WALDPORT CITY COUNCIL
MARCH 3, 2018
WORKSHOP NOTICE AND AGENDA

The Waldport City Council will meet at 1:00 p.m. on Saturday, March 3, 2018 in the City Council Meeting Room, 125 Alsea Highway to take up the following agenda:

1. CALL TO ORDER & ROLL CALL
2. GOAL-SETTING WORKSHOP
3. GOOD OF THE ORDER
4. ADJOURNMENT

The City Council Meeting Room is accessible to all individuals. If you will need special accommodations to attend this meeting, please call City Hall, (541)264-7417, during normal office hours.

* Denotes no material in packet

Notice given this 28th day of February, 2018 - Reda Q. Eckerman, City Recorder

DRAFT- UPDATE
February 2018

CITY OF WALDPORT GOALS

I) ADMINISTRATION	Partners	Constraints & Opportunities	Priority	Timeframe (from 2018)	UPDATE 2018
A) Evaluate City and community facilities, in conjunction with other entities as needed 1) Library 2) Community Center 3) City Hall 4) Fire Station 5) Museum/Museum Annex 6) Alsea Bay Interpretive Center	Fire District, Library, ODOT, Chamber of Commerce	Fire Hall lease up 2022 Museum lease up 2019 Opportunities for co-locating of facilities	High	6 months – 2 years	Commenced building evaluation/reserve study Subcommittee formed with Fire District Board Library/Museum Boards evaluating their needs ODOT divesting from Interp Cntr; meeting w/ staff 2/16 Potential deliverables: 1. Strategic Facility Plan 2. Reserve account financial policies
B) Evaluate franchise agreements	Utilities/franchisees		Medium	1 year	Assessment and evaluation of opportunities and constraints Subcommittee with Councilor Cutter and one other Councilor Councilor Cutter on LOC Telecom committee
C) Evaluate communications policy and procedures			Medium	6 months	Identify and evaluate pros and cons for various modes of communication, and implement program

I) ADMINISTRATION	Partners	Constraints & Opportunities	Priority	Timeframe (from 2018)	UPDATE 2018
D) Evaluate risk management and security measures			High	Ongoing	Community Center security: new door locks Library security & cameras City Hall security City hiring 3rd party agent; reviewing insurance coverages
E) Evaluate and enhance revenue sources			Medium	1 year	Review data and prospective uses for marijuana tax revenues Review transient lodging tax from 7% to 9%

II) COMMUNITY SERVICES/PARKS	Partners	Constraints & Opportunities	Priority	Timeframe (from 2018)	UPDATE 2018
~~A) Complete MOU for former HS Open Space Project~~	~~LCSD~~				~~Completed~~
~~B) Update Waldport Parks and Recreation Master Plan~~					~~Completed~~
C) Implement Parks, Recreation & Trails Master Plan		State OEM/FEMA (Open Space)	High	Ongoing	Undertake maintenance plan and schedule Completed Lint Slough Trail; named John Mare' Trail Short-term project list: 1. Disc Golf @ Crestline Park 2. Waziyata Beach Access 3. Open Space* HMSC Wetlands Mitigation Project Longer-term project list: 1. Open Space* 2. New Veterans Park 3. _____ **Naming of the former Waldport HS site – community charrette working title: "Tidelands"*
D) Evaluate library building, operations, and programming					See strategic facilities plan in Section I
E) Community Center					Evaluate use policy & rates

III) PLANNING/COMMUNITY DEVELOPMENT	Partners	Constraints & Opportunities	Priority	Timeframe (from 2018)	UPDATE 2018
A) Prepare Transportation System Plan	ODOT	TSP Grant	High	2 years	Consultant selected; scope of work being developed and contract negotiations in progress
B) Define and identify problems and obstacles limiting workforce affordable housing and commercial development C) Identify and evaluate options and tools to facilitate workforce housing and commercial development and growth		County-wide coalition efforts	Low – Med	Ongoing	Local focus group/task force to be formed
D) Amend Development Code	Planning Commission		High	6 months	Planning Commission approved initial list, which City Council will consider at its 2/8 meeting
E) Participate in business and tourism support and marketing efforts	Port of Alsea, Chamber of Commerce, Shop Waldport, Yachats, Seal Rock, Lincoln County, Travel Oregon	Integrate currently fragmented marketing efforts	Medium	Ongoing	Assess and budget contribution to Chamber and any requirements/ accounting for use of funds (Budget Committee) Assess and budget other annual contributions (Budget Committee) Develop options for use for former Central Oregon Coast Association monies
F) Incorporate public art in projects and the community	LCSD, OCCC, local artists, "Waldport Arts Group" (WAG)		Low – Med	Ongoing	Sea Lion placement is completed Oregon Coast Public Art Trail being developed

III) PLANNING/COMMUNITY DEVELOPMENT	Partners	Constraints & Opportunities	Priority	Timeframe (from 2018)	UPDATE 2018
~~F) Prepare master site plan for the industrial area~~					~~Completed~~
G) Secure shovel-ready certification for industrial area – Industrial Site Readiness Program	County, Economic Development Alliance, Business Oregon, Property Owners and Businesses	Water/sewer Transportation linkages to 101	Medium	Ongoing; 1 – 4 years	RSIA completed for Waldport Industrial Park Certifications more than likely developed on a property-by-property basis
H) Identify and pursue viable industry clusters/sectors or businesses	Economic Development Alliance/ Business Oregon	Locational considerations	Medium	Ongoing; 1 – 4 years	Working with County and Business Oregon
~~I) Continue forming core Alsea Highway Scenic Byway Committee, and soliciting funds or in-lieu services for preparation of the Corridor Management Plan~~	~~Lincoln, Linn & Benton Counties, Cities of Philomath, Corvallis & Tangent, Alsea Community Effort (ACE)~~ ~~Federal & State agencies, COG, BLM, US Forest Service~~				~~Completed~~
J) Prepare Corridor Management Plan for the Alsea Highway Scenic Byway					Completed and submitted Oregon Scenic Byways Committee meetings scheduled for 1/25, 2/22 & 3/15

IV) PUBLIC WORKS UTILITIES/INFRASTRUCTURE	Partners	Constraints & Opportunities	Priority	Timeframe (from 2018)	UPDATE 2018
A) Update Utility Master Plans 1) Water System Master Plan 2) Wastewater System Master Plan 3) Storm Water Master Plan	State		High	6 months – 2 years	Received funding for Water Master Plan, in progress
B) Prepare digital maps for water distribution and wastewater collection					Completed; reviewing new programs through COG
C) Inventory, assess and plan/program for future utility system infrastructure needs and demands 1) Wastewater system 2) Water system 3) Street system	County, State			1 – 2 years	Complete McKinney Bridge water relocation Prepare asset management plans in this order: wastewater, water, streets Develop replacement program & strategy/ reserves for funding Evaluate policy and procedures on street maintenance and repairs for county, state, city and private roads Identify all water/sewer utility conflicts in ODOT rights-of-way Evaluate rights-of-way issues such as repaving county roads and ODOT utility relocations

V) URBAN RENEWAL	Partners	Constraints & Opportunities	Priority	Timeframe (from 2018)	UPDATE 2018
A) Expend remaining Urban Renewal #1 funds		Needs to be downtown or old town area	High	6 months – 2 years	Façade improvement zero interest loan program adopted in 2017
B) Prepare maps and engineering plans for sewer to industrial area	Urban Renewal #2		High	6 months	Underway & project budgeted UR#2 2018
C) Amend Urban Renewal #2 or create Urban Renewal #3	County, other taxing agencies	May add 20% to current plan, 25% to overall land in City	Lesser	1 – 2 years	Options: A. Adopt minor amendment to UR#2 B. Adopt major amendment to UR#2 C. Adopt new project area
D) Prepare maps and engineering plans for street and sidewalk improvements along Crestline and Range Drives	County, Urban Renewal, LCSD	ROW width, utilities in ROW where walkway is located Safe Routes to School?	Medium	1 – 2 years	County graded and improved walking path on east side of Crestline Evaluate new development requiring undergrounding of utilities (currently required for new streets in subdivisions)

VI) COMMUNITY RESILIENCY	Partners	Constraints & Opportunities	Priority	Timeframe (from 2018)	UPDATE 2018
~~A) Relocate Public Works facility~~					~~Completed~~
~~B) Designate Emergency Operations Center~~				~~Ongoing~~	~~Completed~~
C) Continue purchasing and storing supplies and equipment	County, Central Oregon Coast Fire and Rescue District, LCSD	Annual funding via matching County grant up to $2500	High	Ongoing	New grant application being submitted
D) Train staff and conduct response exercises; public outreach and education	County, Fire District, LCSD, CERT	Use LCSD and FEMA resources	Medium	Ongoing	Tsunami preparedness presentation by County being tentatively set for February Tsunami presentation with State OEM being scheduled for 3/15
E) Prepare communications plan and standard operating procedures	Other agencies, businesses and non-profits, Lincoln County Amateur Radio Club		High	6 months – 1 year	Purchased ham radios; city operator's licenses TBD Coordinate with County on streamlining and troubleshooting notification system and process