	21 (Misc. junk on property)
Nuisance Vehicles	27 (Unlicensed/Inoperable vehicles left on public streets)
Structure/Buildings	6 (Dilapidated/Improperly Maintained)
Others	37 (Vegetation, Business License, Fences, Zoning, ect)

In addition to these there is 1 case remaining from 2012 for a total of 37 cases actively being worked at this time.

