

**WALDPORT CITY COUNCIL
MAY 12, 2016
MEETING NOTICE AND AGENDA**

The Waldport City Council will meet at 2:00 p.m. on Thursday, May 12, 2016 in the City Council Meeting Room, 125 Alsea Highway to take up the following agenda:

1. CALL TO ORDER & ROLL CALL
2. MINUTES: *April 14 Council Meeting & April 26 Budget Committee Meeting*
3. PUBLIC COMMENTS/PRESENTATIONS
4. DISCUSSION/ACTION ITEMS
 - A) *Proclamations:*
 - 1) *“Older Americans” Month*
 - 2) *Beachcombers 60th Year Celebration*
 - 3) *“Shelter Me” Week*
 - B) *Taxation and the Central Oregon Coast Fire & Rescue District*
 - C) *Parks, Recreation and Trails Master Plan/Open Space*
 - D) *Other Issues*
5. COUNCIL COMMENTS AND CONCERNS
6. REPORTS
 - City Manager*
 - City Librarian*
 - Public Works Director*
 - Code Compliance Officer*
 - City Planner*
7. EXECUTIVE SESSION: *Pursuant to ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*
8. ACTIONS, IF ANY, FROM EXECUTIVE SESSION
9. GOOD OF THE ORDER
10. ADJOURNMENT

The City Council Meeting Room is accessible to all individuals. If you will need special accommodations to attend this meeting, please call City Hall, (541)264-7417, during normal office hours.

* Denotes no material in packet

Notice given this 6TH day of May, 2016 - Reda Q. Eckerman, City Recorder

WALDPOR CITY COUNCIL
APRIL 14, 2016
MEETING MINUTES

1. CALL TO ORDER AND ROLL CALL: Mayor Woodruff called the meeting to order at 2:00 p.m. Mayor Woodruff and Councilors O'Brien, Gates, Christenson, Campbell, Cutter and Holland answered the roll. A quorum was present.

2. MINUTES: The Council considered the minutes from the March 10, 2016 meeting. Councilor Cutter **moved** to approve the minutes as presented. Councilor O'Brien **seconded**, and the motion **carried** unanimously on a voice vote.

3. PUBLIC COMMENTS/PRESENTATIONS: Pastor Steve Waterman from the Lutheran Church addressed the Council regarding the old high school property, urging the Council to acquire the property as soon as feasible in order to transform it into an asset for the community.

4. DISCUSSION/ACTION ITEMS:

A. Proclamations:

1) Sexual Assault Awareness Month: Tracy Cummings from My Sister's Place was present to address the Council regarding the operation of the shelter. Mayor Woodruff read the proclamation into the record and presented Ms. Cummings with a signed copy.

2) Food Equity: Morry Lindross addressed the Council regarding the group that is currently working with representatives from Ray's Market to explore creative avenues for affordability. Councilor Holland **moved** to endorse the proclamation. Councilor O'Brien **seconded**, and the motion **carried** unanimously.

B. Highway 34 Scenic Byway - Letter of Support: A brief discussion ensued regarding the project. Councilor O'Brien **moved** to direct the Mayor to sign the letter. Councilor Christenson **seconded** and the motion **carried** unanimously.

C. Audit Engagement for Fiscal Year Ending 06/30/16: Councilor Cutter **moved** to approve the contract for audit services. Councilor Holland **seconded**, and the motion **carried** unanimously.

D. Infrastructure Finance Authority Safe Drinking Water Revolving Loan Fund Contract: City Manager Kemp explained that the State of Oregon had compelled the City to take action to correct a deficiency in the backwash recycling at the Water Treatment Plant. Public Works Director Andry explained that the State had changed the rules regarding backwash recycling in the early 2000's and was now insisting that the City take action to remedy the situation. Part of the funding provided by this loan would be to resolve the deficiency and the remainder would be utilized to update the City's Water Master Plan, which was implemented in 2002. Following a brief discussion, Councilor Cutter **moved** to approve Resolution 1208, authorizing the City Manager to execute the financing contract, the promissory note, and such other documents as may be required to obtain financial assistance. Councilor Gates **seconded**, and the motion **carried** unanimously on a voice vote.

E. Other Issues: Mayor Woodruff noted distribution of copies of a proposed letter from the mayors of the seven cities in Lincoln County to the County Commissioners,

supporting their effort to bring more solar energy to their communities. **Consensus** of the Council was favorable to the Mayor signing the letter.

5. **COUNCIL COMMENTS AND CONCERNS:** Councilor O'Brien noted that there would be a Lincoln County Transit Advisory meeting on April 21, and invited any interested Councilors to attend. He asked if the Council knew whether the bus was taking patients to the clinic on Range Drive and Mayor Woodruff responded that she had passed the bus on Range so she assumed that they may be. Councilor O'Brien asked about the status of a bus stop at the clinic and City Manager Kemp responded that the cost would be around \$12,000. The City does not currently have the budget for an expenditure such as this, and the need had not yet been ascertained. It was suggested that this issue could be discussed at the joint meeting with the Board of Commissioners in June.

Councilor Cutter brought up the City's Charter language regarding term limits, and asked if the Council wished to consider an amendment. He felt that, with elected positions, the voters should be in charge of determining a candidate's ability to serve, and indicated that a drawback to term limits was the potential loss of historical perspective on issues. It was noted that a charter amendment would require a ballot measure, and staff will research the associated costs.

Councilor Campbell reported that rumors about the Fire District reorganization having a negative impact on the City's third of July fireworks display were being propounded. He noted that the Chamber was working closely with the Fire Board, and the fireworks will go on as planned.

Mayor Woodruff indicated that Dennis Meredith had contacted the City about his interest in serving on the Budget Committee. Councilor Christenson **moved** to appoint Mr. Meredith. Councilor Campbell **seconded** and the motion **carried** unanimously.

6. **REPORTS:** Reports from the City Manager, City Librarian and Public Works Director were included in the packet. City Manager Kemp reviewed his report, noting that the information on the Cascadia Subduction Zone Earthquake presentation scheduled for May 14 will be forwarded to the Council as soon as he receives it. A recent meeting with State official and FEMA representatives regarding the Open Space had taken place, and Mr. Kemp went over some of the concerns expressed by these agencies. Discussion ensued regarding current and proposed regulations for recreational marijuana and it was determined that this may be a topic for a future workshop and/or referral to the Planning Commission. Councilor Cutter asked about the status of the old public works building and Mr. Kemp responded that the Planning Commission was going to be addressing the rezoning issue at their meeting on April 25. One potential drawback may be the prohibitive costs of flood insurance.

Mayor Woodruff mentioned that she had heard the Port was not able to continue sponsoring the Kayak Shack operation, possibly due to liability insurance concerns. Discussion ensued, following which Councilor Cutter **moved** to form a subcommittee to look into this issue. Councilor O'Brien **seconded**, and the motion **carried** unanimously. The membership of the subcommittee will be determined, but will include Councilor Campbell and John Maré. Councilor Campbell will contact Melissa Steinman, who currently runs the Kayak Shack program. City Manager Kemp indicated he would also contact Port

Manager Roxie Cuellar to find out more about the issue and possible solutions.

7. EXECUTIVE SESSION(S): At 3:50 p.m. the Council recessed into Executive Session, pursuant to ORS 192.660(2)(h), and 192.660(2)(e). The topics under discussion included the status of the water tank rehabilitation project, and the High School Open Space.

8. ACTIONS, IF ANY, FROM EXECUTIVE SESSION: At 4:00 p.m. the Council reconvened into Open Session. No actions were taken.

9. GOOD OF THE ORDER: Nothing further.

10. ADJOURNMENT: At 4:03 p.m., there being no further business to come before the Council, the meeting was adjourned.

Respectfully submitted,

Reda Q. Eckerman, City Recorder

APPROVED by the Waldport City Council this ___ day of _____, 2016.

SIGNED by the Mayor this ___ day of _____, 2016.

Susan Woodruff, Mayor

CITY OF WALDPOR T BUDGET COMMITTEE
APRIL 26, 2016
MEETING MINUTES

1. CALL TO ORDER AND ROLL CALL: Mayor Woodruff and Councilors O'Brien and Christenson, and Laypersons Lisa Miller, Pat Warwick, Alan Canfield, Scott Perkins and Herman Welch answered the roll. Councilors Gates, Campbell, Cutter and Holland, and Layperson Dennis Meredith were absent. A quorum was present.

2. SELECTION OF BUDGET COMMITTEE CHAIR: Mr. Welch nominated Ms. Woodruff for Chair. Mr. Perkins seconded. There were no other nominations. The vote was unanimous for Ms. Woodruff.

3. PUBLIC HEARINGS:

a. State Revenue Sharing: Chair Woodruff opened the public hearing on State Revenue Sharing at 1:40 p.m. There were no comments. Chair Woodruff then closed the public hearing Mr. Christenson moved to approve State Revenue Sharing and recommend its adoption to the City Council. Mr. Welch seconded, and the motion carried unanimously.

b. City Budget: Chair Woodruff opened the public hearing on the proposed City of Waldport budget for FY 2016/2017. There were no comments. Chair Woodruff then closed the public hearing.

4. DISCUSSION/ACTION ON BUDGET:

City Manager Kemp reviewed the budget message and noted that there had been one outside agency request for funding, from the Meals on Wheels program.

The Budget Committee commenced review of the budget document, fund by fund. Discussion ensued with regard to water rights, detail on resources, potential marijuana revenue and uses, enhanced law enforcement coverage, proposed changes in library staffing, disaster supplies, utility rates, and public works projects. It was noted that the Meals on Wheels program had only requested \$600, though the proposed budget included a \$1000 donation. **Consensus** of the Budget Committee was the program was very necessary, and the full amount of the allocation should remain unchanged.

At 4:28 p.m., there being no changes proposed to any item in the budget, Mr. Welch **moved** to approve the budget as presented and recommend its adoption to the Waldport City Council, and to approve taxes for the 2016/2017 fiscal year at the rate of \$2.3328 per \$1000 of assessed value for operating purposes and in the amount of \$86,053 for general obligation bond principal and interest. Ms. Warwick **seconded**, and the motion **carried** unanimously.

5. ADJOURNMENT: At 4:30 p.m., there being no further business to come before the Budget Committee, the meeting was adjourned to take up the budgets for Road District #3 and Urban Renewal.

Respectfully submitted,



Reda Q. Eckerman, City Recorder

APPROVED by the Waldport City Council this ___ day of _____, 2016.

SIGNED by the Mayor this ___ day of _____, 2016.

Susan Woodruff, Mayor



City of Waldport

P.O. Box 1120

Waldport, Oregon

Phone: (541) 264-7417 Fax: (541) 264-7418

TTY: (800)735-2900

PROCLAMATION

*****HEAR YE*****HEAR YE*****HEAR YE*****

WHEREAS. WALDPORT INCLUDES A THRIVING COMMUNITY OF OLDER AMERICANS WHO DESERVE RECOGNITION FOR THEIR CONTRIBUTIONS AND SACRIFICES TO ENSURE A BETTER LIFE FOR FUTURE GENERATIONS; AND

WHEREAS. THE CITY OF WALDPORT IS COMMITTED TO HELPING ALL INDIVIDUALS LIVE LONGER, HEALTHIER LIVES IN THE COMMUNITIES OF THEIR CHOICE FOR AS LONG AS POSSIBLE; AND

WHEREAS. SINCE 1965, THE OLDER AMERICANS ACT HAS PROVIDED SERVICES THAT HELP OLDER ADULTS REMAIN HEALTHY AND INDEPENDENT BY COMPLEMENTING EXISTING MEDICAL AND HEALTH CARE SYSTEMS, HELPING PREVENT HOSPITAL READMISSIONS, AND SUPPORTING SOME OF LIFE'S MOST BASIC FUNCTIONS, SUCH AS BATHING OR PREPARING MEALS; AND

WHEREAS. THESE PROGRAMS ALSO SUPPORT FAMILY CAREGIVERS, ADDRESS ISSUES OF EXPLOITATION, NEGLECT AND ABUSE OF OLDER ADULTS, AND ADAPT SERVICES TO THE NEEDS OF NATIVE AMERICAN ELDERS; AND

WHEREAS. WE RECOGNIZE THE VALUE OF COMMUNITY ENGAGEMENT AND SERVICE IN HELPING OLDER ADULTS REMAIN HEALTHY AND ACTIVE WHILE GIVING BACK TO OTHERS; AND

WHEREAS. OUR COMMUNITY CAN PROVIDE OPPORTUNITIES TO ENRICH THE LIVES OF INDIVIDUALS OF ALL AGES BY:

- PROMOTING AND ENGAGING IN ACTIVITY, WELLNESS, AND SOCIAL INCLUSION;
- EMPHASIZING HOME- AND COMMUNITY-BASED SERVICES THAT SUPPORT INDEPENDENT LIVING; AND
- ENSURING COMMUNITY MEMBERS OF ALL AGES BENEFIT FROM THE CONTRIBUTIONS AND EXPERIENCE OF OLDER ADULTS;

NOW THEREFORE. I, SUSAN WOODRUFF, HONORABLE MAYOR, DO HEREBY *PROCLAIM THE FOLLOWING:*

THAT. THE MONTH OF MAY, 2016 BE DECLARED AS *OLDER AMERICANS MONTH*, AND URGE EVERY CITIZEN TO TAKE TIME THIS MONTH TO RECOGNIZE OLDER ADULTS AND THE PEOPLE WHO SERVE AND SUPPORT THEM AS POWERFUL AND VITAL CITIZENS WHO GREATLY CONTRIBUTE TO THE COMMUNITY.

SIGNED. THIS 12TH DAY OF MAY, 2016.

SUSAN WOODRUFF, MAYOR

The City of Waldport is an equal opportunity employer and a drug-free workplace





City of Waldport

P.O. Box 1120
Waldport, Oregon 97394
Phone: (541) 264-7417 Fax: (541) 264-7418
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Proclamation

*****HEAR ME*****HEAR ME*****HEAR ME*****

WHEREAS, ON THE 12th DAY OF MAY, 2016, THERE WAS HELD IN THE CITY OF WALDPOR, LINCOLN COUNTY, OREGON, A COUNCIL MEETING AT WHICH THERE WAS SUBMITTED TO THE MAYOR OF THE CITY OF WALDPOR, THE FOLLOWING EVENT...TO WIT:

60TH ANNUAL BEACHCOMBER DAYS CELEBRATION

AND WHEREAS, A CONCERNED COUNCIL HAS DETERMINED THAT A BEACHCOMBER DAYS CELEBRATION WAS DESIRABLE, AND

WHEREAS, THE BEACHCOMBER DAYS COMMITTEE HAS ALREADY ORGANIZED SUCH A CELEBRATION, WITH JURISDICTION OVER SAID CELEBRATION,

NOW THEREFORE, I, SUSAN WOODRUFF, HONORABLE MAYOR, DO HEREBY **PROCLAIM THE FOLLOWING**;

THAT, THE PERIOD OF TIME OF JUNE 17, 18 AND 19, 2016 SHALL HEREBY BE KNOWN AS THE **60TH ANNUAL WALDPOR BEACHCOMBER DAYS CELEBRATION**, AND,

FURTHER PROCLAIM, THAT THIS PROCLAMATION BE POSTED IN AT LEAST TEN (10) PUBLIC PLACES IN THE CITY OF WALDPOR TO ENCOURAGE ALL CITIZENS TO PARTICIPATE IN THE FOREGOING:

60TH ANNUAL BEACHCOMBER DAYS CELEBRATION

SIGNED, THIS 12TH DAY OF MAY, TWO THOUSAND AND SIXTEEN.

SUSAN WOODRUFF, MAYOR



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City of Waldport

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PROCLAMATION

*****HEAR YE*****HEAR YE*****HEAR YE*****

WHEREAS, THE MEMBERS OF THE SEASHORE LITERACY CENTER HAVE BROUGHT FORTH THEIR CONCERNS TO THE COUNCIL, TO WIT:

- ★ *"IT IS CRITICAL THAT THE GREATER WALDPOR COMMUNITY JOIN TOGETHER TO PROVIDE ESSENTIAL NEEDS TO OUR COMMUNITY'S FAMILIES AND INDIVIDUALS;*
- ★ *IT IS IMPERATIVE THAT THE GREATER COMMUNITY ACKNOWLEDGE THAT THERE ISN'T SUFFICIENT HOUSING IN THE AREA AND ENOUGH ACTIVITIES THAT WILL ENCOURAGE OUR CHILDREN TO THRIVE;*
- ★ *DURING THE 2015-16 SCHOOL YEAR 126 CHILDREN IN SOUTH LINCOLN COUNTY HAVE BEEN IDENTIFIED AS LIVING IN HOMELESS SITUATIONS DUE TO ECONOMIC HARDSHIPS AND A LACK OF AFFORDABLE HOUSING OPTIONS;*
- ★ *WE ARE WORKING TO MAKE OUR COMMUNITY A HOME FOR EVERYONE, DESPITE THE LACK OF STABLE HOUSING OPTIONS; AND*
- ★ *FROM OUR PERSPECTIVE, INSTABILITY OF LIVING SITUATIONS AFFECTS THE EDUCATION, RELATIONSHIPS AND OVERALL DEVELOPMENT OF CHILDREN.'*

NOW THEREFORE ON BEHALF OF THE WALDPOR CITY COUNCIL, IN AN EFFORT TO RAISE AWARENESS AND MINDFULNESS ABOUT THE FAMILIES WHO ARE UNSHELTERED AND HAVE UNSTABLE LIVING SITUATIONS IN OUR COMMUNITY, I, SUSAN WOODRUFF, HONORABLE MAYOR, DO HEREBY *PROCLAIM* THE FOLLOWING:

THAT, MAY 14-21, 2016 IS HEREBY DECLARED AS "*SHELTER ME WEEK*" IN THE CITY OF WALDPOR, AND I URGE EVERYONE TO NOTE THE CONCERNS BROUGHT FORTH BY OUR YOUNG CITIZENS AND TO TAKE WHATEVER MEASURES THEY DEEM APPROPRIATE TO OBSERVE THE OCCASION.

SIGNED, THIS 12TH DAY OF MAY, 2016.

SUSAN WOODRUFF, MAYOR





CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Taxation and the Central Oregon Coast Fire & Rescue District

REQUESTED BY: City Council

FOR MEETING DATE: May 12, 2016

SUMMARY OF ISSUE:

The Central Oregon Coast Fire & Rescue District Ballot Measure 21-168 on the May ballot requesting a tax levy of \$1.27 per \$1,000 Assessed Value for five years, for operations. The City Council desires to discuss this issue in detail, as well as City services and budget.

STAFF RECOMMENDATION or ACTION REQUESTED:

Review and discuss issues related to Ballot Measure 21-168.

BACKGROUND:

The City of Waldport ("City") used to have its own fire department. The Central Oregon Coast Fire and Rescue District ("Fire District" or COCFRD) was formed in 1998, at the same time eliminating the City's fire department. The Fire District's permanent tax levy for operations is \$0.8209 per \$1,000 of assessed valuation ("AV"). There is also a ten-year local option tax levy of \$0.25 per \$1,000 of AV, for capital equipment. At this time the Fire District is asking voters to approve an additional operating levy for five years in the amount of \$1.27 per \$1,000 AV. If approved, the levy is projected to raise in excess of \$400,000 annually. More information is provided on the attached Ballot Measure 21-168 Summary.

The Fire District extends from Waldport proper up the Alsea River, as shown on the attached map. The City of Waldport boundaries are within three separate fire districts: the COCFRD, and Seal Rock and Yachats Rural Fire Protection Districts ("Seal Rock FD" and "Yachats FD", respectively). The table below summarizes 2015-16 Total AV within the City and fire districts:

Taxing Agency	Total AV	District AV Within City	% of District AV In City
City of Waldport	\$207,160,350	-----	-----
COCFRD	\$350,105,210	\$202,294,440	57.78%
Seal Rock FD	\$447,386,090	\$1,977,650	0.44%
Yachats FD	\$509,169,500	\$2,118,630	0.42%
None	-----	\$769,630	-----

As noted above, the Fire District provides fire protection and emergency services both within and outside the City limits (not quite a 60/40 split). In addition, the other fire districts cover a small amount of the City. Note that there are apparently some areas within the City that have no

fire district associated with them (noted in the above table as "None"). If the levy passes, projected revenues to the District would be approximately \$439,384 for 2016-17. If the percentage above (57.8%) is applied as a proxy, approximately \$254,000 would be generated by properties within the City, with the remainder generated by properties in the County.

The proposed 2016-17 City budget (approved by the Budget Committee and being submitted for City Council adoption in June) includes the following General Fund revenue categories:

Current Property Taxes*	\$450,000
Prior Property Taxes	\$20,400
Franchise Taxes	\$97,200
Transient Room Taxes	\$60,000
Business Licenses	\$13,200
State Revenue Sharing**	\$55,900
Interest Earnings	\$1,900
TOTAL	\$698,600
<p>* The City's permanent operating tax rate is \$2.3328/\$1,000 of AV. Current property taxes are based on tax rate, less compression (if any), discounts and uncollectible amounts. Property taxes are based on AV, less urban renewal, which is limited to an increase of 3% annually, plus new construction over \$10,000. State law limits operating taxes on a property to \$5/\$1000 Real Market Value ("RMV") for education and \$10/\$1000 RMV for general government. ** State revenue sharing includes cigarette and liquor. Proposed budget assumes no marijuana tax.¹</p>	

The General Fund helps support land use planning, public safety (mostly the enhanced services contract with the Sheriff's Department), library services, parks and recreation, the community center, economic/community development, and administration.

Additional revenues being requested by the District represent nearly the entire budgeted City property taxes for next fiscal year, over 50 percent of the amount generated by properties within the City, or about the same as all other revenue sources combined.

The main conclusion that may be drawn is that the City, if it were to directly assist the Fire District, would only be able to do so by drastically reducing services elsewhere or by securing an additional property tax levy of its own, or a combination of the two. In addition, other revenue enhancements would not be sufficient to raise enough funding. Even if the City decides that this is the path to follow, there would be many issues to consider, including i) the philosophical and legal aspects of having one taxing entity directly funding another, ii) the use of taxes generated from within the City benefitting those outside its limits, and iii) the potential effect on actual tax rates of those within the City versus a) those outside the City, but within the Fire District, or b) those within the City, but within Seal Rock FD or Yachats FD and not the Fire District.

Attachments: Measure 21-168 Summary
 COCFRD Map

¹ With respect to marijuana, the City enacted an ordinance allowing for its own local tax before Measure 91 passed (November 2014), with a resolution adopting a zero percent levy. The status of this tax ordinance remains unclear. The City will be receiving ten percent of a net amount of taxes generated statewide, based on per capita, and number of licensed establishments after July 1, 2017. Under HB 2041 (2015), the legislature revised the state tax structure to impose a 17 percent tax on the retail sales of marijuana, with early sales being taxed at a higher rate. Under HB 3400, the Legislature provides for a City to adopt an ordinance, which much be referred to voters, imposing a tax or fee up to three percent on the sale of marijuana items by a retail licensee. The ordinance must be referred to voters in a statewide general election, meaning an election in November of an even-numbered year. Cities that prohibit marijuana establishments will not receive any taxes. An interesting note is that one of the City's existing medical marijuana dispensaries is located within COCFRD boundaries, and the other seems to be in Yachats FD boundaries.

Measure 21-168 Central Oregon Coast Fire and Rescue District

Ballot Title

21-168

Five Year Local Option Tax #2 for COCF&RD

QUESTION: Shall COCF&RD levy \$1.27 per \$1000 assessed value for five years, beginning in 2016-2017, for operations?

This measure may cause property taxes to increase more than three percent.

SUMMARY: Approval of this measure would subject tax assessable property in the Central Oregon Coast Fire and Rescue District to additional property taxation for five years in the amount of one dollar and twenty-seven cents per \$1000 assessed property value (tax years 2016-2017 through 2020-2021).

It is estimated that this measure would raise approximately \$439,384 in tax revenues for 2016-2017, \$452,566 in tax revenues for 2017-2018, \$466,142 in tax revenues for 2018-2019, \$480,126 in tax revenues for 2019-2020, and \$494,530 in tax revenues for 2020-2021.

Revenues would be used by the Central Oregon Coast Fire and Rescue District to fund its fire, rescue, and Emergency Medical Services operations.

of Directors has determined that they must ask the voters of the District for a five year Local Option Tax in the amount of \$1.27 per \$1,000 of assessed value for continued operations. Revenue from this tax will provide personnel costs, fuel and other vehicle costs, equipment maintenance, small equipment replacement, financing costs and other expenses.

(This information submitted by Ray Woodruff, Chair, Board of Directors, Central Oregon Coast Fire & Rescue District.)

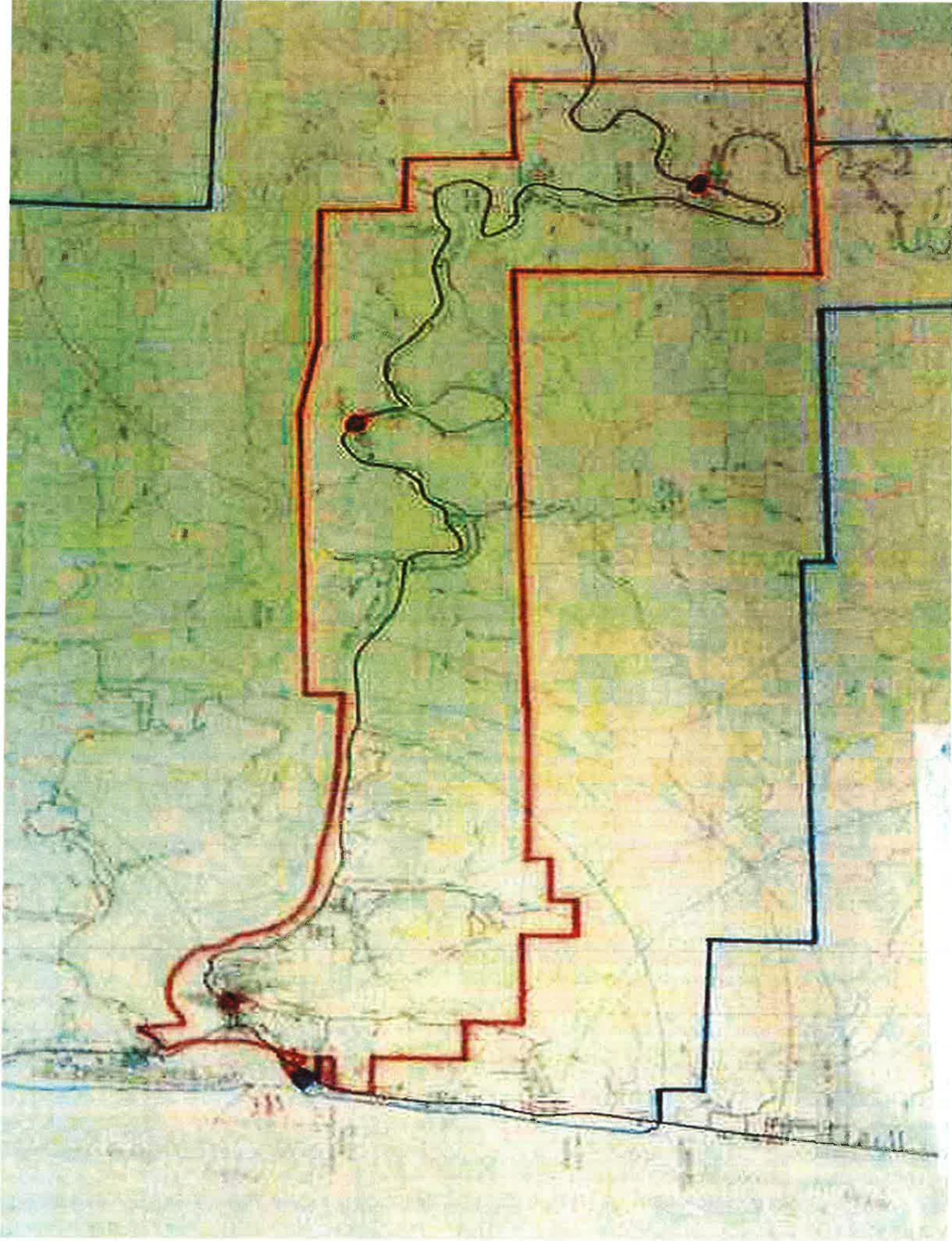
Explanatory Statement

The Central Oregon Coast Fire and Rescue District (COCF&RD) is the governmental agency that levies taxes to support, and supervises Central Oregon Coast Fire. COCF&RD services the City of Waldport, part of the area around it, and the narrow corridor eastward and a short way up Five Rivers Road. COCF&RD provides fire protection services, emergency rescue services including water rescue, and emergency services for its patrons and visitors. About 90% of COCF&RD's revenue comes from property taxes.

Several years back, Tidewater Rural Fire Protection District merged with COCF&RD due to issues with funding. When this happened, a combined tax rate was established that was much lower than the original COCF&RD rate, and was much less than had been anticipated. COCF&RD attempted to increase their revenue from billing for emergency medical service to make up the shortfall, but over the years that revenue stream has been slowly losing ground against operational costs rising at 8 to 10% per year. In addition, increased requirements mandated Paramedic-level medical care, necessitating the hiring of additional personnel. Also, as experienced by most all other small Fire Departments, a shortage of volunteers also necessitated additional hiring. Personnel costs are expensive, and COCF&RD accordingly cut back on equipment upgrades and other expenses, but the problem did not get any better.

Today, COCF&RD is faced with the dire situation of being unable to continue to provide emergency service to its patrons without additional revenue. Without this new tax, COCF&RD will need to drastically reduce services.

COCF&RD's permanent tax levy for operations is \$0.8209 per \$1,000 of assessed value, in the bottom third of all Rural Fire Protection Districts in Oregon, including those that do not provide ambulance service. COCF&RD does already have one Local Option tax in place, with a rate of \$0.25 per \$1,000, but that is a ten year levy only for the purchase of major equipment. The money from that can not be used for operational expenses. The Board





CITY COUNCIL MEETING AGENDA COVER SHEET FOR DISCUSSION / ACTION

TITLE OF ISSUE: Parks, Recreation and Trails Master Plan / Open Space

REQUESTED BY: City Manager/City Planner

FOR MEETING DATE: May 12, 2016

SUMMARY OF ISSUE:

The City of Waldport is in the process of updating its master plan for parks, recreation and trails, integrating and planning all of its assets, including the open space that formerly housed the high school ("Open Space"). Public outreach has occurred regarding updating the master plan. In addition, there is new information regarding a court case with respect to recreational immunity.

STAFF RECOMMENDATION or ACTION REQUESTED:

Review staff report and provide direction as warranted.

BACKGROUND:

The City Council identified as a goal updating the Waldport Parks and Recreation Master Plan, which was prepared 10 years ago in 2005. The overall purpose is to provide a well-connected system of parks, open space, recreation facilities, and trails.

The Master Plan update will identify existing, needed and desired recreation facilities, improvements to existing parks, and new parks and open spaces. The City has some excellent existing and proposed trails, e.g. the Oregon Coast Trail, the Woodland Trail, and forthcoming Lint Slough Trail, Bridgeview Trail, and Waziyata Beach Access. The Master Plan is intended to create an overall trail system plan that shows how the trails can be interconnected, and shows how the trails can connect to parks, recreation facilities, schools, and other public places.

Waldport also has an outstanding opportunity to develop the approximately 11.5 acre former high school site. The Master Plan project will further refine the concept plan that was developed during the design charrette, and integrate the site into the existing and planned parks network.

Attachment 1 includes a set of draft goals and objectives in the following areas:

- A. Provide a variety of open space and recreations facilities to meet the needs and desires of Waldport citizens and visitors
- B. Enhance the economic vitality of Waldport through the development of attractive park and recreation facilities
- C. Create a preferred plan for the former Waldport High School site
- D. Create a comprehensive and well-connected trail system
- E. Protect and enhance awareness of natural and cultural resources
- F. Develop an efficient and affordable operations and maintenance program to assure high quality parks and recreation facilities and services

Attachment 2 includes an inventory of existing parks, open space, recreation facilities, and non-motorized trails/public access. The inventory is divided into the following categories:

- A. Parks/Outdoor Recreation Sites
- B. Facilities
- C. Non-Motorized Circulation (trails, public pedestrian access, bike routes)
- D. Natural Open Spaces

For each site, the inventory identifies ownership, location, acreage or distance, and the facilities and amenities.

Public Outreach:

During February and March, City staff held five public meetings and also surveyed folks regarding parks and recreation services and facilities. Attachment 3 is a memorandum report summarizing the results, and below are some highlights of both the survey and meetings:

Survey (205 respondents):

- Passive opportunities take precedence, such as walking, beach activities, relaxing, etc.
- 20% say the City's existing facilities meet the needs of all age groups.
- 66% say The City should acquire more parks land.
- 39% say the City does not adequately maintain existing facilities.
- Priorities include public access, play areas, nature viewing, small group picnic areas.
- Priorities for Open Space Project include playgrounds, walking paths, parkland and picnic areas, and amphitheater.
- Comments are noted on pages 6 – 8 of Attachment 3.

Public Meetings

Five meetings were held, and are summarized on pages 9 – 10 of Attachment 3:

- **February 1** - Entertainment/Proposed Amphitheater
- **February 8** - Organized Sports and Games
- **February 22** - Individual Sports and Recreation
- **February 29** - Natural and Cultural Resources
- **March 7** - Trails, Bicycles and Linkages

Draft Maps:

Based on input from the surveys and meetings, we've prepared two draft maps. One is for existing parks and recreation facilities (including the Open Space), and the other is for the trail system, including existing and potential paths and connections.

Recreational Immunity and Liability:

Citycounty Insurance Services ("CIS") recently held a webinar with respect to potential ramifications of a recent Oregon Supreme Court case that held that employees are no longer protected by "recreational use" immunity and that cities/agencies must indemnify its employees. In other words, plaintiffs can make an end run around recreational immunity laws. CIS will continue to cover us, and they expect a sharp increase in lawsuits as a result of this case.

Cities still have discretionary immunity, ORS 30.265. Discretionary immunity applies to a choice of policies by persons with authority to make such policies. "Decisions at the policy level of

government, such as the design, location, and installation of traffic signals, or the makeup of programs such as tree and sidewalk maintenance, are typically immune from liability.”

However, discretionary immunity does not apply when there is a failure to document and implement such policies or maintenance programs. We have policies and procedures in place, and will ensure that they are documented and followed. Liability generally suggests some negligence. CIS recommends: identify public lands and free facilities, inspect and provide a maintenance plan. Defense is written documentation of policy, maintenance, and signage. Another option is to “appoint owners”, volunteers or an organization to maintain facility. Staff will ensure that the Master Plan update generally discusses this issue, with specifics to be outlined and available in operational policies and procedures.

Next Steps:

After today’s City Council meeting, the immediate next steps include:

- i) identifying the need and potential locations for additional park land,
- ii) identifying the need and location of additional recreation facilities,
- iii) finalize site plan for open space,
- iv) identifying locations of additional trails and public access and,
- v) prioritizing park land acquisition, recreations facilities, and trails/public access,
- vi) Potential revenues and costs associated with the above identified improvements, including capital and operating/maintenance costs.

These steps will be integrated into the Master Plan and brought back to City Council for review and input.

Attachments: Goals & Objectives (draft)
Park and Recreation Inventory
Public Outreach Summary
Draft Maps

Goals & Objectives (draft)

- **A. PROVIDE A VARIETY OF OPEN SPACE AND RECREATION FACILITIES TO MEET THE NEEDS AND DESIRES OF WALDPORT CITIZENS AND VISITORS**
 - 1. Identify and provide recreational facilities and programs to meet the demand of local citizens and visitors.
 - 2. Acquire park and recreation lands as needed.
 - 3. Facilitate additional recreation facilities through increased cooperation with the Lincoln County School District, the Port of Alsea, and other public and private entities.
 - 4. Assure compatibility with surrounding neighborhoods.
 - 5. Provide parking to meet needs, either on-site or off-site, or provide multi-modal facilities.



Goals & Objectives (draft)

- **B. ENHANCE THE ECONOMIC VITALITY OF WALDPORT THROUGH THE DEVELOPMENT OF ATTRACTIVE PARK AND RECREATION FACILITIES**
 - 1. Create a comprehensive well-known ‘class’ open space system that capitalizes upon and provides public access to Waldport’s natural resources, natural beauty, parks, recreation facilities, and trail system.
 - 2. Provide destinations that are unique to the central Oregon coast and will draw local area residents and visitors.
 - 3. Determine if an outdoor amphitheater is a financially viable use for the open space site (former high school site). If so, determine how should it be funded, owned, and operated.



Goals & Objectives (draft)

- **C. CREATE A PREFERRED PLAN FOR THE FORMER WALDPORT HIGH SCHOOL SITE**
 - 1. Create an asset model for revenue generating, financially sustainable open space.
 - 2. Establish a multi-use public space that connects people to Waldport’s unique natural and commercial resources and provides parks and recreation amenities.
 - 3. Develop an aesthetic community showcase with benefits for diverse interests, available for residents and visitors of all ages and abilities
 - 4. Create a regional draw that brings people to Waldport for sports, recreation, festivals, and unique opportunities.
 - 5. Build play areas and spaces for kids and families to congregate.
 - 6. Provide ecological, science, and technology education and training opportunities.



Goals & Objectives (draft)

• D. CREATE A COMPREHENSIVE AND WELL-CONNECTED TRAIL SYSTEM

- 1. Create a safe, comprehensive trail system that connects destination opportunities, i.e. home to school to commercial services, and provides recreation opportunities.
- 2. Provide a safe, comprehensive trail system that enables walkers, hikers, and bikers multiple opportunities to see and experience Waldport and the natural resources.
- 3. Support and enhance the Oregon Coast Trail and Oregon Bike Route.
- 4. Enhance and promote the water trail system.
- 5. Provide adequate parking at trailheads.
- 6. Develop a wayfinding program that enables the public to easily find and navigate the trail system.



Goals & Objectives (draft)

- **E. PROTECT AND ENHANCE AWARENESS OF NATURAL AND CULTURAL RESOURCES**
 - 1. Identify the many different types of natural and cultural resources of the Waldport area.
 - 2. Recognize, protect, and promote Waldport's unique natural resources and natural beauty.
 - 3. Develop an interpretive program that informs and educates the public about Waldport's natural and cultural resources.



Goals & Objectives (draft)

- **F. DEVELOP AN EFFICIENT AND AFFORDABLE OPERATIONS AND MAINTENANCE PROGRAM TO ASSURE HIGH QUALITY PARK AND RECREATION FACILITIES AND SERVICES**

- 1. Identify and establish funding mechanisms to adequately construct and maintain park, recreation and trail facilities.
- 2. Develop a plan for the continued operations and maintenance of park, recreation and trail facilities.
- 3. Foster cooperation among volunteer organizations and individuals for ongoing maintenance of park, recreation and trail facilities.
- 4. Utilize best management practices in the design and development of parks and trails to reduce maintenance requirements, e.g. erosion and drainage control, and native plant materials.



**Attachment 2
PARK AND RECREATION INVENTORY**

An inventory of existing parks, open space, recreation facilities, and non-motorized trails/public access was conducted through review of parks-related planning documents and site reconnaissance. The inventory is divided into the following categories:

- A. Parks/Outdoor Recreation Sites
- B. Facilities
- C. Non-Motorized Circulation
- D. Natural Open Spaces

PARKS/OUTDOOR RECREATION SITES				
	Ownership	Location	Acreage	Facilities/Amenities
Cedar Heights Parkland	City of Waldport	North of Range Dr. East of Ironwood Dr.	0.60	No facilities
Crestline Park	City of Waldport	Crestline Dr. North of Range Dr.	5.11	<ul style="list-style-type: none"> • Playground • Skate park • Lawn/Open Field • Trails • Restrooms • Parking
Crestview Golf Club	Private	Crestline Dr. and Range Dr.	45.88	9-hole golf course accessible to public
Forest Hills Parkland	City of Waldport	North of Range Dr. West of Chad Dr.	0.52	No facilities
Governor Patterson State Park (currently within UGB, outside city limits)	Oregon Parks & Recreation Dept.	Hwy 101, west side across from Ocean Hills Dr.	33.77	<ul style="list-style-type: none"> • Ocean views • Beach access • Picnic tables • Trails • Restrooms • Parking
Keady Wayside	City of Waldport	Hwy 101 and Maple St.	8.87	<ul style="list-style-type: none"> • Beach access • Information kiosk • Picnic tables • Bench• Telescope • Parking
Kendall Fields	Lincoln County School District	Starr St.	3.58	<ul style="list-style-type: none"> • 2 softball fields • Restrooms • Concession stand
Meridian Park	City of Waldport (public right-of-way)	Hwy 34/Alder St./Spring St.	0.12	<ul style="list-style-type: none"> • Landscaping • Pathways • Benches
Open Space Site (former high school)	Lincoln County School District	SE corner of Hwy 34 & Crestline Dr.	11.50	<ul style="list-style-type: none"> • Multi-use field (football, soccer, baseball, softball)

	Ownership	Location	Acreage	Facilities/Amenities
Robinson Park	Port of Alsea	West of the Port St/Broadway St intersection at the north end of Old Town	0.50	<ul style="list-style-type: none"> • Beach access • Picnic tables • Trails • Parking
Veterans Park	City of Waldport	NE corner of Hwy 34 & Broadway St.	0.08	<ul style="list-style-type: none"> • Veterans memorial
Waldport Schools	Lincoln County School District	2750 S. Crestline Dr.	42.15	<ul style="list-style-type: none"> • Football/Soccer field • Baseball field • Softball field • Gymnasium • Playground • Play field with perimeter path

FACILITIES				
	Ownership	Location	Acreage	Facilities/Amenities
Waldport Senior Center	City of Waldport	265 Alsea Hwy	0.94	<ul style="list-style-type: none"> • Meeting room • Kitchen • Outdoor barbeque
Alsi Historical Museum	City of Waldport	945 Broadway St.	0.23	Historical museum
Alsea Bay Interpretive Center	Oregon Dept. of Transportation	320 Hwy 101	0.21	<ul style="list-style-type: none"> • Information and education center • Beach access • Restroom

NON-MOTORIZED TRAILS/PUBLIC ACCESS				
	Ownership	Location	Miles	Facilities/Amenities
Woodland Trail	75% City of Waldport 25% Private w/ Public Easement	Kendall Fields to Crestline Park	1.3	<ul style="list-style-type: none"> • Natural surface trail • Moderate hike/walk
Old Town Trail	Public beach access and public right-of-way	Alsea Bay Bridge to Port via beach, Port St, Mill St, Alsea Hwy	1.8	<ul style="list-style-type: none"> • Loop trail w/ beach, sidewalk and pavement surfaces • Proposed interpretive signage • Easy hike/walk
Lint Slough Trail	Public right-of-way	South from Crestline Dr/Lint Slough Rd intersection	0.60	<ul style="list-style-type: none"> • Construction anticipated to be completed in 2016 • Majority of trail is natural surface • Easy hike/walk
Bridgeview Trail	Public right-of-way	Hwy 101 right-of-way east of seawall	0.40	<ul style="list-style-type: none"> • Construction planned for 2017-18 • Trail elevated above highway will be

				natural surface w/ a pedestrian bridge <ul style="list-style-type: none"> Multi-use trail at highway level along seawall on west side of highway
Wazyata Beach Access	Lincoln County and Private w/ Public Easement	Wazyata Ave	0.03	<ul style="list-style-type: none"> Construction planned for 2016 Natural surface trail
Old Town Bay/Beach Accesses	Public right-of-way	Terminus of Spencer, Ruble/Bay, Grant, Keady, Alder, Fayette, John, and Verbena Streets	20-80 foot wide right-of-way	Opportunity for improvements to allow public pedestrian access to the bay and beach
Oregon Coast Trail	Oregon Dept. of Transportation & Oregon Parks & Recreation Dept.	Alsea Bay Bridge, Maple Street, and beach	2.30 (through UGB)	Sidewalk, pavement and beach
Oregon Coast Bike Route	Oregon Dept. of Transportation	Hwy 101	2.20 (through UGB)	Combination of designated bike lanes and shared bike/travel lanes
Alsea River/Lint Slough Water Trail	Port of Alsea, Oregon Dept. of Fish & Wildlife	Alsea River upstream of Port of Alsea and Lint Slough	2.00 (through UGB)	Designated water trail

NATURAL OPEN SPACES (within or near Waldport UGB)
Pacific Ocean and beaches
Alsea Bay and beaches
Alsea River
Lint Slough
McKinney Slough
Siuslaw National Forest
Eckman Lake/Nelson Wayside State Park

**ATTACHMENT 3
PUBLIC OUTREACH**

Waldport 2016 Parks and Recreation Survey - Summary

205 total responses were received as of March 10, 2016. Three quarters of survey respondents are Waldport residents, a large majority of which (84 percent) stated that they are familiar with the parks and recreation facilities in Waldport. Well over half of respondents reported that they or members of their household use parks and recreation facilities in Waldport at least once a month.

The most popular outdoor recreational activities for respondents are passive ones, including “walking on local trails, paths, and beaches,” “beach activities,” and “relaxing, hanging out, and people watching.” Nearly half of all respondents stated that they or members of their household attend outdoor concerts, fairs, and festivals.

Less than one quarter (20 percent) of respondents feel that the City's existing parks and recreation facilities meet the needs of all age groups and abilities. Less than half (39 percent) of respondents think that the City's parks and recreation facilities are properly maintained, and two thirds of respondents think that the City should acquire more park land. More than three quarters of respondents (80 percent) think that Waldport's parks and recreation facilities should appeal to non-residents from between some degree to the highest degree.

According to survey responses, the top priorities for future community investment should include public access sites to waterways, children's playgrounds and play areas, nature and wildlife viewing areas, picnic areas and shelters for SMALL visitor groups, and an outdoor amphitheater and event space. The lowest priorities indicated for future community investment were baseball and softball fields, picnic areas and shelters for LARGE visitor groups, skate parks, off-highway vehicle trails/areas, and outdoor tennis courts. Overall, responses from the survey align well with the features proposed in the concept generated by the 2015 open space charrette hosted by the City of Waldport.

A good mix of ages are represented in the survey responses. Over one third of survey respondents are under 18, while just shy of one third of respondents are 55 or over. There was a concerted effort made to engage Waldport students in the parks and recreation planning process with assistance from teachers at Crestview Heights School. There was a fairly even split between men and women respondents, although more women responded to the survey than men.

1. Are you a resident of Waldport?

Responses	Count of Responses	Percent of Responses
Yes	155	75.6%
No	50	24.4

2. Are you familiar with the parks and recreation facilities in Waldport?

Responses	Count of Responses	Percent of Responses
Yes	171	83.8%
No	33	16.2

**ATTACHMENT 3
PUBLIC OUTREACH**

3. How often do you or any member of your household use parks and recreation facilities in Waldport?

Responses	Count of Responses	Percent of Responses
More than once a week	47	23.0%
Once a week	41	20.1
Once every few months	40	19.6
Once a month	38	18.6
Never	21	10.3
Once a year	17	8.3

4. In which outdoor recreational activities do you or members of your household participate (in Waldport and beyond)?

Responses	Count of Responses	Percent of Responses
Walking on local trails/ paths / beaches	147	71.7%
Beach activities (including at lakes, reservoirs, rivers)	139	67.8
Relaxing, hanging out, people watching, etc.	123	60.0
Fishing, crabbing, or clamming	98	47.8
Attending outdoor concerts, fairs, festivals	97	47.3
Dog walking	96	46.8
Visiting nature and interpretive centers	87	42.4
Nature study (e.g. birding, whale watching, photography, collecting)	80	39.0
Picnicking	77	37.6
General play at a neighborhood park/playground	68	33.2
Jogging/ running on trails/ paths / beaches	68	33.2
Bicycling on paved trails / paths	64	31.2
Swimming/ playing in outdoor pools/ spray parks	62	30.2
Flat-water canoeing, sea kayaking, rowing, stand-up paddling, tubing / floating	62	30.2
Outdoor court games (tennis, basketball, beach volleyball, badminton)	58	28.3
Boating	57	27.8
Tent camping	57	27.8
Baseball/softball	50	24.4
Football, soccer, lacrosse, rugby, ultimate frisbee	48	23.4
Skateboarding, inline skating, roller skating, roller skiing, street luge	33	16.1
RV/ motorhome/ trailer camping	33	16.1
Horseback riding	22	10.7
Disc golf	21	10.2
Golf	20	9.8
Surfing	16	7.8

**ATTACHMENT 3
PUBLIC OUTREACH**

5. Do the City's existing parks and recreation facilities meet the needs of all age groups and abilities?

Responses	Count of Responses	Percent of Responses
No	88	42.9%
Not sure	77	37.6
Yes	40	19.5

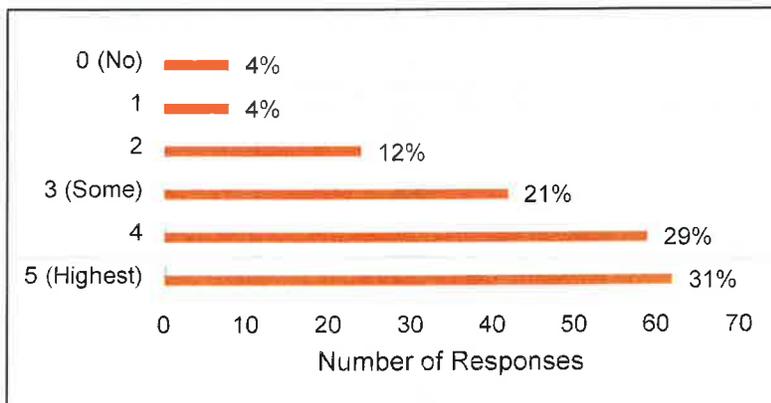
6. Do you believe the City's parks and recreation facilities are properly maintained?

Responses	Count of Responses	Percent of Responses
Yes	80	39.0%
Not sure	67	32.7
No	58	28.3

7. Should the City acquire more park land?

Responses	Count of Responses	Percent of Responses
Yes	135	65.9%
Not sure	43	21.0
No	27	13.2

8. To what degree do you think Waldport's parks and recreation facilities should appeal to non-residents?



Responses	Count of Responses
5 (Highest degree)	62
4	59
3 (Some degree)	42
2	24
0 (No degree)	8
1	8

**ATTACHMENT 3
PUBLIC OUTREACH**

9. Now please tell us about your priorities for the future – what should the community invest in? For each of the following amenities, please indicate the desired level of priority for future investment.

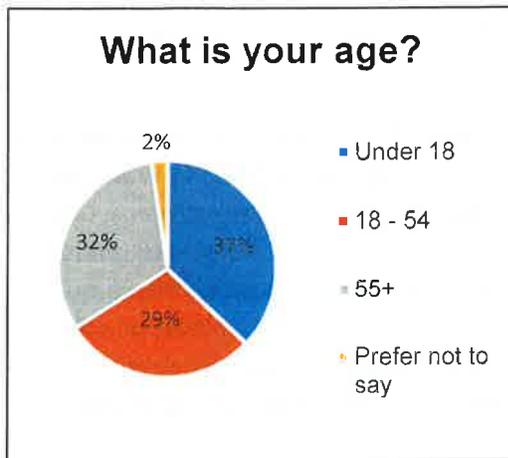
Responses	Average of Responses
Public access sites to waterways	3.45
Children’s playgrounds and play areas	3.41
Nature and wildlife viewing areas	3.40
Picnic areas and shelters for SMALL visitor groups	3.34
Outdoor amphitheater and event space	3.32
Dirt / other soft surface walking trails and paths	3.29
Community gardens	3.25
Multi-use fields for soccer, football, lacrosse, etc	3.22
Off-street bicycle trails and pathways	3.16
Designated paddling routes for canoes, kayaks, etc.	3.11
Paved / hard surface walking trails and paths	3.06
Off-leash dog areas	3.04
Campsites	3.04
Basketball courts	2.99
Baseball / softball fields	2.96
Picnic areas and shelters for LARGE visitor groups	2.95
Skate parks	2.57
Off-highway vehicle trails/areas	2.37
Outdoor tennis courts	2.27

10. In September 2015, the City of Waldport hosted a design charrette to establish a plan for an 11.5 acre open space adjacent to the Shelter Me building in the city's downtown. The open space is the result of relocating the high school to a higher elevation, and the relocation received FEMA funding. The agreement with FEMA limits development on the site and forbids permanent structures within FEMA boundaries, although open-walled structures such as pavilions and amphitheaters are allowed. Please rank the following features according to how important you think they are to include in the proposed open space development.

Responses	Average of Responses
Playground and play areas	6.1
Trails and boardwalks	6.0
Parkland and picnic areas	5.8
Amphitheater	5.5
Passive parklands	5.0
Wetlands	4.7
Baseball/softball fields	4.6
Soccer fields	4.3
Rock climbing and bouldering structure(s)	4.3

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7. What is your age?



Responses	Count of Responses	Percent of Responses
Under 18	76	37.1%
18 - 24	3	1.5
25 - 34	11	5.4
35 - 44	21	10.2
45 - 54	24	11.7
55 - 64	38	18.5
65+	27	13.2
Prefer not to say	5	2.4

8. What is your gender?

Responses	Count of Responses	Percent of Responses
Female	120	58.5%
Male	78	38.0
Prefer not to say	7	3.4

9. What is your zip code?

Responses	Count of Responses	Percent of Responses
97394 - Waldport	148	59.2%
97498 - Yachats	15	6.0
97390 - Tidewater	12	4.8
97376 - Seal Rock	11	4.4
97365 - Newport	8	3.2
Other	11	4.4

**ATTACHMENT 3
PUBLIC OUTREACH**

Waldport 2016 Parks and Recreation Survey - Open Ended Survey Responses

What are some long-range goals that you recommend the City consider for its parks and recreation facilities over the next 5-10 years?

A variety of open-ended responses were received for this question. Many recommend uses that appeal to all ages, interests, and abilities, with the added potential of attracting more visitors to Waldport. A large number of responses specifically suggest additions of a playground and more restrooms. Other responses recommend promoting trail systems and connections for pedestrians, horseback riders, and cyclists, and adding outdoor event and gathering facilities such as picnic shelters with grills, camping facilities, and an amphitheater. As a group, responses to this question placed an emphasis on creating multi-use, safe spaces for people of all ages to gather, recreate, and enjoy Waldport's natural surroundings, with minimal maintenance needs. Some examples that summarize the majority of responses are included below.

Uses that appeal to all ages, interests, and abilities:

- I have granddaughters in Waldport area. When I come it's difficult to find a safe, fun and close place where they can play and be kids.
- Waldport is a great community, but I find it lacking in activities for families. The amphitheater would be great...More activities that would keep kids and teens out of trouble and away from drugs.
- Consider how much the facilities will be utilized by the locals, while keeping in mind a goal of drawing in tourism. Would love to see some more options for families with kids of all ages.
- Areas for junior high and high school kids to go for structured activities.
- Even though we are a small town and a tourist town we need a place for the younger residents to hang out. We in Waldport don't have a stable and safe place to go outside of school to hang around. We need something like that.
- There are a lot more young families moving to the community, but no parks or other family friendly places. Our kids should be a top priority and they should have fields, courts, and athletic facilities that are appealing and that they can be proud of. Our schools are improving and more and more kids are participating in extracurricular activities. In a small community we should be keeping them busy with positive events and new facilities will be appealing to our community. Trails and parks are appealing to everyone.
- Playgrounds are needed. There were 60+ kindergarteners at the Elementary school this year. Our young people should be a priority. The networking and friendship building that takes place in a community at the local playground is vital to the social growth of our small town.
- IMAGINATIVE, adventure playgrounds and outdoor community meeting room that lives, where all ages play and learn from each other.
- Create interactive thoughtful places for children to climb, hide and feel their connection to nature.
- Beach area where there is total handicap access (know something was started but never finished).

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Trail System and Connections:

- Tie the recreation and parks areas together (around town) via off road bike & pedestrian paths wherever possible.
- We appreciate living in Waldport and the effort by the City to provide services. We run a tourist business in the area. The number one request of our guests, next to a great place for fish & chips, are bike paths that are safe and off the highway. Even a path parallel to Highway 34 would provide a safe and beautiful ride.
- Create linking trails from Waldport to Seal Rock and Yachats.
- Make Maple Street more people friendly. People often walk and bicycle from Keady Wayside and to the Bridge Center but constantly have to look over their shoulders to make sure the traffic doesn't run them over.
- Bike and horse riding trail connections to Newport and Yachats (and beyond) separate from 101, a non-motorized network.
- Need wheelchair/ handicapped trails and entrances to City Parks.

Expanded facilities and amenities:

- More public bathrooms
- More benches throughout town and picnic tables at our parks
- I think the amphitheater is a wonderful idea for weekly events - movie screenings, music, interactive play for kids, community yoga, etc.
- An outdoor exercise area with specific "stations" (pull ups, push ups, etc.) would be helpful. A "meditation" or prayer garden or space would be good.
- Open space for fairs and carnivals
- Update the baseball facilities to accommodate large tournaments.
- Grills for BBQing
- More camping sites for tents & campers
- Paved walk areas
- Yurts
- Permanent public artworks
- Drinking fountains
- Restoration of wetlands and tidal flow to former high school property
- Development of a boardwalk access to take advantage of the wildlife viewing available on Lint Slough."
- Add on to the skatepark and do maintenance on cracks.
- Kite festivals, music/plays in the parks
- Better signage for directions to park (non-electric.)
- Disc Golf

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- Install bike racks, including covered bike racks (such as seen at the Newport public library) or under an open shelter (just columns & a roof) so that cyclists have somewhere safe to lock their bikes. That will attract both local and long distance cyclists. The state of OR has estimated that at least 2500 cyclists rode the OR coast bike route last year. If there were more safe places to leave their bikes, maybe they'd stop in Waldport--especially given the wonderful green bike place/workshop located right on the highway.
- Off leash dog parks
- Carbon neutral development and use patterns, public recycling and composting (with education) at all public sites that include garbage cans.
- More places where activities can go on such as concerts or festivals that people could enjoy, where travelling events could come such as a carnival.
- Dirt bike trails
- A connection to water. For sitting next to, for splashing, perhaps dangle a foot or a hand, paddle the hours away.
- Better access to lakes and streams for fishing, swimming, hiking
- Expand boating facilities.
- More kayak access

General comments

- Promote healthy community.
- Be smart. Make sure whatever is decided benefits the majority of residents, along with something visually attractive and entertaining to bring in people from outside the area. I realize maintenance costs will be a huge factor, so it makes sense to look at plans with minimal maintenance, such as wetlands and trails.
- It would be great to showcase Waldport as a supporter of nature and use an amphitheater to make money.
- A public space without a middle will stay empty, use something significant to draw people in. A tree, statue, peace pole, a focal point or activity where paths cross.
- Continue maintaining already established recreational areas (paths, trails etc.).
- Prioritize low budget costs by minimizing upkeep and structures. Get the most bang for the buck by creating multiple usage.
- Continue to involve the public in plans.
- The long term goals should be to meet the needs of a majority of local citizens, reaching out through methods other than simply public meetings (this survey is an example), and at the same time create easy to access facilities that would be attractive to visitors in order to increase Waldport's share of the tourist dollars that tend to slip through our hands.

**ATTACHMENT
PUBLIC OUTREACH**

Waldport 2016 Parks and Recreation Survey – Public Meetings

The City of Waldport held a series of public meetings in February and March of 2016 to gather public input related to the Parks and Recreation Master Plan update and to introduce the plan's draft goals and objectives to the community. Between public meetings and the survey, over 60 email addresses have been added to the City's contact list. Public meetings were held from 5 to 7 pm at City Hall, with the following themes:

- **February 1** - Entertainment/Proposed Amphitheater
- **February 8** - Organized Sports and Games
- **February 22** - Individual Sports and Recreation
- **February 29** - Natural and Cultural Resources
- **March 7** - Trails, Bicycles and Linkages

Individual meeting summaries are provided below.

February 1 - Entertainment/Proposed Amphitheater: This meeting provided an opportunity for City staff to share information and ideas that emerged from a design charrette held the previous September related to the 10.5 acre open space located downtown, the former site of the city's high school. Though many different features and options have been proposed for the site, and the public meetings and survey were offered as a chance to get public feedback on those, the overall open space concept seeks to:

- Create a coastal model for revenue generating open space
- Be financially sustainable
- Establish a multi-use space that connects people to Waldport's unique natural resources and provides active and passive recreation amenities
- Create an accessible public space available for residents and visitors of all ages and abilities
- Develop a community showcase with benefits for diverse interests
- Create a community asset and a regional draw, bringing people to Waldport for sports, recreation, festivals, and unique retail opportunities
- Develop a visually appealing source of community pride
- Build play areas and spaces for kids and families to congregate
- Provide ecological, science, and technology education and training opportunities
- Connect people between the Port and the park/slough

Community members, as a group, showed support for these goals. In terms of specific features, public comments and survey responses indicated the highest amounts of support for a playground and play areas, trails and boardwalks, parkland and picnic areas, and an amphitheater on the open space site. Whether the amphitheater should be sized to serve the community, with capacity for a few hundred people, or as a regional amenity meant to draw tourists from the Willamette Valley, with a capacity up to 3,500, is a question most felt would be handled best by outside experts in the form of a feasibility study,

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which the City has existing funding for. An analysis of a baseball/softball tournament facility on the site could also be done as a way of exploring a diversity of potentially revenue generating uses on the site.

February 8 - Organized Sports and Games: This meeting was the most well attended of the five, with representatives from many local sports teams, organizations and recreational groups participating in the discussion. Overall, their message is that users of the ball and sports fields in Waldport are satisfied with the city's existing facilities. They don't want to lose any fields but would be amenable to potential relocation of facilities in the future. The group spoke about ongoing maintenance issues on the ballfields, which are maintained mainly through volunteer labor and donated equipment at present. Members of the group suggested that baseball and softball tournaments are a great way to draw visitors to town and could be a potential revenue source.

February 22 - Individual Sports and Recreation: Community input at this meeting indicated that facilities on Crestline can feel unsafe for kids and families and that maintenance should be done on cracks at the skate park. Suggestions for better and more lighting at the skate park were offered, as well as adding increased wayfinding for the trail system, some landscaping, and potentially a disc golf course in Crestline Park. More users for the parks and recreation facilities on Crestline will mean safety in numbers. This could also be a good opportunity for the City to implement some Crime Prevention Through Environmental Design (CPTED) lighting and landscaping standards for its parks and recreation facilities. The need for more non-motorized boat launches around town was also raised.

February 29 - Natural and Cultural Resources: Natural and cultural resources were introduced as those that incorporate history, heritage, folklore, objects, landmarks, wildlife, science, and interpretive features. Ideas generated and supported at the meeting include a potential wetlands restoration project on the Open Space site which would have low maintenance costs (after the initial restoration) and could also be a tourist attraction. Other ideas discussed included a longhouse or other Native heritage project on the Open Space site, potentially in partnership with the Confederated Tribes of Siletz Indians, natural play areas in the Open Space, a history walk, interpretive signage, and a permaculture food forest or garden.

March 7 - Trails, Bicycles and Linkages – Overall, community members are satisfied with the existing trails and future planned and funded facilities. Suggestions for boat launches, trail extensions, and trail connections were drawn on a map at this meeting. These recommendations have been incorporated into the trails map that will be included in the Parks and Recreation Master Plan update.



City of Waldport Park and Recreation Facilities, 2016

Prepared by: City of Waldport
Date: April 2016



Data sources: City of Waldport, Lincoln County, US Census



**City of Waldport
Trail System, 2016**

Prepared by: City of Waldport
Date: April 2016



Data sources: City of Waldport, Lincoln County, US Census

CITY COUNCIL MEETING – May 12, 2016

CITY MANAGER REPORT

1. Cascadia Subduction Zone Earthquake Presentation – May 14

Lincoln County is co-sponsoring presentations with Dahl Disposal and other service providers regarding preparing for a possible earthquake and resultant tsunami. Ours is being scheduled for May 14th from 1:30 p.m. until about 3 p.m. at the Community Center.

2. Scenic Byway Meeting – May 18

The Scenic Byway public outreach meeting will be held May 18th from 5:30 to 6:30 p.m. in Council Chambers.

3. Joint City/County Meeting – June 1

The joint meeting between the City and Lincoln County is scheduled for 6 p.m. June 1st at City Hall.

Two possible agenda items include the industrial park master plan, and transit options and issues. Please let me know if there are any other items for consideration.

4. Crestview Heights School – June 7

Crestview School students are working on a economic revitalization project, and creating proposals to share with community leaders and stakeholders. These proposals incorporate their ideas for building success in our community, and include parks and creating business opportunities or increasing tourism. The Council is invited to the Economic Revitalization Presentation Night at the school on June 7th at 6:30 p.m.

5. Charter Amendment

The City Council discussed term limits at its last meeting, which would require an amendment to the City Charter, and a vote of the citizens. According to the County Clerk, if an election is during a general/primary election (even numbered years), there's no charge to the City. If it's in conjunction with other entities (for example, special district in May of 2017), then the cost would be approximately \$1,500-\$2,000. If we "go it alone" (that is, no other measures, etc.), then the cost would be approximately \$4,000-\$5,000.

6. Industrial Park

We entered into the grant agreement from the State Department of Land Conservation and Development, and will be meeting soon with County and DLCD staff to discuss the project.

7. Marijuana

The Planning Commission approved a Conditional Use Permit for the grow facility in the industrial park. The location in old town is licensed by the state as a medical marijuana grow facility and is resolving its odor issues. See additional information on taxation as a footnote in today's staff report.

8. Street Light Policy

Street light locations (or lack thereof) was brought up at the Budget Committee meeting. Attached is a copy of the City's current Street Light Installation Policy.

CITY OF WALDPORT STREET LIGHT INSTALLATION POLICY .

A REQUEST FOR THE INSTALLATION OF A PUBLIC STREET LIGHT ON A PUBLIC RIGHT OF WAY IN THE CITY OF WALDPORT SHALL BE SUBMITTED TO THE CITY MANAGER FOR REVIEW BY THE WALDPORT PUBLIC WORKS DEPARTMENT, WHO WILL MAKE A REPORT AND RECOMMENDATION TO THE CITY MANAGER WITHIN THIRTY (30) DAYS ON THE MERIT OF THE REQUEST. THE CITY OF WALDPORT SHALL NOT BE RESPONSIBLE FOR OR PAY ANY COSTS RELATING TO THE INITIAL INSTALLATION OF ANY PUBLIC STREET LIGHT.

THE WRITTEN REQUEST FOR THE INSTALLATION OF A PUBLIC STREET LIGHT IN THE CITY OF WALDPORT SHALL PROVIDE INFORMATION RELATING TO THE FOLLOWING:

- 1) DESCRIBE THE SPECIFIC STREET LOCATION AND NEAREST CROSS STREET IN WALDPORT WHERE THE NEW STREET LIGHT INSTALLATION IS REQUESTED.
- 2) DESCRIBE ANY NIGHT TIME VEHICLE TRAFFIC SAFETY CONCERNS AT THE LOCATION.
- 3) DESCRIBE ANY NIGHT TIME PEDESTRIAN TRAFFIC SAFETY CONCERNS AT THE LOCATION.
- 4) DESCRIBE ANY CRIME PREVENTION NEED FOR STREET LIGHTING AT THE LOCATION, IF APPLICABLE.
- 5) PROVIDE THE NAME, ADDRESS, AND TELEPHONE NUMBER OF THE PERSON(S) MAKING THE STREET LIGHT INSTALLATION REQUEST, ALONG WITH THE SIGNATURE OF APPROVAL FOR THE REQUEST FROM RESIDENTIAL OR BUSINESS OCCUPANTS SITUATED WITHIN TWO HUNDRED (200) FEET OF THE REQUESTED NEW STREET LIGHT INSTALLATION LOCATION.

REQUEST FOR STREET LIGHT

To: City Manager
City of Waldport

Date of Request: _____

I/we request the installation of a public street light on a public right-of-way. I/we understand that the Waldport Public Works Department will review the request and make a report and recommendation regarding the merits of the request to the City Manager within thirty (30) days of the date of the request. It is further fully understood and agreed that the City of Waldport shall not bear or be responsible for any costs relating to the initial installation of any public street light.

Note to applicant: Please provide in writing the following information (additional pages of material may be attached to this request):

- 1) Specific street location and nearest cross street in Waldport where the street light installation is requested: _____

- 2) Describe specific night time vehicle traffic safety concerns at this location: _____

- 3) Describe specific night time pedestrian traffic safety concerns at this location: _____

- 4) Describe specific crime prevention needs for street lighting at this location, if applicable: _____

- 5) Provide the following information regarding the person making the request:
Name: _____
Address (Physical): _____
Address (Mailing): _____
Telephone Number: Home: _____ Other: _____
- 6) Provide the printed name and signature of approval of all residents or business occupants and owners of record of property within two hundred (200) feet of the location of the requested new street light installation location (Attach separate name and signature list to this request).

I/we understand and agree that the above information must be submitted to the City Manager on this request form (together with attached additional information as required above) prior to any review by the Public Works Department and recommendation to the City Manager who shall make the decision. A person(s) not satisfied with the decision of the City Manager may appeal the decision to the City Council.

Subscribed to and signed this _____ day of _____, 20__.

Requestors Herein:

X _____
(Name)

X _____
(Name)

Administrative Procedure (For City Use Only)

1. Report and recommendation to City Manager from Public Works Department authorized representative:

A. Report (Attach additional pages if necessary): _____

B. Recommendation to City Manager: _____

Subscribed to and signed this _____ day of _____, 20____.

X _____
(Public Works Director or Designee)

2. Decision of City Manager and comments, if any: _____

Subscribed to and signed this _____ day of _____, 20____.

X _____
(City Manager)

Waldport Public Library Monthly Circulation FY 2015-16

Patron Category	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	TOTAL
LCLD-Adult	2,738	2,663	2,501	2,567	2,229	2,877	2912	2,861	3,113	2,650			27,111
LCLD-Youth	158	131	87	126	98	71	106	52	70	88			987
Waldport Adult	1,995	2,308	2,279	2,173	1,892	1,998	2182	2,043	1,950	1,825			20,645
Waldport Youth	190	246	103	95	153	113	66	39	50	55			1,110
CITIES (Adult & Juv)	41	61	45	45	38	49	53	43	35	32			442
Temporary 1 yr	26	55	64	68	115	94	63	59	60	45			649
Temporary	79	87	24	38	1	2	16	19	90	30			386
OCCC	0	0	4	5	3	17	15	5	1	7			29
Oregon Passport	101	113	45	47	92	92	82	62	51	52			737
Interlibrary loan out	<u>63</u>	<u>60</u>	<u>50</u>	<u>67</u>	<u>45</u>	<u>55</u>	<u>72</u>	<u>60</u>	<u>69</u>	<u>76</u>			<u>617</u>
Chinook Circ	5,391	5,724	5,202	5,231	4,666	5,368	5,567	5,243	5,489	4,860			52,741
% circ in public lib	45%	49%	47.60%	45.60%	46.60%	49.20%	46.78%	47.90%	58.70%	48%			48.45%
Non-cataloged	814	745	814	572	607	539	712	628	645	732			6,808
Library2Go *	<u>174</u>	<u>144</u>	<u>145</u>	<u>145</u>	<u>183</u>	<u>190</u>	<u>208</u>	<u>155</u>	<u>199</u>	<u>163</u>			<u>1,706</u>
	988	889	959	717	790	729	920	783	844	895			8,514
GRAND TOTAL	6,379	6,613	6,016	5,948	5,456	6,097	6,487	6,026	6,333	5,755			61,110
<i>Last Year</i>	6,718	6,675	5,495	6,139	5,606	5,909	5,783	5,410	6,078	5,647	5,434	5,930	70,824
Interlibrary loan In	39	57	68	62	51	50	103	36	53	72			591
Computers	1,348	1,202	1,189	1,271	939	943	950	958	1,284	1,045			11,129
WiFi	295	301	252	272	248	260	248	324	262	228			1,368
Patrons added	29	41	33	40	20	33	29	26	31	35			317
Program attendance	651	396	159	277	105	412	164	173	144	372			2853

**Waldport Public Library
Board of Trustees
Minutes of Regular Meeting March 8, 2016**

Members Present:

Shirley Hanes, Chairman
Jan Hansen, Vice Chairman
Gary Hodges
Barbara Smith-Huggins
Brian Fodness

Others Present:

Jill Tierce, Director

Call to Order: Ms. Hanes called the meeting to order at 9:32 a.m.

Minutes: The minutes for the regular meeting February 9, 2016 were approved with corrections.

Financial Report: Revenues for February included \$15,036 from Lincoln County Library District (LCLD) and \$484 in contributions and fees. Library expenses totaled \$15,981 for the month.

Committee Reports: The Friends will hold a meeting March 10 at 2 pm at the library.

Director's Report: Circulation for February totaled 6,026, an 11% increase over this month last year. Twenty-six new patrons were registered. Computer sessions totaled 958 and 324 wifi sessions were tallied.

It is estimated 173 persons attended library programs, including Family Fun Night, and Baby and Toddler Story Times. The Lego Story Structure Competition on February 25 was a hit with the children and with their parents. Thank you to the Friends for their support and to those who judged the structures. An author's event for Shirley Plummer was sponsored by the Friends and by Tuesday Writers on February 20. It was well attended and much appreciated by the community writers.

The Chinook Libraries continue to discuss databases to purchase as a group. Ms. Tierce was initially interested in "Zinnio", an online collection of popular magazines. Anticipating a tight budget for next year she is not going to choose that subscription. She will be in favor of the Manga languages, Heritage Quest, and Chilton's Library Online.

The automatic front door has been presenting a problem and is currently turned off. Ms. Tierce hopes to find a Tormax representative in the area.

Ms. Tierce has notified Diedre Conkling, LCLD director, of her intention to retire this summer. She will do all needed to assist the City in recruiting a new director and to help staff during transition. Ms. Smith-Huggins suggests this Board invite Diedre to a meeting. Several members have not met her and she will be a good resource to the Board as well to the City.

Old Business: **Bucy Memorial** The plaque engraving and the dictionary stand projects are still not completed. But these are at the top of her list for projects to complete this spring.

Budget 2016-17 The library budget proposal was submitted to the City April 1st. A copy was reviewed and discussed. The proposed reimbursement of \$165,585 from LCLD is in line with previous

**Waldport Public Library, Board of Trustees
Regular Meeting March 8, 2016**

years. Following a review of wages and job descriptions, Ms. Tierce is proposing increases for all positions, and an increase to full time for the Senior Librarian. The new director position will be budgeted at .8 FTE and will have some medical coverage negotiated. The library had a large beginning balance that will help alleviate these extra personnel costs. The purchases of materials for the collection will be reduced to balance this budget. It is easier to find grants to support buying books than for sustaining staff. The Board was very distressed by the reduction in materials and in the reduction of hours for the director position.

New Business: Goals Objectives to the stated goals should be clearly outlined. Building objectives should include intent to maintain community space. Operations objectives should include a review of policies and guidelines every three years.

Review of Job Descriptions & Salary Ranges Comparing our staff to others with similar responsibilities show our need to redefine the pay ranges. The Library Clerk positions should be in the \$13 to \$15 range. A Library Assistant position should have a pay range of \$15.00 to \$20.00. The Senior Librarian and the Library Director positions should begin at \$21 with a range for raises.

Board members concerns: Members considered the proposed budget “painful”. Mr. Hodges is concerned it will be difficult to find a suitable director without offering full time compensation and full medical coverage.

Actions or recommendations to the City Council: The Library Board of Trustees is most concerned with the proposal to reduce the hours and benefits for the Library Director position to replace Ms. Tierce on her retirement this fall. They ask the Council to consider contributing more to the library budget to assure stable, professional staffing of this department.

Public Comment: none

Announcements:

Friends of the Library meeting, Thursday March 10, 2 p.m., Moore room
Family Fun Night at the library, March 17, 5:30 p.m.
Baby Story Times; Wednesdays 2 p.m.
Pre-schoolers Story Time; Thursday 2 p.m.

Next Regular Meeting: Tuesday, April 12 at 9:30 a.m.

Adjournment: The meeting adjourned 11:10 a.m.

Approved in regular meeting April 12, 2016 as here corrected.

Public Works Department Report for the month of April 2016

Water Treatment Plant

Plant Production:	<u>5.78</u>	MG
Rainfall:	<u>4.5</u>	inches

Wastewater Treatment Facility

Effluent Flow:	<u>5.1</u>	MG
Rainfall:	<u>3.8</u>	Inches

Public Works Dept.

Alarm call outs:	<u>5</u>
Locates:	<u>12</u>
Sewer plugs:	<u>1</u>
Water service installations:	<u>0</u>
Sewer connections:	<u>0</u>
Water Leaks:	<u>2</u>

Department General Overview

The City of Waldport Public Works Departments progress in the last month has been very productive. We spent April working on a diverse project list that ensures clean water, maintained equipment, and up kept streets. We are entering our busy season that requires right of way management, painting, and cleaning. We are also getting geared up for a collection system project that includes flushing, smoke testing, and video management of our collection system.

The plant operators are doing an exceptional job operating and maintaining the city's water treatment facilities. Both plants are continuing to do a great job processing great standards in water quality. The DEQ is currently writing a new NPDES permit for the wastewater plant.

Administratively, Mike and I have been working very hard planning our future and direction as a successfully operating department. Other projects that we are working on include the first phase of the Water Plant study, emergency preparedness, continuing to update our operational Beehive mapping software, and identifying the deficiency's in our infrastructure. We are also working with the library to house their summer book sale.



City of Waldport

P.O. Box 1120
Waldport, OR 97394
Phone: (541)264-7417
Fax: (541)264-7418
TTY: (800)735-2900

May 6, 2016

Subject: Monthly Report-April 2016

As of today, there have been 38 ordinance cases opened in 2016. Of these 24 have been worked to completion.

These cases breakdown into the following:

Attractive Nuisances	32 (Misc. junk on property)
Nuisance Vehicles	4 (Unlicensed/Inoperable vehicles left on public streets)
Structure/Buildings	1 (Dilapidated/Improperly Maintained)
Others	1 (Vegetation, Business License, Fences, Zoning, ect)

In addition to this there is still 1 cases open from 2015 for a total of 15 cases being actively worked at this time.

Notable Cases: The following abandoned vehicles were removed from public streets by the owners during the past month.



**City of Waldport
2015 LAND USE / BUILDING PERMIT ACTIVITY**

Date	Application/ Activity	Applicant	Zoning	Tax Map/Lot Location	Description	Status
3/7/16	On-Site Waste Management	Patrick Murphy	R-3	13-11-29AB/1100 1325 Washington St Peterson Park	Repair septic system	Approved 3/11/16
3/8/16	On-Site Waste Management	Central Coast Builders	C-2	13-12-25AA/900 1205 S Hwy 101 Copeland Lumber	Repair septic system	Approved 3/11/16
3/8/16	On-Site Waste Management	Bob Jacobson	R-3	13-11-29AB/1322 1525 Washington St Peterson Park	Septic tank replacement	Approved 3/11/16
3/21/16	Property Line Adjustment	Michael Frazier	R-2	13-11-30BA/7300 Land & Sea Subdiv.	Property line adjustment to convert 3 lots into 2 lots	Approved 3/21/16
3/21/16	Zone Change	City of Waldport	R-1	13-11-19AD/801 425 Lint Slough Rd (former Public Works shop)	Proposed zone change from R-1 Residential to C-2 General Commercial	Pending City Council meeting
3/21/16	Code Amendment	City of Waldport	C-1	Citywide C-1/C-2 Zoning	Amendment to C-1 and C-2 permitted uses	Pending 5/23/16 Plan. Comm. meeting
3/29/126	Building Permit	Oregon Property Investment	D-D	13-11-19AC/2600 220 Alsea Hwy	Interior remodel – add wall	Approved 4/1/16
4/1/16	Conditional Use	Jyl Wheaton	I-P	13-11-31B/205 215 Dahl Avenue	Conditional use for manufacturing/storage in the Industrial Park	Planning Commission approved 4/26/16
4/13/16	Land Use Compatibility Statement (LUCS)	Dee Anne Nyhus	R-1	13-11-19AC/7400 160 Alsea Hwy (former Masonic Temple)	LUCS from OLCC for indoor marijuana grow facility	Complete 4/22/16 (per applicant, no longer considering this)
4/26/16	On-site Waste Management Permit	Jerry Walusiak	R-1	13-11-19AA/205 725 Alsea Hwy	Alteration/repair to existing septic system	Approved 4/28/16
4/26/16	On-site Waste Management Permit	Jack Peterson	R-3	13-11-29AB/8000 1365 Virginia Pl	Alteration/repair to existing septic system	Approved 4/28/16

For the Period March 1, 2016 through April 30, 2016

**WALDPORT PLANNING COMMISSION
MARCH 4, 2016
MEETING MINUTES**

1. CALL TO ORDER AND ROLL CALL: Chair Woodruff called the meeting to order at 2:00 p.m. Chair Woodruff and Commissioners Peterson, Stole, Andrew, Quayle, Barham and Yorks answered the roll. A quorum was present.
2. MINUTES: The Commission considered the minutes from the February 22, 2016 meeting. Commissioner Andrew **moved** to approve the minutes as presented, Commissioner Quayle **seconded**, and the motion **carried** unanimously on a voice vote.
3. CITIZEN COMMENTS: None.
4. CORRESPONDENCE: None.
5. DISCUSSION/ACTION ITEMS:
 - A. Crestview Golf Club Planned Development, Phase 1 - Request for Final Approval: City Planner Lewis indicated that this request was slightly unusual, as the streets and utilities would normally be part of the final approval process. However, in this case, the streets and utilities were already installed and approved as part of the original plat, so the only issue was the creation of five tax lots. He noted that the plan had been reviewed to ensure that it was in conformance with the preliminary plan approval, which it was. Commissioner Stole expressed concerns regarding fire safety and the proximity of houses to one another, and Mr. Lewis responded that the plans had been reviewed and approved by both the Fire District and Lincoln County Planning. Additionally, the builder had consulted with the County's building official to ensure compliance. Commissioner Quayle commented favorably on the number and size of the hydrants available, and stated that there was certainly adequate water pressure due to the Crestview Hills School infrastructure. Commissioner Barham noted the emergency exit language in the preliminary application, which was not mentioned in this phase of the development but which may be included in subsequent phases. It was also mentioned that storm drainage would be addressed at the time that building permit applications are submitted, and those plans would be reviewed by the Public Works Department for compliance with water, sewer and storm drainage. Following further discussion Commissioner Peterson **moved** to approve Phase 1. Commissioner Quayle **seconded**, and the motion **carried** unanimously.
 - B. Planning Report: None.
 - C. Other Issues: None.
6. COMMISSIONER COMMENTS & CONCERNS: Commissioner Barham suggested that findings from public hearings be posted on the City's website. Staff will explore the idea.

7. ADJOURNMENT: At 2:38 p.m., there being no further business to come before the Commission, the meeting was adjourned.

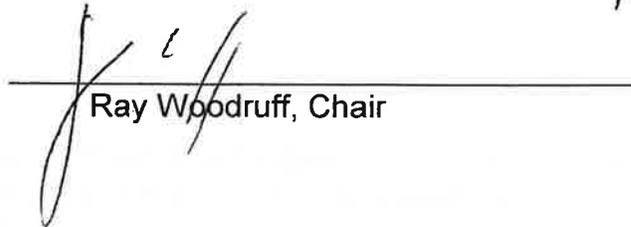
Respectfully submitted,



Reda Q. Eckerman
City Recorder

APPROVED by the Planning Commission this 25 day of April, 2016.

SIGNED by the Chair this 25 day of April, 2016.



Ray Woodruff, Chair