

**WALDPORT URBAN RENEWAL AGENCY  
JUNE 9, 2016  
MEETING NOTICE AND AGENDA**

THE WALDPORT URBAN RENEWAL AGENCY WILL MEET ON THURSDAY, JUNE 9, 2016 AT 2:00 P.M. IN THE CITY COUNCIL MEETING ROOM, 125 ALSEA HIGHWAY TO TAKE UP THE FOLLOWING AGENDA:

1. ROLL CALL
2. CITIZEN COMMENTS AND CONCERNS
3. AGENCY MEMBER COMMENTS AND CONCERNS
4. MINUTES: *June 11, 2015 and April 26, 2016 (Budget Committee)*
5. PUBLIC HEARING: *Urban Renewal Agency Budget for FY 2016-2017*
6. DISCUSSION/ACTION ITEMS:
  - A. *Consideration of Resolution Adopting Budget for FY 2016-2017*
  - B. *Other Issues*
7. ADJOURNMENT

*The City Council Meeting Room is accessible to all individuals. If you will need special accommodations to attend this meeting, please call City Hall, 264-7417, during regular business hours.*

Notice given this 3<sup>rd</sup> day of June, 2016

Reda Q. Eckerman, City Recorder

**WALDPORT URBAN RENEWAL AGENCY  
JUNE 11, 2015  
MEETING MINUTES**

1. ROLL CALL: Chair Woodruff called the meeting to order at 2:05 p.m. Chair Woodruff and Agency Members Gates, Christenson, Campbell and Holland answered the roll. Members Cutter and O'Brien were absent. A quorum was present.
2. CITIZEN COMMENTS AND CONCERNS: None.
3. AGENCY MEMBER COMMENTS AND CONCERNS: None.
4. MINUTES: The Agency considered the minutes from the May 14, 2015 meeting. Mr. Holland **moved** to approve the minutes as presented. Mr. Campbell **seconded**, and the motion **carried** unanimously on a voice vote.
5. PUBLIC HEARING: Chair Woodruff opened the Public Hearing on the Urban Renewal Agency Budget for FY 2015-2016. There were no comments from the public. Chair Woodruff closed the public hearing.
6. DISCUSSION/ACTION ITEMS:
  - A. Consideration of Resolution Adopting Budget for FY 2015-2016: Mr. Holland **moved** to approve adoption of Resolution UR 15-01. Mr. Campbell **seconded**, and the motion **carried** unanimously.
  - B. Consideration of Resolution Making Minor Adjustment to Waldport Urban Renewal #2 Boundary: City Manager Kemp explained that this had been discussed at the previous Urban Renewal Agency meeting, and was necessary to include the new clinic property in the Urban Renewal #2 area. Mr. Campbell **moved** to approve adoption of Resolution UR 15-02. Mr. Christenson **seconded**, and the motion **carried** unanimously.
7. ADJOURNMENT: At 2:07 p.m., there being no further business to come before the Urban Renewal Agency, the meeting was adjourned.

Respectfully submitted,



Reda Q. Eckerman, City Recorder

APPROVED by the Waldport Urban Renewal Agency this \_\_\_ day of \_\_\_\_\_, 20\_\_.

SIGNED by the Chair this \_\_\_ day of \_\_\_\_\_, 20\_\_.

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Susan Woodruff, Chair

**WALDPOR T URBAN RENEWAL AGENCY**  
**APRIL 26, 2016**  
**BUDGET COMMITTEE MEETING MINUTES**

The meeting was called to order at 4:34 p.m. Agency Members Woodruff, Christenson and O'Brien, and Laypersons Lisa Miller, Pat Warwick, Alan Canfield, Scott Perkins and Herman Welch answered the roll. Board Members Gates, Campbell, Cutter and Holland, and Layperson Dennis Meredith were absent. A quorum was present.

**SELECTION OF BUDGET COMMITTEE CHAIR:** Mr. Welch nominated Ms. Woodruff for Chair. Mr. Perkins seconded. There were no other nominations. The vote was unanimous for Ms. Woodruff.

**PUBLIC HEARING - Waldport Urban Renewal Agency Budget for FY 2016/2017:** Ms. Woodruff opened the public hearing. There were no public comments. Chair Woodruff closed the public hearing. The Budget Committee commenced review of the proposed budget. City Manager Kemp explained that three projects were proposed for the remaining Urban Renewal #1 monies - wayfinding signage for downtown, improvement of the driveway in front of the downtown motel, and access to the Open Space over Red Ditch. Mr. Perkins noted that improving the access to the Open Space would be quite beneficial for any event participants, as the options right now are limited to using Crestline Drive, which can be difficult for foot traffic. For Urban Renewal #2, the budget proposed a borrowing of \$120,000 for an upgrade to the UV system at the Sewer Plant, which will enhance the City's ability to accommodate growth. Following a brief discussion, and with no proposed changes to the budget, Mr. Welch **moved** to accept the proposed budget and recommend its adoption to the Urban Renewal Board, and to approve taxes for the 2016/2017 fiscal year at the maximum amount that may be raised from division of taxes for the Urban Renewal #2 Plan. Mr. Canfield **seconded**, and the motion **carried** unanimously on a voice vote.

**ADJOURNMENT:** At 4:45 p.m., there being no further business to come before the Committee, the meeting was adjourned.

Respectfully submitted,



Reda Q. Eckerman, City Recorder

APPROVED by the Waldport Urban Renewal Agency this \_\_\_\_ day of \_\_\_\_\_, 2016.

SIGNED by the Chair this \_\_\_\_ day of \_\_\_\_\_, 2016.

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Susan Woodruff, Chair



## **WALDPORT URBAN RENEWAL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION**

**TITLE OF ISSUE:** Adopting Waldport Urban Renewal Budget for Fiscal Year 2016/2017

**REQUESTED BY:** City Manager, City Accountant

**FOR MEETING DATE:** June 9, 2016

**SUMMARY OF ISSUE:**

The budget committee met on April 26<sup>th</sup> and approved the budget document with no amendments and recommended its adoption to the Waldport Urban Renewal Agency. A summary of the budget, as approved by the budget committee, was presented in the Newport News Times in the May 25<sup>st</sup> edition.

Once the budget hearing has been held, the governing body can make changes to the budget that was approved by the budget committee. The governing body must take all available information into consideration when adopting the budget. This information includes the public testimony presented at the budget hearing and any new information.

Any expenditure in any fund can be reduced as long as resources and requirements in the fund remain in balance. Any tax levy can be reduced from the rate or amount that was approved by the budget committee. **Expenditures may be increased by \$5,000 or 10 percent, whichever is**

Fund	Expenditures	10%
UR Construction	157,668	15,767
UR Debt	125,000	12,500

**greater.** If any funds are increased by more than \$5,000 or 10 percent, the governing body must publish notice of a second budget hearing and a new financial summary, and hold the second hearing before the adjusted budget can be adopted.

**STAFF RECOMMENDATION or ACTION REQUESTED:**

After the public hearing and budget deliberations, we recommend the Urban Renewal Agency approve a resolution to either adopt the budget for fiscal year 2016/2017 as presented, or adopt the budget for fiscal year 2016/2017 as amended and authorize the Chair to sign when document has been revised.

**WALDPORT URBAN RENEWAL RESOLUTION # \_\_\_\_\_**  
**ADOPTING THE BUDGET, MAKING APPROPRIATIONS,**  
**DECLARING TAX INCREMENT**

BE IT RESOLVED the Waldport Urban Renewal Agency hereby adopts the budget for fiscal year 2016/2017 in the amount of \$427,400, now on file at Waldport City Hall, Waldport, Oregon.

BE IT RESOLVED that the amounts shown below are hereby appropriated for the following purposes for the fiscal year beginning July 1, 2016.

<u>Urban Renewal Construction</u>		<u>Urban Renewal Debt Service</u>	
UR#1 Construction	33,986	UR#2 Debt Service	125,000
UR#2 Construction	123,682	<b>Total</b>	<b>125,000</b>
Contingencies	124,932		
<b>Total</b>	<b>282,600</b>		
		<b>Total Appropriated</b>	407,600
		<b>Total Reserved</b>	19,800
		<b>Total Adopted Budget</b>	427,400

BE IT RESOLVED that the Waldport Urban Renewal Agency hereby resolves to certify to the county assessor for the Urban Renewal #2 Plan Area a request for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution.

The above resolution statements were approved and declared adopted on June 9, 2016

Signed by the Chair of the Waldport Urban Renewal Agency this \_\_\_\_\_ day of June 2016

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Susan Woodruff, Chair

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Attested by Reda Eckerman, City Recorder