

WALDPORT PLANNING COMMISSION
February 23, 2015
MEETING NOTICE AND AGENDA

THE WALDPORT PLANNING COMMISSION WILL MEET ON MONDAY, FEBRUARY 23, 2015 AT 2:00 P.M. IN THE CITY COUNCIL MEETING ROOM, 125 ALSEA HIGHWAY, TO TAKE UP THE FOLLOWING AGENDA:

1. CALL TO ORDER AND ROLL CALL
2. CITIZEN COMMENTS AND CONCERNS
3. COMMISSION COMMENTS AND CONCERNS
4. MINUTES: (January 26, 2015 and February 9, 2015)
5. CORRESPONDENCE
6. DISCUSSION/ACTION ITEMS:
 - A. Proposed Sign Amendments – Debriefing on February 9, 2015 Public Workshop & Discussion
 - B. Planning Report
 - C. Other Issues*
7. ADJOURNMENT

*Denotes no material in packet

The Council Chambers are accessible to all individuals. If you will need special accommodations to attend this meeting, please call City Hall at (541)264-7417 during normal business hours.

Notice given this 17th day of February 2015

City of Waldport

**WALDPORT PLANNING COMMISSION
JANUARY 26, 2015
MEETING MINUTES**

1. CALL TO ORDER AND ROLL CALL: Chair Woodruff called the meeting to order at 2:00 p.m. Chair Woodruff and Commissioners Andrew, Hafner and York answered the roll. Commissioner Gordon arrived at 3:05 p.m. Commissioners Peterson and Egan were excused. A quorum was present.
2. CITIZEN COMMENTS AND CONCERNS: None.
3. COMMISSION COMMENTS AND CONCERNS: None.
4. MINUTES: The Commission considered the minutes from the January 12, 2015 meeting. Commissioners Hafner moved to approve the minutes as presented. Commissioner Andrew seconded and the motion carried unanimously.
5. CORRESPONDENCE: City Planner Lewis noted receipt of three letters regarding the public hearing.
6. PUBLIC HEARING - Proposed Amendments to Waldport Development Code Section 16, Signs: Chair Woodruff opened the public hearing. City Planner Lewis provided a summary of the process to-date. The owners or representatives of the following addressed the Commission regarding the proposed changes: Ruth's Family Fabrics, Espresso 101, Ancient Light, Crescent Moon, China Restaurant, Li'l Joe's, Lighthouse Baptist Church, and Eclectic Hair. Concerns were expressed regarding the perceived necessity for signage such as A-frames and banners as well as the amount of allowable signage, code enforcement, ODOT right-of-way jurisdiction, and the public hearing notification process. Following discussion, it was determined that the public hearing would be continued, and a workshop session would be held prior to that. Commissioner Woodruff moved to continue the public hearing, and Commissioner Andrew seconded. Commissioner York moved to amend the motion to set the date for March 23. The amendment was seconded, and the main motion, as amended, then carried unanimously. Commissioner Gordon moved to schedule the workshop session for February 9 at 6:00 p.m. Commissioner Andrew seconded and the motion carried unanimously. Notification of the workshop session will be mailed to the local businesses.
7. DISCUSSION/ACTION ITEMS: The Planning Report had been distributed at the January 12 meeting. There were no other issues to be addressed.
8. ADJOURNMENT: At 3:50 p.m., there being no further business to come before the Commission, the meeting was adjourned.

Respectfully submitted,

Reda Q. Eckerman, City Recorder

APPROVED by the Planning Commission this ____ day of _____, 2015.
SIGNED by the Chair this ____ day of _____, 2015.

Ray Woodruff, Chair

WALDPORT PLANNING COMMISSION
FEBRUARY 9, 2015
SIGN CODE WORKSHOP MEETING

This meeting was held at the Waldport Community Center, 265 Hemlock St. The workshop was called to order at 6:05 p.m. by Commission Chair Woodruff. Commissioners Egan, Yorks, Gordon, Peterson, Andrew and Hafner were present. There were approximately 25 members of the public, including business owners, also in attendance.

Letters from Commissioner Peterson and the nascent "Shop Waldport" Merchants Association were distributed.

City Planner Larry Lewis and City Manager Kerry Kemp facilitated the discussion, illustrated by a PowerPoint presentation. The presentation covered the history of the City's sign code, the elements of a typical sign code, and the current code requirements. Also included were some suggestions for possible amendments or additional standards.

A lively discussion ensued. Salient points include: a perceived need for A-frame signage, with the recognition of the benefit of standardization; the need for clarification in the description of "banners"; the benefits of potentially increasing the percentage of allowed signage per business location; and the necessity of redefining moving and flashing signs in light of new digital technology.

Following the presentation, those attending were provided with stickers to indicate their preference for concepts which had been discussed. The following is a summary:

A-Frame Signs:

No change - no stickers

Prohibit A-frames entirely - no stickers

Allow one A-Frame per business per lot - no stickers

Allow one A-Frame per business frontage - 5 stickers

Allow A-Frame signs with standards - 12 stickers

(Note: there was one sticker for A-frames on private property, and although there were no specific stickers on the idea of the City entering an agreement with ODOT to maintain the sidewalks, there appeared to be a general consensus in favor of the idea)

Banners:

No change - no stickers

Allow one banner per business per lot - no stickers

Allow one banner per business frontage (City could enter into agreement with ODOT to maintain sidewalks and allow signs with standards) - 8 stickers

Other - Separate regulations for decorative banners/flags and info banners - 10 stickers

Digital Signs:

No change - 1 sticker

Allow time/temperature signs (currently allowed) and allow one "open" sign per facade - 1 sticker

Allow governmental agencies and public schools to have one electronic reader board - 7 stickers

Allow time/temperature signs, 'open' signs, and one additional digital sign per business with standards; a digital sign would count as a building sign if attached to a building - 16 stickers

Permanent Free-Standing Signs:

No change - 1 sticker

No more than 1 free-standing sign would be permitted per street frontage - 4 stickers

Prohibit pole signs - 5 stickers

Monument sign maximum height 8', maximum width 10', maximum area 50 ft² - 9 stickers

Permanent free-standing sign with digital component - 2 stickers

Building signs:

No change - no stickers

Aggregate of all building signs not to exceed 20% of building facade - 8 stickers

Limit window coverage to 50% - no stickers

Limit roof signs to 16' above adjacent street or peak of roof, whichever is less restrictive - 6 stickers

Limit roof signs to 20' above adjacent street or 3' above peak of roof, whichever is less restrictive - 10 stickers

Results of the workshop will be provided to the Planning Commission at their regular meeting on February 23 for more discussion.

(Staff note) The continuation of the January public hearing is scheduled for the March 23 Planning Commission meeting.

Following the "voting" process, the meeting ended at approximately 8:25 p.m.

Respectfully submitted,

Reda Q Eckerman
City Recorder

A-Frame Signs

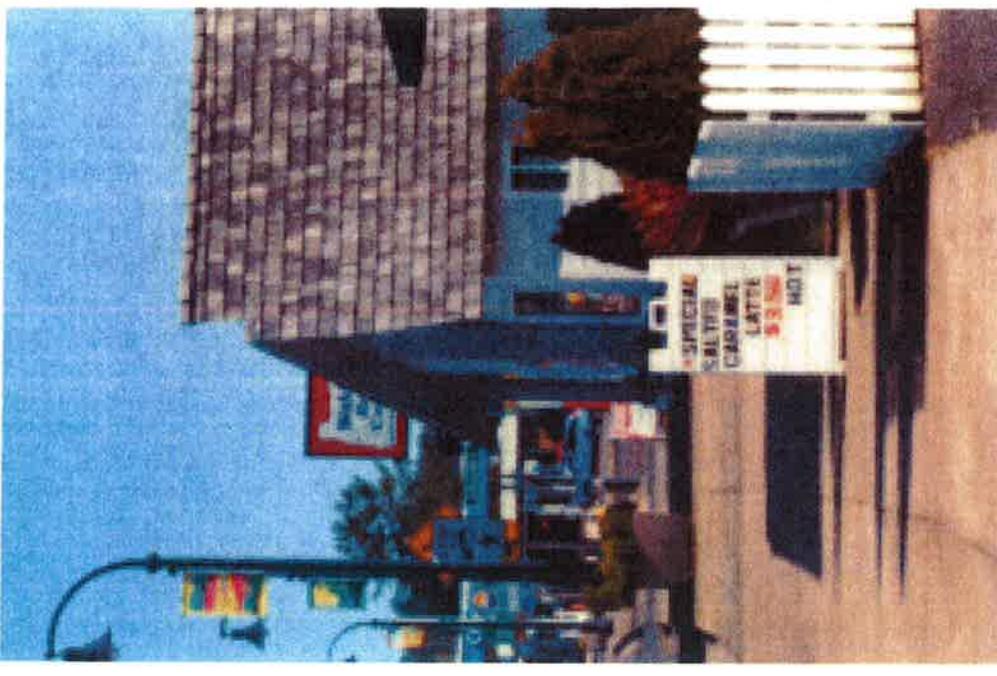
“A-Frame sign” means a freestanding sign which is ordinarily in the shape of an “A” or some variation thereof, which is readily moveable, and is not permanently attached to the ground or any structure.

Existing Sign Ordinance

Currently A-Frame signs are only allowed on a lot in conjunction with a specific event for a maximum of 5 days, after which a new sign permit is required. (By inference they are not allowed at any other time.)

Potential Changes

1. No Change – Prohibit A-Frame signs except as noted above.
2. Prohibit A-Frame signs entirely.
3. Allow one A-Frame sign per business per lot.
4. Allow one A-Frame sign per business frontage. 🌍 🌍 🌍 🌍 🌍
5. Consider where A-Frames would be allowed:
 - On private property 🌍
 - On City street right-of-way?
 - On ODOT street right-of-way (Hwy 101 and Hwy 34)? City could enter into agreement with ODOT to maintain sidewalks.
6. Allow A-Frame signs with standards, i.e. location, size, anchored, hours, etc. 🌍 🌍 🌍 🌍 🌍 🌍 🌍 🌍 🌍 🌍 🌍
7. Other?? 🌍 🌍



Banners

“Banner sign” means a banner, pennant, or similar type of sign on fabric or similar material.



Existing Sign Ordinance

Currently, a banner and/or a pennant is prohibited as a permanent sign and limited to a display duration of 15 consecutive days in a 6 month period. (By inference they are not allowed at any other time.)

Potential Changes

1. No Change – Prohibit banners signs except as noted above.
2. Allow one banner per business per lot.
3. Allow one banner per business frontage. City could enter into agreement with ODOT to maintain sidewalks and allow signs with standards, i.e. location of banners, size, anchored, hours, etc.

4. Other??



SEPERATE REGULATIONS FOR DECORATIVE BANNERS / FLAGS AND INFO BANNERS

Digital Signs

Existing Sign Ordinance

Currently, no moving or flashing signs are allowed except for time and temperature signs which are part of the principal sign.

Potential Changes

1. No Change – Prohibit moving/flashing signs except as noted above.
2. Allow time and temperature signs as noted above and allow one "Open" sign per business façade.
3. Allow governmental agencies and public schools to have one electronic reader board with messages limited to notice of community event and news, travel conditions, information for local residents and visitors, and ancillary advertising.
4. Allow time and temperature signs, 'open' signs, and one additional digital sign per business with standards following state and federal regulations governing such signage. A digital sign would count as a building sign if attached to the building.
5. Other??



Permanent Free-Standing Signs

"Free standing sign" means a sign which is supported by a separate independent structure and is not attached to or supported by any other building or structure.

Existing Sign Ordinance

1. No more than 1 free-standing or projecting sign is permitted per lot.
2. Total area of all signs per lot may not exceed 120 sq. ft. or 1 sq. ft. per lineal feet of lot frontage, whichever is less.
3. No sign may exceed 25 feet in height measured from the adjacent road level.

Potential Changes

1. No Change – Free-standing signs allowed as noted above
2. No more than 1 free-standing sign would be permitted per street frontage per property.
3. Prohibit pole signs.
4. Monument sign shall have a maximum 8' height, maximum 10' width, and maximum area of 50 sq. ft.
5. Can a permanent free-standing sign have a digital component?
6. Other??



plus 3 plus 4

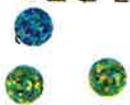
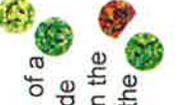
Building Signs

Building Signs include roof signs, wall signs, projecting/hanging signs, and window signs.

Existing Sign Ordinance

- Total area of all signs per lot may not exceed 120 sq. ft. or 1 sq. ft. per lineal foot of lot frontage, whichever is less.
- Roof signs are not allowed to be painted directly on or to be flush to the roof surface.
- Wall signs have a 25' height limit from the adjacent road surface.
- No more than one projecting/hanging sign per business.
- No limit on window coverage.

Potential Changes

1. No Change – Building signs allowed as noted above.

2. Aggregate of all building signs shall not exceed 20% of a building façade. The building façade would not include the roof area although roof signs would be included in the maximum 20% sign coverage. This would increase the amount of signs currently allowed.

3. Limit window coverage to 50% of each window.

4. Limit roof signs to 16' above the adjacent street or the peak of the roof, whichever is less restrictive.

5. Other??



#4 to 20 text, plus 3


**City of Waldport
2014 LAND USE / BUILDING PERMIT ACTIVITY**

Date	Application/ Activity	Applicant	Zoning	Tax Map/Lot Location	Description	Status
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For the Period January 1, 2015 through February 13, 2015

1/9/14	On-Site Waste Management Permit	Dave & Betsy Price	R-3	13-11-20CA/1900 1797 & 1799 SE Alsea Hwy	Repair septic system	Approved 1/9/14
2/3/15	Building Permit	Guy Hadden	R-2	13-11-20BD/3000 33 Meadowlark Ln	Addition to detached garage	Approved 2/6/15 per #3- VAR-PC-14 conditions of approval
2/6/15	Land Use Compatibility Statement	Gary Tryon	M-W	13-11-20BB/100 850 Alsea Hwy McKinley Marina	U.S. Army Corps of Engineers permit to repair existing rip rap	Approved 2/9/15